

BYLAW NO. 1115/2015

The Fees and Charges Bylaw

**Being a Bylaw of the Village of Delburne, in the Province of Alberta,
providing for the establishment of General Fees and Charges
for Goods and Services as Delivered to the Community**

PURSUANT TO provisions of the Municipal Government Act, Chapter M-26, 2000 and amendments thereto:

WHEREAS it is expedient for the Council of the Village of Delburne to enact a bylaw that establishes and maintains the General Fees and Charges for services rendered within the Village of Delburne;

THEREFORE, the Council of the Village of Delburne establishes the following rates for goods and services as delivered to the Community, and ENACTS AS FOLLOWS:

1. Title: This bylaw shall be known and may be cited as the "Fees and Charges Bylaw".
2. All previous rates for **Goods and Services as Delivered to the Community** and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services as Delivered to the Community.
3. All previous rates for **Goods and Services as Delivered to the Community**, and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Goods and Services as Delivered to the Community.
4. Council may, from time to time, review and amend the various Fees and Charges levied for Goods and Services delivered to the community, and shall maintain these various Fees and Charges in Schedule "A" attached.
5. That Bylaw No.s 1109/2014, 1088, 1080, 1051, 1037, 876, 846, 808, and 789 are hereby repealed.
6. That this bylaw shall come into full force and effect on August 18, 2015.

FIRST READING of Bylaw No. 1115/2015 as amended granted this 18 day of August, 2015.

SECOND READING of Bylaw No. 1115/2015 as amended granted this 18 day of August, 2015.

THIRD AND FINAL READING of Bylaw No. 1115/2015 as amended granted this 18 day of August, 2015.

Ray Reckseidler, Mayor

Karen M. Fegan, Chief Administrative Officer

Village of Delburne - Bylaw 1115/2015

Schedule "A"

Fees and Charges Schedule

Description	Fee
GENERAL OFFICE	
<u>Business License Fees and Charges (GST Exempt):</u>	
Local	\$50.00
Local Non-Resident	\$50.00 *
Non-Resident	\$100.00 *
Home Occupation	\$25.00 *
Hawker and Peddler (3 day maximum)	\$25.00
Late Payment Charge \$10.00	
Young Entrepreneur License**	\$0.00
* "Local Non-Resident" shall mean a business operation within 60 km from the Village of Delburne	
** Applicant must be 17 years of age or younger. License term is limited to five (5) months.	
<u>Faxes (GST Included):</u>	
Incoming fax (received by the Village Office)	\$1.00/page
Outgoing fax (sent by the Village Office)	\$1.50/page
<u>Land Use Bylaw (GST Exempt):</u>	
Development Permits	
Permitted Use - under \$10,000.00	\$35.00
- over \$10,000.00	\$95.00
Discretionary Use	\$95.00
Application to Amend Land Use Bylaw:	\$150.00
<u>Municipal Lapel Pins:</u>	
Over the counter	\$2.50/each
Wholesale sales (minimum lot of 30)	\$2.00/each
<u>NSF Cheque Charge (GST Exempt):</u>	
Each cheque returned	\$30.00
<u>Photocopying (GST included):</u>	
8.5" x 11" Single-sided	\$0.25/page
8.5" x 11" Double-sided	\$0.35/page
8.5" x 14" Single-sided	\$0.30/page
8.5" x 14" Double-sided	\$0.40/page
11" x 17" Single-sided	\$0.50/page
11" x 17" Double-sided	\$0.60/page
8.5 x 11" Single-sided Color	\$0.50/page
<u>Tax Certificates (GST Exempt):</u>	
Tax Search/ Tax Certificates	\$65.00/each
Letter of Compliance	\$75.00/each
ASSESSMENT AND TAXATION	
<u>Assessment Review Board (GST Exempt):</u>	
Application to Appeal Assessment for residential property.....	\$50.00
Application to Appeal Assessment for commercial property.....	\$250.00
FIRE DEPARTMENT	
<u>Fire Department (GST Exempt):</u>	
Burning Permits <i>Valid for ten (10) days</i>	n/c
Fire Inspection Services	\$75.00/hour
Fire Documentation Research	\$30.00/hour
Occupancy Load Permits	n/c
Photograph Duplication	\$8.50/photo
<u>Fire Department - Equipment Charge-out Rates (GST Exempt):</u>	
Engine #8	\$610.00/hour
Rapid Response Unit	\$250.00/hour
Tender #8	\$610.00/hour
Rescue Vehicle #8	\$610.00/hour
Administration Fee – applied to all invoices	5% of cost

