

**Council Minutes – Regular Meeting of March 25, 2025**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, March 25, 2025 at 5:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Tim Wilson
Councillors:	Jeff Bourne Kathy Faulk Andy Folks Ray Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

**B)**

**Adoption of Agenda**

**#2025-055** Moved by Councillor K. Faulk that the Agenda for the March 25, 2025 Regular Meeting of Council for the Village of Delburne be adopted as presented.

**CARRIED UNANIMOUSLY**

**C)**

**Confirmation of Previous Council Minutes**

1) March 11, 2025 Regular Council Meeting

**#2025-056** Moved by Councillor A. Folks that the Minutes of the March 11, 2025 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

2) March 18, 2025 Priorities and Governance Meeting

**#2025-057** Moved by Councillor R. Reckseidler that the Minutes of the March 18, 2025 Priorities and Governance Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

3) Business Arising

Items on Business Arising were reviewed.

**#2025-058** Moved by Councillor A. Folks to set a budget of \$5000.00 for building the Village of Delburne parade float, with funds coming from the Local Government Fiscal Framework operating account.

**CARRIED UNANIMOUSLY**

**D) Delegations**

- 1) 5:30 PM – Eldon Carlson, Property Owner – Sewer Line  
Eldon Carlson discussed an issue with his sewer line.

**E) Correspondence**

- 1) Alberta Municipal Affairs – Provincial Priorities Act
- 2) Red Deer County – Bylaw No. 1003/2025
- 3) Delburne Centralized School – High School Awards Night

**#2025-059** Moved by Councillor K. Faulk to donate \$250.00 to Delburne Centralized School's High School Awards Night for their Credit Achievement Award, with funds coming from the Advertising and Promotions account.

**CARRIED UNANIMOUSLY**

- 4) Kerrie Halpin – Earth Day Village Clean-up
- 5) Alberta Municipal Affairs – Education Property Tax Requisitions
- 6) Brenda Smith – Ice on Main Street
- 7) Mayor's Prayer Breakfast – Invitation
- 8) Rural Health Professions Action Plan – Alberta Rural Health Week

**#2025-060** Moved by Councillor J. Bourne that the Village of Delburne proclaim May 26 to May 30, 2025, as Alberta Rural Health Week.

**CARRIED UNANIMOUSLY**

**F) Unfinished Business - None**

**G) New Business**

- 1) Request for Decision – Tax Sale Auction Reserve Bid

**#2025-061** Moved by Councillor A. Folks that Council for the Village of Delburne set the fair market value for Plan 1923HW, Block 12, Lot 19 at \$39,000 for the potential tax sale auction.

**CARRIED UNANIMOUSLY**

**#2025-062** Moved by Councillor A. Folks that Council for the Village of Delburne set the tax sale auction date, for Plan 1923HW, Block 12, Lot 19, for June 5, 2025, at 10:00 am at the Village of Delburne Municipal Office.

**CARRIED UNANIMOUSLY**

2) Village of Delburne Policy No. 1-028 – Utility Account Write-offs

**#2025-063** Moved by Councillor J. Bourne that Council for the Village of Delburne approve Policy No. 1-028, being the Utility Account Write-offs Policy.

**CARRIED UNANIMOUSLY**

3) Village of Delburne Policy No. 1-011 – Travel & Subsistence

**#2025-064** Moved by Councillor R. Reckseidler that Council for the Village of Delburne approve Policy No. 1-011, being the Travel & Subsistence Policy.

**CARRIED UNANIMOUSLY**

**H) Accounts Payable**

For information Accounts Payable cheque listing #3530 to #3547, and EFT payments made on March 13, 2025.

**I) Administrative Report**

1) CAO Report

a) Budget Variance Report

The Budget Variance Report was reviewed.

2) Public Works Report

**#2025-065** Moved by Councillor K. Faulk that Council accept the Administrator's Report as presented.

**CARRIED UNANIMOUSLY**

**J) Round Table Items**

**Discussion held on:** Window blinds for Council Chambers, Delburne & District Chamber of Commerce, and Mayor Wilson's schedule for April.



**K) Adjournment**

**#2025-066** Moved by Councillor A. Folks that the meeting adjourn at 6:39 PM.

**CARRIED UNANIMOUSLY**

FOR



Tim Wilson  
Mayor



Karen Fegan, CLGM, CT  
Chief Administrative Officer