

Council Minutes – Regular Meeting of August 12, 2025

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, August 12, 2025 at 5:00 PM in the Delburne Village Office with the following being present:

Deputy Mayor – Presiding Officer:	Ray Reckseidler
Mayor:	Tim Wilson via Zoom
Councillors:	Jeff Bourne Kathy Faulk Andy Folks
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

B)

Adoption of Agenda

#2025-183 Moved by Councillor J. Bourne that the Agenda for the August 12, 2025 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) July 15, 2025 Regular Council Meeting

#2025-184 Moved by Councillor K. Faulk that the Minutes of the July 15, 2025 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) July 29, 2025 Priorities & Governance Meeting

#2025-185 Moved by Councillor A. Folks that the Minutes of the July 29, 2025 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

3) Business Arising

Business Arising items are reviewed at the Priorities and Governance meetings.


R.B

D) Delegations

- 1) Holly Gustavsson, Michelle Icton, and Justin Conrod – 22nd Ave Sidewalk
Property owners Holly Gustavsson, Michelle Icton, and Justin Conrod discussed their concerns about the sidewalk on the east side of 22nd Ave.

E) Correspondence

- 1) Trevor Daroux - Alberta Royal Canadian Mounted Police's Commanding Officer
- 2) Red Deer Advocate - 125 Years of Curling Excellence Sponsorship
- 3) Red Deer County - Intermunicipal Recreation & Culture Grants and Library Grant
- 4) Red Deer County Patrol - July Enforcement Contract

F) Unfinished Business - None

G) New Business

- 1) Request for Decision – Hall Rental Deposit Refund Request
#2025-186 Moved by Mayor T. Wilson to approve the refund to Crystal Swales of \$475.00 of the \$625.00 hall rental deposit, retaining \$150.00 to cover administrative costs; further, direct Administration to draft a Hall Rental Policy to present to Council.

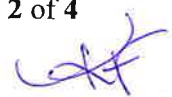
CARRIED UNANIMOUSLY

- 2) Bylaw No. 1211/2025 – Borrowing Bylaw
#2025-187 Moved by Councillor J. Bourne to give First Reading to Bylaw No. 1211/2025 being the Deep Utility Infrastructure Construction for Lot 4, Block 1, Plan 2420073 Borrowing Bylaw.

CARRIED UNANIMOUSLY

H) Accounts Payable

For information Accounts Payable cheque listing #'s 3693 to 3738, EFT payments made on July 17, 2025 and July 25, 2025, and the July 2025 payroll listing.


R.R

5:50 PM Recess

5:57 PM Reconvene

I) Administrative Report

1) CAO Report

#2025-188 Moved by Councillor K. Faulk to change the August 26, 2025⁵ Priorities and Governance meeting to a Regular Council meeting.

CARRIED UNANIMOUSLY

2) Public Works Report

#2025-189 Moved by Councillor A. Folks that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

J) Round Table:

Discussion held on: Playground zone, electronic signs, vacant property, and business licenses.

K) Closed Session

1) Third Party Personal Privacy – Property Development - FOIP Section 17

#2025-190 Moved by Councillor K. Faulk that Council enter into a closed session at 6:34 PM.

CARRIED UNANIMOUSLY

#2025-191 Moved by Mayor T. Wilson that Council return to the open meeting at 6:41 PM.

CARRIED UNANIMOUSLY


#2025-192 Moved by Mayor T. Wilson that the Village of Delburne provide a guarantee that Plan 6370AK, Block 1, Lot 8 is clear of environmental contamination and has not been subject to reclamation.

CARRIED UNANIMOUSLY

Handwritten signature and initials in blue ink, including the letters 'R.B.' at the bottom.

L) **Adjournment**

#2025-193 Moved by Councillor K. Faulk that the meeting adjourn at 6:48 PM.



Ray Reckseidler
Deputy Mayor



Karen Fegan, CLGM, CT
Chief Administrative Officer