

Council Minutes – Regular Meeting of December 13, 2022

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, December 13, 2022 at 5:02 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Tim Wilson
Councillors:	Jeff Bourne Kathy Faulk - via Zoom Andy Folks Ray Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works:	Gary Rusaw
Media:	ECA Review

B)

Adoption of Agenda

#2022-297 Moved by Councillor J. Bourne that the Agenda for the December 13, 2022 Regular Meeting of Council for the Village of Delburne be adopted as presented.
CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) November 22, 2022 Regular Council Meeting

#2022-298 Moved by Councillor K. Faulk that the Minutes of the November 22, 2022 Regular Council Meeting be adopted as presented.
CARRIED UNANIMOUSLY

2) November 29, 2022 Committee of the Whole Meeting

#2022-299 Moved by Councillor A. Folks that the Minutes of the November 29, 2022 Committee of the Whole Meeting be adopted as presented.
CARRIED UNANIMOUSLY



- 3) Business Arising From the Minutes
Items on business arising were reviewed.

D) Delegations - None

E) Correspondence

- 1) Town of Ponoka
Received for information.

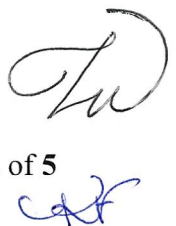
- 2) Library Board Member
#2022-300 Moved by Councillor R. Reckseidler to approve that Susan Tyndall be reinstated to serve another three-year term on the Delburne Library Board.
CARRIED UNANIMOUSLY

- 3) Government of Alberta – Employer Program Services Branch
Received for information.

- 4) Red Deer River Watershed Alliance
Received for information.

- 5) Government of Alberta – Public Safety and Emergency Services
Received for information.

F) Unfinished Business
No unfinished business

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G) New Business

- 1) Delburne Community Hall – Daily Kitchen Rental
#2022-301 Moved by Councillor K. Faulk to set the Delburne Community Hall kitchen rental fee at \$95.00 plus GST per day.
CARRIED UNANIMOUSLY
- 2) Restricted Surplus Worksheet
#2022-302 Moved by Councillor A Folks to approve the following transfers and eliminations from the restricted surplus worksheet;
- Combine the Fire Dept. and Emergency Management lines into just Emergency Management Operating and transfer the Emergency Services Capital amount of \$380 to Emergency Management Operating.
 - Combine FCSS, Healthy Communities, and Farmers' Market into one line of FCSS Operating.
 - Remove Supplies for Students, Youth Program, Roots of Empathy, School Breakfast Program, Food Bank, and Recreation Board from Operating.
 - Combine Economic Development and Community Enhancement into Community Enhancement and transfer \$17, 794 from the Fire Capital account into Community Enhancement.
 - Combine Administration and Library under Capital to Administration.
 - Combine Common Services and General Capital together to form General Capital.
 - Combine Roads, Storm Sewer, Water and Sewer to form the new Infrastructure Capital line.
 - Remove Emergency Services, Waste Management, and Recreation from Capital.
- CARRIED UNANIMOUSLY
- 3) 2023 Budget
#2022-303 Moved by Councillor J. Bourne to approve the Village of Delburne's 2023 Budget.
CARRIED UNANIMOUSLY

4) Trees at Main Street Park
#2022-304 Moved by Councillor A. Folks to approve the removal of trees at Main St. Park by Buck Tree Services for the quoted cost of \$11,000.
CARRIED UNANIMOUSLY

5) Tax Penalty Relief Request
Council will meet with the property owner to further discuss the matter.

H) Accounts Payable

#2022-305 Moved by Councillor R. Reckseidler to receive for information Accounts Payable cheque list #2448 - #2476 and EFT payments made on November 22, 2022 and December 6, 2022.
CARRIED UNANIMOUSLY

I) Administrative Report

1) Financial Report – next meeting

2) Public Works Report

Gary Rusaw, Public Works Foreman, provided an update regarding the Public Works Department.

#2022-306 Moved by Councillor R. Reckseidler that Council accept the Administrator's Report as presented.
CARRIED UNANIMOUSLY

J) Round Table Items

Discussion held on: trees, onboarding councillors of standard operating procedures for boards and committees, staff Christmas dinner, Elk Haven, alternates on boards, Snowflake Saturday, and food handling certification.

K) In-Camera

#2022-307 Moved by Councillor R. Reckseidler that Council close the meeting to the public for personal information as per Section 17, FOIP at 6:57 PM.
CARRIED UNANIMOUSLY



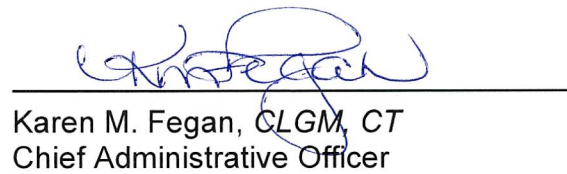
#2022-308 Moved by Councillor J. Bourne to return to the open meeting at 7:29 PM.
CARRIED UNANIMOUSLY

L) Adjournment

#2022-309 Moved by Councillor K. Faulk that the meeting adjourn at 7:30 PM.
CARRIED UNANIMOUSLY



Tim Wilson
Mayor



Karen M. Fegan, CLGM, CT
Chief Administrative Officer