

Council Minutes – Regular Meeting of June 25, 2024

A) Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, June 25, 2024 at 5:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Tim Wilson	Via Zoom
Councillors:	Jeff Bourne Kathy Faulk Andy Folks	
Chief Administrative Officer:	Karen Fegan	
Executive Assistant - Recording Secretary:	Melanie Timms	
Public Works Foreman:	Gary Rusaw	
With Regret:	Ray Reckseidler	

B) Adoption of Agenda

#2024-154 Moved by Councillor J. Bourne that the Agenda for the June 25, 2024 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C) Confirmation of Previous Council Minutes

1) May 27, 2024 Municipal Planning Commission Meeting

#2024-155 Moved by Councillor K. Faulk that the Minutes of the May 27, 2024 Municipal Planning Commission Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) June 11, 2024 Regular Council Meeting

#2024-156 Moved by Councillor A. Folks that the Minutes of the June 11, 2024 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

3) June 17, 2024 Special Council Meeting

#2024-157 Moved by Councillor J. Bourne that the Minutes of the June 17, 2024 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY



D) Delegations - *None*

E) Correspondence

- 1) Canstar Solutions Inc. – Bluecon Decentralized Water Treatment System
- 2) Town of Bentley – Annual Fair & Rodeo Invitation
- 3) Library Board Member – Term Request

#2024-158 Moved by Councillor K. Faulk to accept Lorna Goddard's request to serve another three-year term on the Village of Delburne Library Board.

CARRIED UNANIMOUSLY

F) Unfinished Business - *None*

G) New Business

- 1) Policy No. 1-11 – Travel and Subsistence

#2024-159 Moved by Councillor J. Bourne to approve the Village of Delburne Policy No. 1-11, being the Travel and Subsistence Policy.

CARRIED UNANIMOUSLY

H) Accounts Payable

For information Accounts Payable cheque listing #3161 to #3190 and EFT Payments made on June 14, 2024.

I) Administrative Report

- 1) CAO Report

#2024-160 Moved by Councillor K. Faulk to approve the request by the property owner of Plan 1923365, Block 4, Lot 36 to purchase Plan 1923365, Block 4, Lot 35, with the stipulation that the lots are consolidated, with the associated costs being paid for by the property owner; further to that, a development permit will not be issued until consolidation is completed.

CARRIED UNANIMOUSLY

#2024-161 Moved by Councillor A. Folks that Mayor Tim Wilson, Councillor Jeff Bourne, and Chief Administrative Officer Karen Fegan attend the 2025 Federation of Canadian Municipalities conference in Ottawa.

CARRIED UNANIMOUSLY

2) Public Works Report

#2024-162 Moved by Councillor K. Faulk that the Village of Delburne contribute \$750.00 towards the replacement of the front steps for Plan 6370AK, Block 4, Lots 30 and 31.

CARRIED UNANIMOUSLY

#2024-163 Moved by Councillor J. Bourne that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

J) **Round Table Items**

Discussion held on: Hall Board meeting report, Council board reports, Municipally Controlled Corporation fiber cutting ceremony, speed bumps and stop signs on Main Street, dangerous goods route signs, Chamber of Commerce – canvas for the pavilion, Police Advisory Committee, speed signs, GPS trackers, Council meeting schedule, and Canadian Association of Municipal Administrators' Chief Administrative Officer's performance evaluation process.

#2024-164 Moved by Councillor A. Folks to adopt the Canadian Association of Municipal Administrators' process for the Chief Administrative Officer's performance evaluation.

CARRIED UNANIMOUSLY

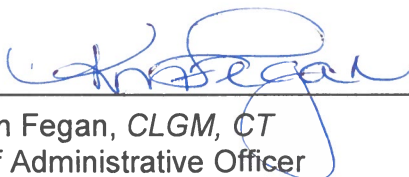
K) **Adjournment**

#2024-165 Moved by Councillor K. Faulk that the meeting adjourn at 6:22 PM.

CARRIED UNANIMOUSLY



Tim Wilson
Mayor



Karen Fegan, CLGM, CT
Chief Administrative Officer