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<u>Description</u>	<u>Fee</u>
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UTILITY CHARGES

Metered Water Service Charges (GST Exempt)

1. The following water service charge shall be levied to Residential customers in respect to a metered connection to the Village's water distribution system:
 Basic Rate: per dwelling unit\$24.85 per month, **plus**
 Usage Rate: 0 – 15 cubic meters\$1.21/cubic meter, **plus**
 Over 15 cubic meters – 30 cubic meters\$1.45/cubic meter, **plus**
 Over 30 cubic meters.....\$2.91/cubic meter

2. Multi-family dwelling unit
Basic Rate:.....\$24.85 per month, **plus**
 Usage Rate: 0 – 15 cubic meters\$1.21/cubic meter, **plus**
 Over 15 cubic meters – 30 cubic meters\$1.45/cubic meter, **plus**
 Over 30 cubic meters.....\$2.91/cubic meter

3. The following water service charges shall be levied in respect to property connected to the Village's water distribution system but not metered:
Type of Premises
 1. The Churches, Community Hall, Museum and Municipal Library are exempt from water service charge.
 2. Elk Haven shall be metered as a single unit.
 3. Chinook's Edge Regional Division No. 5 shall be charged \$736.00 per month every month.

4. The following water service charges shall be levied to Non-Residential customers in respect to a metered connection to the Village's water distribution system:
Basic Rate: per business unit or combination business/dwelling unit where there is one meter\$24.85 per month, **plus**
 Usage Rate: 0 – 50 cubic meters\$1.45/cubic meter, **plus**
 Over 50 Cubic meters \$2.20/cubic meter

Sewer Service Fees (GST Exempt) :

1. The following sewer service charge shall be levied in respect to property connected to the Village's sewer service system:
 Basic Rate: per dwelling unit\$11.50 per month

2. The following sewer service charges shall be levied in respect to property connected to the Village's water distribution system but not metered:
Type of Premises
 - a) The Churches, Community Hall, Museum and Municipal Library are exempt from sewer service charge.
 - b) Elk Haven shall be charged as a single unit.
 - c) Chinook's Edge Regional Division No. 5 shall be charged \$590.00 per month every month.

Recycle Fees (GST Included)

1. The following recycling fee shall be levied in respect to recycling pick up at each household.
 Basic Rate: per dwelling unit.....\$4.84 per month
 There will be a \$10.00 charge on each recycling box.

Garbage Collection & Disposal Fees (GST Exempt):

2. The following rates shall be charged to householders and business for garbage collection and disposal service shall be as follows:
 Basic Rate: per dwelling/business unit..... \$15.00
 Multi-Unit Rate: per each business unit or dwelling unit in a multi-business or dwelling complex.....\$45.00
 Combination Rate: per single business unit with attached dwelling\$20.00
 Churches and other buildings owned and/or occupied by non-profit organizations or community service groups\$15.00

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<u>Description</u>	<u>Fee</u>
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Water Turn ON or Turn OFF Fees (GST Exempt)

1.	Turn On Fee.....	\$50.00
2.	Turn Off Fee....	\$50.00

Utility charges will only be in the name of the owner of the parcel as pursuant to the Municipal Government Act Section 42-1 the liability of the charges for a municipal utility service provided to a parcel of land are an amount owing to the municipality by the owner of the parcel.

GRASS CUTTING FEES

An owner of a property with grass left unattended will be sent letters of warnings, but if Public Works is required to go and cut the grass the owners of the property will be charged a fee of \$250.00 each time the grass is cut.

BYLAW ENFORCEMENT

Dog License Fees and Fines (GST Exempt)

Section/Description

3.1	License Fee for each neutered Dog:	\$15.00
3.2	License Fee for each unaltered Dog:	\$35.00
3.3	Late License Renewal Penalty: When licenses are renewed after January 31 of the current year, a flat-rate of \$50.00 will be levied.	
3.4	New Applications for licenses made between:	
	3.4.1 January 1 and June 30 in any given year shall be subject to the complete License Fee as set out in 3.1 above.	
	3.4.2 July 1 and December 31 in any given year may be subject to a charge of one-half (1/2) of the complete license Fee set out in 3.1 above.	
3.5	Replacement License Tag Fee:	\$5.00
3.6	There is a maximum of three (3) dogs. Any person with more will be grandfathered, however, if any of the dogs over the three (3) limit no longer exist, they will not be permitted to be replaced.	
	3.6.1 Dog Fanciers Fee.....	\$200.00 + licensing fees for the dogs
3.7	Owner of an unlicensed Dog	\$200.00
3.8	Providing false or misleading information.....	\$100.00
3.9	Owner of a licensed Dog not wearing License Tag while off the Owner's Property	\$50.00

