

Council Minutes – Regular Meeting of December 9, 2025

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, December 9, 2025 at 5:00 PM in the Delburne Village Office with the following being present:

| | |
|---|---|
| Mayor – Presiding Officer: | Jeff Bourne |
| Councillors: | Jim Ellis Kathy Faulk Dustin Gillespie Jason Reckseidler |
| Chief Administrative Officer: | Karen Fegan |
| Executive Assistant - Recording Secretary: | Melanie Timms |
| Public Works Labourer: | Luella Cardinal |

B)

Adoption of Agenda

#2025-264

Moved by Councillor K. Faulk that the Agenda for the December 9, 2025 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) November 18, 2025 Regular Council Meeting

#2025-265

Moved by Councillor J. Ellis that the Minutes of the November 18, 2025 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) Business Arising

Business Arising items are reviewed at the Priorities and Governance meetings.

at
JB

D) Delegations

1) Rick Woznickzka - Resident

Rick Woznickzka discussed the enforcement of the Land Use Bylaw for recreational vehicles.

E) Correspondence

1) Red Deer County – Veterinary Clinic Development Permit

Received for information.

2) National Police Federation – Alberta Polling Results

Received for information.

3) Gracie Lang – Camping in Delburne

Administration will follow-up for more information.

4) Altalink – Wildfire Mitigation Plan Presentation

Received for information.

5) Norma Gauthier – Red Deer Metis District 3 Captain Election

Administration will respond with an invitation to a meeting.

6) Ray Reckseidler – Request to Join the Library Board

#2025-266 Moved by Councillor D. Gillespie to appoint Ray Reckseidler to the Village of Delburne Library Board for a three-year term beginning December 9, 2025 to December 9, 2028.

CARRIED UNANIMOUSLY

7) Three Hills RCMP - Quarterly Report

Received for information.

8) Minister of Municipal Affairs – Fire Level of Service 2025 Engagement

Received for information.

F) Unfinished Business – None



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G) New Business

1) Volunteer Liability

#2025-267 Moved by Councillor K. Faulk that the Village of Delburne approve Gary Brett's request to remove the garage at Lot 4, Block 1, Plan 2420073.

CARRIED UNANIMOUSLY

2) Subdivision Report

#2025-268 Moved by Councillor J. Reckseidler that the Village of Delburne approve the proposed subdivision of 1.2 hectares (3 acres) to create one new lot and the subdivision of 0.22 hectares (0.543 acres) for future road construction on part of Lot 4, Block 1, Plan 2420073 and on part of SW-21-37-23-4 subject to the following conditions:

1. Registration of subdivision by plan acceptable at Land Titles Office.
2. Ensure there are legal accesses provided to all proposed properties, all accesses are to be constructed under Red Deer County approval and Standards with an Access Application.
3. A drainage plan is required. Ensure that the proposed properties do not contribute or receive any drainage from any other property. Drainage easements may be required for this situation.
4. Municipal Reserves shall be deferred to the remainder of the quarter section, pursuant to Section 669 of the Municipal Government Act. A caveat shall be registered on the Title, to deferred municipal reserves to a later date.

CARRIED UNANIMOUSLY

H) Accounts Payable

For information Accounts Payable cheque listing #'s 3860 to 3888, EFT payments made on November 20, 2025 and the November 2025 payroll listing.

I) Administrative Report

1) CAO Report

a) Yolo Nomads Advertising Campaign

2) Public Works Report

#2025-269 Moved by Councillor J. Ellis that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

J)

Round Table:

Discussion held on: Home-based business, Community Profile, Responsible Pet Ownership Bylaw, solar lighting for Main Street Park, housing, truck parking, and groundwater test results request.


K)

Adjournment

#2025-270 Moved by Councillor J. Reckseidler that the meeting adjourn at 6:21 PM.



Jeff Bourne
Mayor



Karen Fegan, CLGM, CT
Chief Administrative Officer