

**Council Minutes – Special Meeting of March 16, 2020**

**A) Call to Order**

Minutes of the Special Meeting of the Council for the Village of Delburne held Monday March 16, 2020 at 6:40 PM in the Village Office with the following being present:

Mayor – Presiding Officer: Bill Chandler  
Councillors: Tim Wilson  
Darlene Dushanek  
Jeff Bourne - arrived at 7:35

Chief Administrative Officer: Karen Fegan  
Assistant Administrator - Helen Overwater  
Recording Secretary  
Public Works Foreman: Gary Rusaw  
Executive Assistant: Melanie Timms  
FCSS Coordinator: Carol Kihn  
Deputy Director EM: Jeff Lunder

With Regrets: Daphne Warner

**B) Adoption of Agenda**

#2020-064 Moved by Councillor T. Wilson that the Agenda for the March 16, 2020 Special Meeting of Council for the Village of Delburne be adopted as presented.  
CARRIED UNANIMOUSLY

**C) Confirmation of Previous Council Minutes**

**D) Delegations**

1) Dan Marsellus – Director of Emergency Management

Mr. Marsellus presented up to date information on the COVID-19 Virus and gave recommendations to Council.

The Village of Delburne declared a State of Local Emergency at 7:00 PM.

**E) Correspondence**

**F) Unfinished Business**

**G) New Business**

**1) Covid-19**

#2020-065 Moved by Councillor T. Wilson to close all Village facilities effective Monday March 16, 2020 at 7:00 PM. Included are the Municipal Office, the Public Works Shop, Delburne Community Hall and the Delburne Municipal Library.

CARRIED UNANIMOUSLY

**H) Accounts Payable**

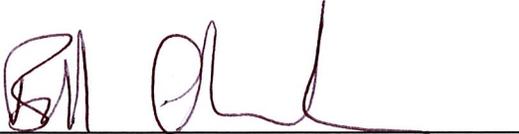
**I) Administrative Report**

**J) Round Table Items**

**K) Adjournment**

#2020-066 Moved by Councillor T. Wilson that the meeting adjourn at 7:50 PM.

CARRIED UNANIMOUSLY



Bill Chandler  
Mayor



Karen Fegan, CLGM  
Chief Administrative Officer