Dog Control Provisions Fines (GST Exempt)

4.0	Owner of a Dog at Large.....	\$100.00
4.10	Owner of a Dog in a park, in a playground or picnic area, and Dog not on a leash.....	\$100.00
4.11	Owner of a Dog which barks or howls thereby disturbing the quiet or repose of any person	\$100.00

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4.12 Owner of a Dog which caused Damage to Property	\$100.00
4.13 Owner of a Dog which is present in an area where the presence of Dogs is prohibited by sign	\$100.00
4.14 Owner of a Dog which bites, attacks, threatens, harasses, barks at, chases, kills, or injures any person.....	\$700.00
4.15 Owner of a Dog which bites, attacks, threatens, harasses, barks at, chases, kills, or injures any livestock, poultry, or pets belonging to other persons.....	\$700.00
4.16 Owner of a Dog which bites, barks at or chases any vehicle.....	\$100.00
4.17 Failure of owner to remove defecation immediately from property which is not the owner's property.	\$100.00
4.18 Failure of owner to keep a female dog in heat housed and confined to building or kennel.	\$50.00
4.19 Any person teasing, tormenting, annoying, abusing, or injuring any dog.	\$250.00
4.20 Any person killing any dog.	\$700.00
4.21 Any person untying, loosening, or otherwise freeing a dog without the owner's authorization.	\$100.00
4.22 Any person interfering with, impeding or hindering a Dog Control Officer's enforcement of this bylaw.....	\$250.00
4.23 Impoundment Fees (as set by Contractor)	
4.24 Second offence within one year of the first offence: Double the amount of specified penalty prescribed.	
4.25 Third or subsequent offence: Double the amount of specified penalty for the second offence.	

OFFENCES AND PENALTIES

- 5.1 Any Person who contravenes any provision of a Village Bylaw, where the penalty for contravention is previously unstated, is guilty of an offence and is liable to a penalty in the amount of (GST Exempt):
- 2.1.1 One Hundred Fifty Dollars (\$150.00) for a first Offence; and
 - 4.1.2 Three Hundred and Fifty Dollars (\$350.00) for a second Offence, if:
 - a. the Offence is a contravention of the same provision of the Bylaw which was contravened resulting in the first, or prior, Offence; and
 - b. the Offence is committed within twelve (12) months of committing the first, or prior, Offence.
 - 4.1.3 Six Hundred Dollars (\$600.00) for a third and subsequent Offence, if:
 - a. the Offence is a contravention of the same provision of the Bylaw which was contravened resulting in the second, or prior, Offence; and

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b. the Offence is committed within twelve (12) months of committing the second, or prior, Offence.	

RECREATION

Campground (GST Included):

Camp spot with power & water	\$20.00/day
Camp spot without hookup	\$15.00/day

NOTE: 12 days maximum stay.

DECRA Grounds:

Bookings

- 1) Practices and/or regular league games:
 - a) Minor Ball Club \$100.00/season or \$10.00/block (GST Exempt)
 - b) Ladies Ball Club \$200.00/season or \$20.00/block (GST Included)
 - c) Men's Ball Club \$200.00/season or \$20.00/block (GST Included)
 - d) Non-local Based Teams \$20.00/block (GST Included)
- 2) Tournament Bookings (GST Included)
 - a) Local based ball team sponsored: \$100.00 per diamond per day
 - b) Non-local based teams/organizations sponsored: \$120.00 per diamond per day

Concession Booth

- 1) Non-profit organizations \$25.00/day
- 2) Commercial/business organizations \$75.00/day

Damage Deposit (GST Exempt)

- 1) Ball diamonds: A damage deposit in the amount of \$250/diamond will be required prior to commencement of the tournament.
- 2) Concession Booth: A damage deposit in the amount of \$200 will be required prior to the commencement of the tournament.

General Charges

- 1) Each year the Delburne & District Ag Society is required to submit a \$500.00 deposit for the events that are held through-out the year to cover any costs incurred by the Village for clean-up by Village employees of the DECRA grounds.
- 2) For July 1 these charges are exempt.

CEMETERY

Cemetery Plot (per interment, whether sharing a plot, or whether casket or urn burial)
\$200.00

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

FOIP Request

The minimum charge will be as provided in the fee schedule regulation of the Freedom of Information and Protection of Privacy Act, plus GST.