

**Council Minutes – Regular Meeting of March 12, 2024**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, March 12, 2024 at 5:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Tim Wilson
Councillors:	Jeff Bourne Kathy Faulk Andy Folks Ray Reckseidler
Chief Administrative Officer	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

**B)**

**Adoption of Agenda**

**#2024-040** Moved by Councillor A. Folks that the Agenda for the March 12, 2024 Regular Meeting of Council for the Village of Delburne be adopted as amended.

**CARRIED UNANIMOUSLY**

**C)**

**Confirmation of Previous Council Minutes**

**1)** February 27, 2024 Regular Council Meeting

**#2024-041** Moved by Councillor R. Reckseidler that the Minutes of the February 27, 2024 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**2)** Business Arising

Items on business arising were reviewed.

**D)**

**Delegations**

**1)** 5:15 PM – Sgt. Jamie Day – Three Hills RCMP Detachment

Sgt. Jamie Day, Three Hills RCMP Detachment Commander discussed the Annual Performance Plan.



**E) Correspondence**

1) Citizen – Speed Limit near Fawn Meadows Golf Course

2) Citizens – Delburne Community Support Grant Committee

**#2024-042** Moved by Councillor K. Faulk to reappoint Mary Chaffin and Garth Nickorick to a one-year term for the Delburne Community Support Grant Committee.

**CARRIED UNANIMOUSLY**

3) Delburne Centralized School – Annual Soapbox Derby

**#2024-043** Moved by Councillor A. Folks to approve the road closure of 23<sup>rd</sup> Ave and 19<sup>th</sup> St. on May 31, 2024 for the Delburne Centralized School's Annual Soapbox Derby.

**CARRIED UNANIMOUSLY**

**F) Unfinished Business**

1) Delburne Community Hall Board – Memorandum of Understanding

**#2024-044** Moved by Councillor J. Bourne to approve the Memorandum of Understanding between the Village of Delburne and the Delburne Community Hall Board Society.

**CARRIED UNANIMOUSLY**

**G) New Business**

1) Rescind Bylaw No. 830 – Flashing Green Lights

**#2024-045** Moved by Councillor R. Reckseidler to rescind Bylaw No. 830 which allows for volunteer firefighters to use flashing green lights as it is in contravention of Alberta's *Traffic Safety Act*.

**CARRIED UNANIMOUSLY**

2) Request for Decision – Wild Rose Assessment Services

**#2024-046** Moved by Councillor K. Faulk to approve the 5-year extension of the Wild Rose Assessment Services contract for \$13,500.00 per year, ending on March 31, 2029.

**CARRIED UNANIMOUSLY**

3) Request for Proposals – Video Production Services

**#2024-047** Moved by Councillor R. Reckseidler to approve that the Village of Delburne issue a Request for Proposals for video production services to produce two videos highlighting Delburne with the intention of attracting investment into the community.

**CARRIED UNANIMOUSLY**

4) Request for Decision – Boundary Adjustment

**#2024-048** Moved by Councillor K. Faulk to approve the boundary adjustment for Plan 7464AJ, Block 2, Lots 20-22 and Plan 7464AJ, Block 2, Lots 23-25, subject to the following conditions:

- a) Registration of subdivision by plan acceptable at Land Titles Office.
- b) Upon receipt of a Real Property Report from an Alberta Land Surveyor, any existing buildings shall be deemed to be in compliance with the current land use bylaw requirements.
- c) Payment of all outstanding property taxes or satisfactory arrangements to be made for payment to The Village of Delburne.
- d) The Applicant shall ensure there is adequate physical access to all parcels. Any new accesses are to be constructed to the Village of Delburne specifications.

**CARRIED UNANIMOUSLY**

H) Accounts Payable

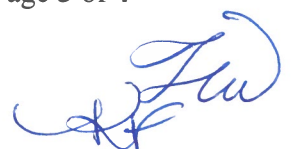
For information Accounts Payable cheque listing #'s 3020 to 3053, EFT payments made on March 7, 2024 as well as the February 2024 payroll listing.

I) Administrative Report

- 1) CAO Report
- 2) Public Works Report

**#2024-049** Moved by Councillor R. Reckseidler to approve Oriel Windows & Doors quote of \$6,842.85, including GST, to purchase and install three steel doors, one for the rear exit at the Village of Delburne Library and two for the Main St. Park washrooms.

**CARRIED UNANIMOUSLY**



**#2024-050** Moved by Councillor J. Bourne that the Village of Delburne Municipal Office be closed on April 29, 2024 and April 30, 2024 so that staff can participate in the ICS 200 Emergency Management course.

**CARRIED UNANIMOUSLY**

**#2024-051** Moved by Councillor J. Bourne that Council accept the Administrator's Report as presented.

**CARRIED UNANIMOUSLY**

**J) Round Table Items**

**Discussion held on:** Parking and fencing at Main St. Park, Truth & Reconciliation, Medical Centre funding, property tax payment agreements, and Council message in the Village Voice.

**K) In-Camera**

**#2024-052** Moved by Councillor K. Faulk that Council close the meeting to the public for third party personal privacy as per Section 17, FOIP at 6:52 PM.

**CARRIED UNANIMOUSLY**

**#2024-053** Moved by Councillor R. Reckseidler to return to the open meeting at 7:10 PM.


**CARRIED UNANIMOUSLY**

**L) Adjournment**

**#2024-054** Moved by Councillor K. Faulk that the meeting adjourn at 7:14 PM.

**CARRIED UNANIMOUSLY**

  
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Tim Wilson  
Mayor

  
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Karen Fegan, CLGM, CT  
Chief Administrative Officer