

Council Minutes – Regular Meeting of March 23, 2026

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Monday, March 23, 2026 at 5:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Jeff Bourne
Councillors:	Jim Ellis Kathy Faulk Dustin Gillespie - <i>via Teams</i> Jason Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw

B)

Adoption of Agenda

#2026-060 Moved by Councillor J. Reckseidler that the Agenda for the March 23, 2026 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) March 10, 2026 Regular Council Meeting

#2026-061 Moved by Councillor K. Faulk that the Minutes of the March 10, 2026 Regular Council Meeting be adopted as corrected.

CARRIED UNANIMOUSLY

2) March 17, 2026 Special Council Meeting

#2026-062 Moved by Councillor J. Reckseidler that the Minutes of the March 17, 2026 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

3) March 17, 2026 Priorities and Governance Meeting

#2026-063 Moved by Councillor K. Faulk that the Minutes of the March 17, 2026 Priorities and Governance Meeting be adopted as presented.

CARRIED UNANIMOUSLY

JB

CK

4) Business Arising

Items on business arising are reviewed at Priorities and Governance meetings.

D) Delegations – None

E) Correspondence

1) Ray Miller – Municipal Planning Commission

#2026-064 Moved by Councillor K. Faulk to appoint Ray Miller as a member-at-large to the Municipal Planning Commission.

CARRIED UNANIMOUSLY

2) Government of Alberta – Water Amendment Act

Received for information.

3) Parkland Regional Library System – Meeting Minutes and Newsletter

Received for information.

4) Earth Day – Mobilizing Municipalities

Administration will inquire about the campaign media kit.

5) Alberta Human Rights Commission – 2024-2025 Annual Report

Received for information.

6) Sylvan Lake Gulls – Hot Stove

Received for information.

7) Blue Squall Media – Backroads Provincial Grant Opportunity

Council will pass on this opportunity as the 2026 budget is set.

F) Unfinished Business

1) Responsible Pet Ownership Bylaw

A draft of the bylaw has been sent to Animal Control Services for feedback.

2) Battery Recycling Collection Site

Administration is waiting to hear from Call2Recycle about the battery recycling boxes.

JB
KF

- G)** **New Business**
1) Bylaw No. 1215/2026 – ATCO Gas and Pipelines Ltd. Franchise Agreement

5:40 PM Councillor D. Gillespie left the meeting.

#2026-065 Moved by Councillor K. Faulk to give First Reading to Bylaw No. 1215/2026 being the ATCO Gas and Pipelines Ltd. Franchise Agreement.
CARRIED UNANIMOUSLY

- H)** **Accounts Payable**
For information Accounts Payable cheque listing #4002 to #4021 and EFT payments made on March 19, 2026.

- I)** **Administrative Report**

- 1) CAO Report

The council budget report was reviewed.

#2026-066 Moved by Councillor J. Ellis to approve C & J Carpentry's quote of \$7200.00 plus GST for a new front door at the Delburne Municipal Library with funds coming from the Administrative Capital Restricted Surplus account.

CARRIED UNANIMOUSLY

- 2) Public Works Report

A verbal report was given.

#2026-067 Moved by Councillor J. Reckseidler that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

- J)** **Round Table Items**

Discussion held on: Community Assisted Policing Through Use of Recorded Evidence (CAPTURE) Program, digital sign, community bus, childcare facility, meeting with the Assistant Deputy Minister of Childcare Delivery Division, ABMunis 2026 Spring Municipal Leaders Caucus, and Villages West election.



K) Adjournment

#2026-068 Moved by Councillor J. Reckseidler that the meeting adjourn at 6:12 PM.



Jeff Bourne
Mayor



Karen Fegan, *CLGM, CT*
Chief Administrative Officer