

**Council Minutes – Regular Meeting of July 15, 2025**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, July 15, 2025 at 5:02 PM in the Delburne Village Office with the following being present:

Deputy Mayor – Presiding Officer:	Andy Folks
Councillors:	Jeff Bourne Kathy Faulk Ray Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Labourer:	Luella Cardinal
With regret:	Tim Wilson

**B)**

**Adoption of Agenda**

**#2025-169** Moved by Councillor K. Faulk that the Agenda for the July 15, 2025 Regular Meeting of Council for the Village of Delburne be adopted as presented.

**CARRIED UNANIMOUSLY**

**C)**

**Confirmation of Previous Council Minutes**

1) June 24, 2025 Regular Council Meeting

**#2025-170** Moved by Councillor R. Reckseidler that the Minutes of the June 24, 2025 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

2) Business Arising

Business Arising items are reviewed at the Priorities and Governance meetings.



**D) Delegations**

1) Xan Moffat-Toews – President of AB NT NU CCAA

Xan Moffat-Toews, President of the Alberta, Northwest Territories, and Nunavut branch of the *Canadian Postmasters and Assistants Association* discussed Delburne's post office.

**E) Correspondence**

1) Anthony Henday Museum – Thank You

2) Parkland Foundation – Annual Report and Business Plan

3) Doug Flintoff – Vehicle Damage

4) Town of Bentley – Bentley Days Celebration

5) Dorothe Cazabon – 18<sup>th</sup> Street Road Conditions

6) Holly Gustavsson – 22<sup>nd</sup> Ave Sidewalk

**F) Unfinished Business**

1) Taber Police Partnership for Online Criminal Record Check

**#2025-171** Moved by Councillor R. Reckseidler that the Village of Delburne enter into agreement with Taber Police Service and Forrest Green to place a link on the Delburne website to an online criminal record check service and in return the Village will receive a revenue of \$25.00 per transaction.

**CARRIED UNANIMOUSLY**

2) Delburne & District Chamber of Commerce Signage Request

**#2025-172** Moved by Councillor J. Bourne to deny the Delburne & District Chamber of Commerce's request to erect a sign at the north side of the outdoor hockey rink.

**CARRIED UNANIMOUSLY**

**G) New Business**

1) Bylaw No. 1210/2025 – The Council Procedure Bylaw

**#2025-173** Moved by Councillor K. Faulk to give First Reading to Bylaw No. 1210/2025 being the Council Procedure Bylaw.

**CARRIED UNANIMOUSLY**



**#2025-174** Moved by Councillor J. Bourne to give Second Reading to Bylaw No. 1210/2025 being the Council Procedure Bylaw.

**CARRIED UNANIMOUSLY**

**#2025-175** Moved by Councillor R. Reckseidler to proceed to Third and Final Reading of Bylaw No. 1210/2025 being the Council Procedure Bylaw.

**CARRIED UNANIMOUSLY**

**#2025-176** Moved by Councillor K. Faulk to give Third and Final Reading to Bylaw No. 1210/2025 being the Council Procedure Bylaw

**CARRIED UNANIMOUSLY**

2) 2025 Amended Budget

**#2025-177** Moved by Councillor J. Bourne to approve the amended 2025 Village of Delburne Budget.

**CARRIED UNANIMOUSLY**

**H) Accounts Payable**

For information Accounts Payable cheque listing #'s 3683 to 3692, EFT payments made on June 23, 2025 and July 8, 2025, and the June 2025 payroll listing.

**I) Administrative Report**

1) CAO Report

a) Budget Report

The budget report was reviewed.

2) Public Works Report

**#2025-178** Moved by Councillor K. Faulk to remove the east sidewalk on 22<sup>nd</sup> Ave from Plan 6370AK, Block 2, Lot 16 to Plan 6370AK, Block 2, Lots 23 & 24.

**CARRIED UNANIMOUSLY**

**#2025-179** Moved by Councillor J. Bourne that Council accept the Administrator's Report as presented.

**CARRIED UNANIMOUSLY**



**J) Round Table:**

**Discussion held on:** Home-based business on 25 Ave, hall dance floor, exterior of the hall, and Delburne Minor Ball Association.

**6:38 PM** Recess

**6:44 PM** Reconvene

**K) Closed Session**

1) Third Party Personal Privacy – Property Development - FOIP Section 17

**#2025-180** Moved by Councillor R. Reckseidler that Council enter into a closed session at 6:45 PM.

**CARRIED UNANIMOUSLY**

**#2025-181** Moved by Councillor R. Reckseidler that Council return to the open meeting at 6:58 PM.

**CARRIED UNANIMOUSLY**

**L) Adjournment**

**#2025-182** Moved by Councillor K. Faulk that the meeting adjourn at 6:58 PM.



Andy Folks  
Deputy Mayor



Karen Fegan, CLGM, CT  
Chief Administrative Officer