

Council Minutes – Regular Meeting of October 8, 2019

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, October 8, 2019 at 6:02 PM in the Village Office with the following being present:

Deputy Mayor – Presiding Officer: Tim Wilson
Councillors: Jeff Bourne
Darlene Dushanek
Daphne Warner

Chief Administrative Officer: Karen Fegan
Assistant Administrator - Helen Overwater
Recording Secretary

With Regrets: Bill Chandler

B)

Adoption of Agenda

#2019-196 Moved by Councillor D. Dushanek that the Agenda for the October 8, 2019 Regular Meeting of Council for the Village of Delburne be adopted as amended.
CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) September 23, 2019 Regular Council Meeting

#2019-197 Moved by Councillor J. Bourne that the Minutes of the September 23, 2019 Regular Council Meeting be adopted as amended.
CARRIED UNANIMOUSLY

2) Business Arising From the Minutes
Items on business arising were reviewed.

D)

Delegations

1) 6:00 PM – MPE Engineering, Chris George
Chris George and Mark Steffler gave a presentation on GIS Services.
(Geographic information systems)




E) **Correspondence**
None

F) **Unfinished Business**

- 1) Bylaw 1156/2019 – Nuisance Bylaw – still working on
- 2) Bylaw 1157/2019 – Municipal Development Plan Amendment – Nov 12/19
- 3) Boomtown Trail

#2019-198 Moved by Councillor D. Dushanek to pay \$350.00 for a one-year membership on the Boomtown Trail website.
CARRIED UNANIMOUSLY

- 4) Community Hall Roof

#2019-199 Moved by Councillor D. Warner to approve the unbudgeted expenditure of \$10,255.00 for the Community Hall roof repairs with funding to be withdrawn from the Recreation Capital Restricted Surplus, and repairs done by Up To Kode Carpentry.
CARRIED UNANIMOUSLY

G) **New Business**

- 1) Box of Docs Membership

#2019-200 Moved by Councillor J. Bourne to direct Administration to purchase a membership at Box of Docs, which is a data base of over 56,000 documents for municipal use.
CARRIED UNANIMOUSLY

- 2) Source Deductions for Payroll

#2019-201 Moved by Councillor D. Dushanek to approve the process of paying payroll source deductions through online banking.
CARRIED UNANIMOUSLY



3) Cemetery Fireproof Cabinet

#2019-202 Moved by Councillor D. Warner to approve the purchase of a four-drawer fire resistant cabinet for cemetery documents.
CARRIED UNANIMOUSLY

4) Delburne Community Support Grant

#2019-203 Moved by Councillor J. Bourne to accept the distribution funds for the Delburne Community Support Grant as presented.
CARRIED UNANIMOUSLY

Delburne Figure Skating Club	3000.00
Delburne Gospel Church Youth Group	1500.00
Delburne Pottery Club	2000.00
Friends of the Delburne Library	4000.00
Hwy 21 Corridor Crime Watch	2000.00
Three Hills & Area Restorative Justice	2000.00

Remaining funds of \$4488.22 will be carried over to 2020

7:21 PM Recess
7:27 PM Reconvene

H) **Accounts Payable**
None

I) **Administrative Report**

- 1) Financial Report – Jan 1, 2019 – Sept 30, 2019
- 2) Complaints - None

#2019-204 Moved by Councillor D. Dushanek that Council accept the Administrator's Report as presented.
CARRIED UNANIMOUSLY



J)

Round Table Items

Councillor J. Bourne
Councillor D. Dushanek – Pergola, Tax notices, County Grant funding
Councillor D. Warner
Councillor T. Wilson – Hall Board, Painting on Main Street

K)

Committee, Commission & Board Reports

All meeting minutes are provided electronically.

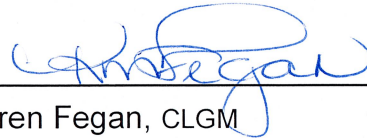
L)

Adjournment

#2019-205 Moved by Councillor D. Dushanek that the meeting adjourn at 7:55 PM.
CARRIED UNANIMOUSLY



Tim Wilson
Deputy Mayor



Karen Fegan, CLGM
Chief Administrative Officer