

Council Minutes – Regular Meeting of November 18, 2025

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, November 18, 2025 at 5:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Jeff Bourne
Councillors:	Jim Ellis Kathy Faulk via Microsoft Teams Dustin Gillespie Jason Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

B)

Adoption of Agenda

#2025-256 Moved by Councillor K. Faulk that the Agenda for the November 18, 2025 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) November 3, 2025 Regular Council Meeting

#2025-257 Moved by Councillor J. Ellis that the Minutes of the November 3, 2025 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) Business Arising

Business Arising items are reviewed at the Priorities and Governance meetings.

D) Delegations

1) Cheryl Andre, Takes a Village Childcare

Cheryl Andre of Takes a Village Childcare discussed the future of her business and funding opportunities for a childcare facility in Delburne.

2) Lindsey McKinnon and Annette Maningas, Three Hills Early Childhood Society

Lindsey McKinnon and Annette Maningas of the Three Hills Early Childhood Society discussed how their organization could assist with bringing a licensed childcare facility to Delburne.

E) Correspondence

1) Minister of Municipal Affairs – Congratulations on the Election

Received for information.

2) Alen Dorsey – Ground Water Test Results Request

Received for information.

3) Red Deer River County – Subdivision Application

Received for information.

4) Delburne Minor Hockey Association – U15 Tournament Donation Request

#2025-258 Moved by Councillor J. Reckseidler to donate \$250.00 to Delburne Minor Hockey Association's U15 Tournament taking place from December 19 to December 21, 2025, with funds coming from the Advertising and Promotions account.

CARRIED UNANIMOUSLY

5) Delburne Futures Committee – Request for Return of Funding

#2025-259 Moved by Councillor D. Gillespie that the Village of Delburne return Delburne Futures Committee's donation of \$13,000.00 as it was not needed.

CARRIED UNANIMOUSLY

6) Alberta Electoral Boundaries Commission – Invitation for Written Submissions

Received for information.

7) Stephanie and Jacob Vanderneut – Takes a Village Childcare

Received for information.

F) Unfinished Business – None

G) New Business – None

H) Accounts Payable

For information Accounts Payable cheque listing #'s 3840 to 3859 and EFT payments made on October 31, 2025.

I) Administrative Report

1) CAO Report

2) Public Works Report

#2025-260 Moved by Councillor J. Ellis that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

6:53 PM Recess

6:57 PM Reconvene

J) Closed Session

1) Third Party Personal Privacy – Personnel - FOIP Section 17

#2025-261 Moved by Councillor J. Reckseidler that Council enter into a closed session at 7:01 PM.

CARRIED UNANIMOUSLY

#2025-262 Moved by Councillor D. Gillespie that Council return to the open meeting at 7:14 PM.


CARRIED UNANIMOUSLY

K) Round Table:

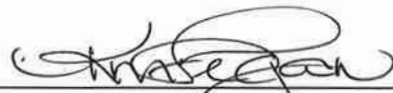
Discussion held on: Solar initiative for commercial buildings, municipal office closed on January 5, 2026, council meals, council pictures, Christmas party, Snowflake Saturday, home-based business, financial software, AB Munis convention, tractor pull bleachers, and council claim and expense forms.

L) Adjournment

#2025-263 Moved by Councillor J. Reckseidler that the meeting adjourn at 8:21 PM.



Jeff Bourne
Mayor



Karen Fegan, CLGM, CT
Chief Administrative Officer