

Council Minutes – Regular Meeting of December 16, 2025

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, December 16, 2025 at 5:25 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Jeff Bourne
Councillors:	Jim Ellis Kathy Faulk Dustin Gillespie Jason Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

B)

Adoption of Agenda

#2025-271

Moved by Councillor K. Faulk that the Agenda for the December 16, 2025 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) December 9, 2025 Regular Council Meeting

#2025-272

Moved by Councillor D. Gillespie that the Minutes of the December 9, 2025 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) Business Arising

Items on Business Arising were reviewed.

D)

Delegations

1) Calvin Lechelt, Municipal Climate Change Action Centre

Calvin Lechelt, from the Municipal Climate Change Action Centre, presented information about the Municipal Electricity Generation Program and other energy efficiency rebate programs.

- 2) Alen Dorsey, Property Owner
Alen Dorsey requested access to the groundwater test results for Plan 1923HW, Block 14, Lot 3.

E) Correspondence

- 1) Parkland Regional Library System – Budget 2026
Received for information.
- 2) Parkland Regional Library System – Draft Minutes and Board Talk Newsletter
Received for information.

F) Unfinished Business – None

G) New Business

- 1) 2026 Budget
#2025-273 Moved by Councillor J. Reckseidler to approve the Village of Delburne's 2026 Operating Budget.

CARRIED UNANIMOUSLY

- 2) 2026 Capital Plan
#2025-274 Moved by Councillor J. Ellis to approve the Village of Delburne's 2026 Capital Plan.

CARRIED UNANIMOUSLY

- 3) Joint Finance and Administrative Support Services Proposal
#2025-275 Moved by Councillor K. Faulk to approve Avtec Resource Protection Ltd.'s proposal of a joint contract between the Village of Delburne, the Town of Trochu, the Village of Beiseker, and the Village of Elnora for finance and administration support services.

CARRIED UNANIMOUSLY

H) Accounts Payable – None

I) Administrative Report

- 1) CAO Report
- 2) Public Works Report

#2025-276 Moved by Councillor J. Reckseidler that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

J) Round Table:

Discussion held on: Groundwater testing results, Responsible Pet Ownership Bylaw, unsightly home-based business, Snow Removal Policy, Three Hills Early Childhood Society, Snowflake Saturday, and Board requests.

K) Closed Session

1) Third Party Personal Privacy – Personnel – PPA Section 17

#2025-277 Moved by Councillor D. Gillespie that Council enter into a closed session at 7:22 PM.

CARRIED UNANIMOUSLY

#2025-278 Moved by Councillor J. Ellis that Council return to the open meeting at 7:56 PM.

CARRIED UNANIMOUSLY

L) Adjournment

#2025-279 Moved by Councillor J. Reckseidler that the meeting adjourn at 7:58 PM.



Jeff Bourne
Mayor



Karen Fegan, CLGM, CT
Chief Administrative Officer