



Organizational Council Meeting

DATE: October 24, 2017

TIME: 6:00 PM

PLACE: Council Chambers

AGENDA

- A) Call to Order by Municipal Administrator
- B) Acceptance of Agenda
- C) Swearing in of Councilors
- D) Election of Mayor - *Mayor Assumes Chair of the Meeting*
- E) Appointment of Deputy Mayor
- E) Dates and Times of Regular Council Meetings 2017-2018
- F) Appointments to Boards and Committees:
Note:
Any new applications will be distributed at the meeting.
- 1) Municipal Planning Commission
3 appointments + 1 alternate - Meets as required. Meetings held at Village Office
- 2) Subdivision and Development Appeal Board
1 Municipal appointment - Meets as required at Village Office (Have discussed Red Deer County taking this over for us – we'll discuss more at the meeting)
- 3) John Pisko Memorial Board
1 appointment + 1 alternate - 1 or 2 meetings per year, as required, usually late winter or early spring. Meetings held at Village Office.
- 4) Red Deer and District F.C.S.S. Board
1 appointment plus alternate- Monthly meetings, First Tuesdays, at Red Deer City Hall (5:30 PM, includes supper.)
- 5) Parkland Foundation
1 appointment + 1 alternate – Third Wednesday of each Month, 4:30 PM at Bowden Town Hall or Autumn Glen Lodge
- 6) Delburne Elk Haven Management Body
1 appointment + 1 alternate – meets quarterly



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- 7) Parkland Regional Library Board
1 appointment + 1 alternate - Meets quarterly or as directed by the Board
- 8) Delburne Municipal Library Board
1 appointment + 1 alternate - Meets monthly, at the Library, September through May. *(Usually the same representative as the Parkland Regional Library Board)*
- 9) Boomtown Trail
1 Appointment + 1 alternate - Currently meets monthly in Delburne, fourth Monday of each month – day meetings. *(They are folding this committee?)*
- 10) Delburne & District Chamber of Commerce
1 appointment – Usually meeting the third Monday of the month at 5:30 PM
- 11) Delburne Neighbourhood Place
1 appointment + 1 alternate – meets monthly at the Village Office, day meetings
- 12) Central Alberta Economic Partnership (CAEP)
1 appointment plus alternate – meets 3 or 4 times per year
- 13) Budget Committee
All of Council
- 14) Red Deer River Basin/Water Management:
1 appointment + 1 alternate - Currently meeting in Drumheller either bi-monthly or quarterly.
- 15) Community Advisory Committee (Police Board):
1 Appointment for bi-monthly meetings – usually the second Thursday of the month
- 16) Emergency Management Committee:
1 appointment for occasional Emergency Management meetings
- 17) Delburne & District Community Hall Board
1 appointment for monthly meetings (usually first Thursday of the month)



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I) Acknowledge Other Appointments:

1. Village Solicitor: *Currently Chris Warren – Warren Sinclair*
2. Newspaper: *Currently Red Deer Advocate. Village also advertises in the Delburne & District News whenever possible.*
3. Emergency Management (Disaster Services)
Emergency Management Director: *Dan Marsellus*
Deputy Director: *Ric Henderson*
Deputy Director:
4. Weed Inspector: *Gary Rusaw*
5. Appointments of Chief Administrative Officer:
Development Officer
Economic Development Officer
Bylaw Enforcement Officer
Business License Inspector
Head of the Local Public body
FOIP Coordinator
6. Village Auditor: *Gitzel & Company*

J) Members at Large

1. Subdivision and Development Appeal Board
2. John Pisko Memorial Recreation Board (5 Appointments):
 1. *Phillip Massier*
 2. *Mary Chaffin*
 3. *Robin Ritchie*
 4. *Tracy Kozey*
 5. *Dawn McKenzie*
3. Delburne Municipal Library (10 Appointments):
 1. *Alice Lonsdale*
 2. *Bonnie Stephenson*
 3. *John Perry*
 4. *Peter Wagstaff*
 5. *Dawn McKenzie*
 - 6.



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4. Elk Haven Management Body (1 Appointment):
 1. *Jeanette Gabrielson*

5. CAEP (1 Appointment):
 1. *Karen Grant*

6. Economic Development Committee – not active

7. Budget Committee (3 Appointments)
 1. *Geoff Gunter*
 2. *Bernice Danielson*

K) Adjournment