

**Council Minutes – Regular Meeting of December 10, 2019**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, December 10, 2019 at 6:03 PM in the Village Office with the following being present:

Mayor – Presiding Officer:	Bill Chandler
Councillors:	Tim Wilson
	Darlene Dushanek
	Daphne Warner
	Jeff Bourne – arrived at 6:31 PM
Chief Administrative Officer:	Karen Fegan
Assistant Administrator -	Helen Overwater
Recording Secretary	

**B)**

**Adoption of Agenda**

#2019-257 Moved by Councillor T. Wilson that the Agenda for the December 10, 2019 Regular Meeting of Council for the Village of Delburne be adopted as presented.  
CARRIED UNANIMOUSLY

**C)**

**Confirmation of Previous Council Minutes**

1) November 26, 2019 Regular Council Meeting

#2019-258 Moved by Councillor D. Dushanek that the Minutes of the November 26, 2019 Regular Council Meeting be adopted as amended.  
CARRIED UNANIMOUSLY

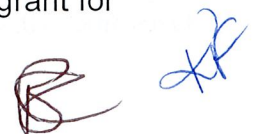
2) Business Arising From the Minutes  
Items on business arising were reviewed.

**D)**

**Delegations**

1) 6:30 PM – Parkland Geotechnical, Susanne Musolino  
Ms. Musolino discussed the Supplemental Delineation & Soil Vapour Assessment of Plan 1923HW, Block 14, Lot 3 and gave options for moving forward.

2) 7:00 PM – Futures Committee, Brenda Smith  
Ms. Smith discussed partnering with the Village on a CFEP grant for improvements to Main Street Park.



7:05 PM Councillor D. Warner left the meeting.

**E) Correspondence**

- 1) Telus  
Received for information
- 2) Municipal Impacts of the Police Funding Model  
Received for information

**F) Unfinished Business**

- 1) Policy 3-005 Personnel Policy

#2019-259 Moved by Councillor J. Bourne to accept Policy 3-005 being the Personnel Policy as presented.  
CARRIED UNANIMOUSLY

**G) New Business**

- 1) 2020 Budget

#2019-260 Moved by Councillor D. Dushanek to accept the interim Budget as presented.  
CARRIED UNANIMOUSLY

- 2) Welcome Packages  
Referred to Administration to hand out packages at the Village office when requested.

- 3) Boomtown Trail

#2019-261 Moved by Councillor T. Wilson to direct Administration to inform the Boomtown Trail that we will not be renewing our membership.  
CARRIED UNANIMOUSLY

- 4) CAO Evaluation  
Council will discuss at the end of the meeting.

- 5) Policy 01-001/20 – Health & Safety Policy  
Received for information



6) Policy 04-007/20 – Violence and Harassment in the Workplace

#2019-262 Moved by Councillor T. Wilson to accept Policy 04-007/20 being the Violence and Harassment in the Workplace Policy as presented.  
CARRIED UNANIMOUSLY

7) 2020 -2028+ Capital Plan

#2019-263 Moved by Councillor D. Dushanek to approve the 2020–2028 Capital Plan as presented.  
CARRIED UNANIMOUSLY

8) Term Investment

#2019-264 Moved by Councillor J. Bourne to invest \$700,000.00 in a one year term deposit at an interest rate of 2.1%.  
CARRIED UNANIMOUSLY

**H) Accounts Payable**

#2019-265 Moved by Councillor T. Wilson to receive for information Accounts Payable cheque list #514 - #540 inclusive.  
CARRIED UNANIMOUSLY

**I) Administrative Report**

- 1) Financial Report – next meeting
- 2) Complaints – none

#2019-266 Moved by Councillor D. Dushanek that Council accept the Administrator's Report as presented.  
CARRIED UNANIMOUSLY



**J) Round Table Items**

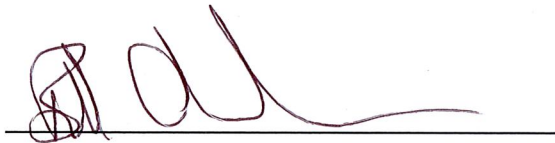
Councillor J. Bourne – Shallow Gas Tax  
Mayor B. Chandler  
Councillor D. Dushanek – Welcome package information  
Councillor D. Warner  
Councillor T. Wilson- Snowflake Saturday Wagons, DEEP, Elk Haven,  
Dog Park

**K) Committee, Commission & Board Reports**

All meeting minutes are provided electronically.

**L) Adjournment**

#2019-267 Moved by Councillor T. Wilson that the meeting adjourn at 8:44 PM.  
CARRIED UNANIMOUSLY



Bill Chandler  
Mayor



Karen Fegan, CLGM  
Chief Administrative Officer