

Council Minutes – Regular Meeting of September 25, 2023

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Monday, September 25, 2023 at 10:00 AM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Tim Wilson
Councillors:	Jeff Bourne Kathy Faulk Andy Folks Ray Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

B)

Adoption of Agenda

#2023-256 Moved by Councillor R. Reckseidler that the Agenda for the September 25, 2023 Regular Meeting of Council for the Village of Delburne be adopted as presented.
CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

- 1) September 11, 2023 Regular Council Meeting
#2023-257 Moved by Councillor A. Folks that the Minutes of the September 11, 2023 Regular Council Meeting be adopted as amended.
CARRIED UNANIMOUSLY
- 2) September 19, 2023 Committee of the Whole Meeting
#2023-258 Moved by Councillor K. Faulk that the Minutes of the September 19, 2023 Committee of the Whole Meeting be adopted as presented.
CARRIED UNANIMOUSLY
- 3) Business Arising
Items on business arising were reviewed.



D) Delegations
None

E) Correspondence

1) Delburne & District Agricultural Society – Zamboni

Received for information.

2) Parkland Regional Library System – 2024 Proposed Budget

#2023-259 Moved by Councillor A. Folks to approve the increase of \$9.18 per capita requisition for the 2024 Proposed Budget of the Parkland Regional Library System.

CARRIED UNANIMOUSLY

3) Residents – Garage Construction

Received for information.

4) Alberta Health Services – David Thompson Health Advisory Council Meeting

Received for information.

F) Unfinished Business
None

G) New Business

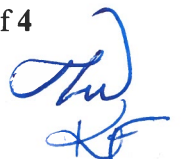
1) Request for Decision – Asset Retirement Obligation

#2023-260 Moved by Councillor K. Faulk to approve that the Village of Delburne share 50% of the cost of \$5750.00, with the Town of Trochu, for Civic Solutions to attend the Government Finance Officers Association of Alberta's session for the Asset Retirement Obligation accounting standard, at a price of \$2875.00, with funding coming from the training account.
CARRIED UNANIMOUSLY

2) Request for Decision - SW 21-037-23-4 Subdivision

#2023-261 Moved by Councillor J. Bourne to approve the application to subdivide 5.459 hectares (13.49 acres) from 57.9 hectares (143.22 acres) on Lot B, Plan 4397MC on part of SW 21-037-23-4, subject to the following conditions:

- a) Registration of subdivision by plan is acceptable at Land Titles Office.
- b) Upon receipt of a Real Property Report from an Alberta Land Surveyor, any existing buildings shall be deemed to be in compliance with the current land use bylaw requirements; the existing water well shall be



fully contained within the newly created property lines. The location of the water well shall be provided with the distance to the septic system. The Real Property Report shall include all information respecting the existing septic system including holding tanks. The Village of Delburne requires the septic system type be provided, location, all setbacks to new and existing property lines and setbacks to all structures.

- c) Submission of a plan by an Alberta certified surveyor confirming the location of the buildings and water well relative to the new property lines.
- d) Payment of all outstanding property taxes or satisfactory arrangements to be made for payment to The Village of Delburne.
- e) At the discretion of the Village of Delburne, municipal reserves may be required to be provided by a cash-in-lieu payment of 10% of the appraised market value pursuant to Section 666 and 667 of the Act. The municipal reserve shall be based on what might be expected to be realized if the land were in an unsubdivided state and sold in the open market by a willing seller to a willing buyer on the date on which the appraisal is made.
- f) A drainage plan is required to ensure that the proposed properties do not contribute or receive any drainage from any other property. Drainage easement may be required for this situation.
- g) The applicant is required to provide proof of servicing concepts.
- h) The applicant shall ensure there is adequate physical access to all parcels. Any new accesses are to be constructed to the Village of Delburne Specifications.
- i) Confirmation shall be provided by a licensed Safety Codes Officer that the existing septic system conforms to the Alberta Private Sewage Systems Standard of Practice 2015, as amended from time to time, which includes that it is fully contained within the newly created property lines. The applicant will be required to pay inspection fees in accordance with the Village of Delburne's Fees & Charges Bylaw.

CARRIED UNANIMOUSLY

H) Accounts Payable

#2023-262 Moved by Councillor R. Reckseidler to receive for information Accounts Payable EFT payments made on September 12, 2023 and September 21, 2023.

CARRIED UNANIMOUSLY



I) Administrative Report

#2023-263 Moved by Councillor J. Bourne to approve that Village of Delburne staff and Council register for the Regional Local Government Leadership workshop, entitled Problem Solving Lessons from Critical Community and Workplace Incidents, with funds coming from the Emergency Management Training account.
CARRIED UNANIMOUSLY

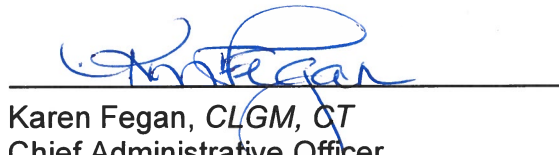
#2023-264 Moved by Councillor J. Bourne that Council accept the Administrator's Report as presented.
CARRIED UNANIMOUSLY

J) Round Table Items

Discussion held on: Community Futures Symposium, municipalities meeting in Sylvan Lake, and the Alberta Munis conference.

#2023-265 Moved by Councillor K. Faulk that the meeting adjourn at 11:06 AM.
CARRIED UNANIMOUSLY


Tim Wilson
Mayor


Karen Fegan, CLGM, CT
Chief Administrative Officer