

Council Minutes – Regular Meeting of July 13, 2021

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, July 13, 2021 at 6:03 PM in the Village Office with the following being present:

Mayor – Presiding Officer:
Councillors:

Bill Chandler
Jeff Bourne
Darlene Dushanek
Daphne Warner
Tim Wilson

Chief Administrative Officer:
Executive Assistant -
Recording Secretary
Public Works Foreman:

Karen Fegan
Melanie Timms
Gary Rusaw (Left at 7:29 pm)

B)

Adoption of Agenda

#2021-137 Moved by Councillor T. Wilson that the Agenda for the July 13, 2021 Regular Meeting of Council for the Village of Delburne be adopted as amended.
CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) June 22, 2021 Regular Council Meeting

#2021-138 Moved by Councillor D. Dushanek that the Minutes of the June 22, 2021 Regular Council Meeting be adopted as presented.
CARRIED UNANIMOUSLY

2) July 8, 2021 Special Council Meeting

#2021-139 Moved by Councillor D. Warner that the Minutes of the July 8, 2021 Special Council Meeting be adopted as presented.
CARRIED UNANIMOUSLY

3) Business Arising From the Minutes

Items on business arising were reviewed.

#2021-140 Moved by Councillor D. Warner to direct Administration to have Public Works put up Watch for Pedestrians signs on 10th Ave (RR 233).
CARRIED UNANIMOUSLY

D) Delegations

- 1) 6:15 PM – Roger Wowk, Property Owner
Mr. Wowk discussed the tax sale process in relation to the Municipal Government Act.
- 2) 7:00 PM – Suzanne Seufert, Property Owner
Mrs. Seufert discussed beautification of Delburne as well as having more Council highlights listed in the Village Voice newsletter.

E) Correspondence

- 1) Action on Smoking and Health – Alberta’s Amended Tobacco, Smoking, and Vaping Reduction Act
Received for information.

7:20 PM Recess

7:24 PM Reconvene

F) Unfinished Business

- 1) Truck Parking
Received for information and future consideration.

G) New Business

- 1) Tax Sale Property

#2021-141 Moved by Councillor J. Bourne to proceed with the tax sale for Plan 1168HW, Block 8, Lot 11 and set the fair market value at \$142,010.00.
CARRIED UNANIMOUSLY

#2021-142 Moved by Councillor T. Wilson to set the tax sale date for Friday, October 15, 2021 at 10:00 am for Plan 1168HW, Block 8, Lot 11.
CARRIED UNANIMOUSLY

2) New Job Descriptions

#2021-143 Moved by Councillor D. Dushanek to approve the new job descriptions for Public Works Labourer, Assistant Public Works Foreman, Public Works Foreman, FCSS Community Worker, Front Office Receptionist, Executive Assistant, Deputy Village Administrator, and Chief Administrative Officer.
CARRIED UNANIMOUSLY

3) Utility Write-Offs

#2021-144 Moved by Councillor T. Wilson to write-off the amounts of \$135.91 owing on utility account #03480-001 and \$435.34 owing on utility account #03800-000.
CARRIED UNANIMOUSLY

4) Furnace Replacement Quotes

#2021-145 Moved by Councillor D. Dushanek to approve the quote of \$33,705.00 from Aries Airflo for the replacement of furnaces at the Delburne Municipal Library and Delburne Community Hall.
CARRIED UNANIMOUSLY

5) Leadership Coaching Proposal

Received for information.

6) e-Transfer Payments

#2021-146 Moved by Councillor D. Warner to approve e-transfers as a form of payment for the Village of Delburne.
CARRIED UNANIMOUSLY

H) Accounts Payable

#2021-147 Moved by Councillor D. Dushanek to receive for information Accounts Payable cheque list #1700 - #1718 inclusive and Online Bill Payments made June 23, 2021.
CARRIED UNANIMOUSLY



I) Administrative Report

1) Financial Report – Budget variance report January – July 2021

2) Complaints – none

#2021-148 Moved by Councillor J. Bourne that Council accept the Administrator's Report as presented.
CARRIED UNANIMOUSLY

J) Round Table Items

Discussion held on: newspapers

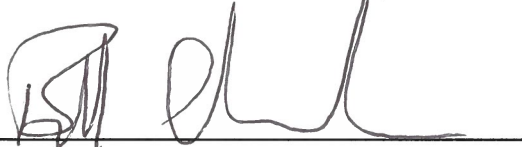
K) In-Camera

#2021-149 Moved by Councillor T. Wilson that Council close the meeting to the public for personal property as per Section 16, FOIP at 7:58 PM.
CARRIED UNANIMOUSLY

#2021-150 Moved by Councillor D. Warner that Council return to the open meeting at 8:20 PM.
CARRIED UNANIMOUSLY

L) Adjournment

#2021-151 Moved by Councillor T. Wilson that the meeting adjourn at 8:22 PM.
CARRIED UNANIMOUSLY



Bill Chandler
Mayor



Karen Fegan, CLGM
Chief Administrative Officer