

**Council Minutes – Special Meeting of March 31, 2025**

**A)**



**Call to Order**

Minutes of the Special Meeting of the Council for the Village of Delburne held ~~Tuesday~~ <sup>Monday</sup> March 31, 2025 at 4:58 PM in the Delburne Village Office with the following being present:

Deputy Mayor – Presiding Officer: Kathy Faulk  
Mayor Tim Wilson *via Zoom*  
Councillors: Jeff Bourne  
Andy Folks  
Ray Reckseidler  
Chief Administrative Officer: Karen Fegan  
Executive Assistant - Recording Secretary: Melanie Timms

**Note:** Public notice of the Special Council meeting has been waived by consent of Council.

**B)**

**Adoption of Agenda**

**#2025-067** Moved by Councillor J. Bourne that the Agenda for the March 31, 2025 Special Meeting of Council for the Village of Delburne be adopted as presented.

**CARRIED UNANIMOUSLY**

**C)**

**New Business**

1) Bylaw No. 1209/2025 – Land Use Bylaw Amendment

**#2025-068** Moved by Councillor A. Folks to give First Reading to Bylaw No. 1209/2025 being the Land Use Bylaw Amendment.

**CARRIED UNANIMOUSLY**

**#2025-069** Moved by Mayor Tim Wilson to set the Public Hearing date for Bylaw No. 1209/2025 for May 5, 2025, at 7 pm at the Village of Delburne Municipal Office.

**CARRIED UNANIMOUSLY**



2) CAEP Investment Readiness Community Profile

**#2025-070** Moved by Councillor R. Reckseidler that the Village of Delburne participate in Central Alberta Economic Partnership's Investment Readiness Community Profile at a cost of \$6000.00, with funds coming from the Local Government Fiscal Framework operating account.


**CARRIED UNANIMOUSLY**

D) **Adjournment**

**#2025-071** Moved by Councillor J. Bourne that the meeting adjourn at 5:18 PM.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Kathy Faulk  
Deputy Mayor

  
\_\_\_\_\_  
Karen Fegan, CLGM, CT  
Chief Administrative Officer

**WAIVER NOTICE OF SPECIAL MEETING**

In accordance with the provisions of Section 194 of the Municipal Government Act, we the undersigned hereby waive notice of a Special Meeting to be held on Monday, March 31, 2025 commencing at 5:00 PM at the Delburne Village Office in Delburne, Alberta.

The purpose of the meeting is to discuss the adding secondary suites to R1 zoning as well as a CAEP investment readiness community profile.

*Attended via Zoom*

\_\_\_\_\_  
Tim Wilson, Mayor

*Jeff Bourne*  
\_\_\_\_\_  
Jeff Bourne, Councillor

*[Signature]*  
\_\_\_\_\_  
Andy Folks, Councillor

*Kathy Faulk*  
\_\_\_\_\_  
Kathy Faulk, Councillor

*R. Reckseidler*  
\_\_\_\_\_  
Ray Reckseidler, Councillor

*[Signature]*  
\_\_\_\_\_  
Karen Fegan, CLGM, CT  
Chief Administrative Officer

*March 31/25*  
\_\_\_\_\_  
Date