

**Council Minutes – Regular Meeting of April 14, 2026**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, April 14, 2026 at 5:01 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Jeff Bourne
Councillors:	Jim Ellis Kathy Faulk Dustin Gillespie Jason Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Labourer:	Luella Cardinal

**B)**

**Adoption of Agenda**

**#2026-069** Moved by Councillor J. Reckseidler that the Agenda for the April 14, 2026 Regular Meeting of Council for the Village of Delburne be adopted as presented.

**CARRIED UNANIMOUSLY**

**C)**

**Confirmation of Previous Council Minutes**

1) March 23, 2026 Regular Council Meeting

**#2026-070** Moved by Councillor K. Faulk that the Minutes of the March 23, 2026 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

2) Business Arising

Items on business arising are reviewed at Priorities and Governance meetings.

**D)**

**Delegations**

1) Justin Tanner, Gitzel & Company – 2025 Financial Statement

Justin Tanner of Gitzel & Company presented the Village of Delburne's 2025 Financial Statement.

Closed Session: Pursuant to Section 20, Disclosure Harmful to Personal Privacy, of the Access to Information Act.

**#2026-071** Moved by Councillor K. Faulk that Council enter into a closed session at 6:47 PM.

**CARRIED UNANIMOUSLY**

**#2026-072** Moved by Councillor J. Reckseidler that Council return to the open meeting at 6:58 PM.

**CARRIED UNANIMOUSLY**

**#2026-073** Moved by Councillor J. Ellis that Council for the Village of Delburne approve the 2025 Financial Statement and audit papers as presented by Justin Tanner of Gitzel & Company.

**CARRIED UNANIMOUSLY**

**E) Correspondence**

1) Delburne Skating Club – Thank You

Received for information.

2) MP Burton Bailey – 2026 Canada Summer Jobs Program

Received for information.

3) Alberta Ministry of Assisted Living & Social Services – Seniors' Week

**#2026-074** Moved by Councillor D. Gillespie that Council for the Village of Delburne declare June 1 to June 7, 2026 as Seniors' Week.

**CARRIED UNANIMOUSLY**

4) Alberta Emergency Management Agency – Municipal Emergency Plan Report

Received for information.

5) Alberta Ministry of Municipal Affairs – Assessment Model Review

Received for information.

6) Alberta Ministry of Municipal Affairs – Bill 28, the Municipal Affairs and Housing Statutes Amendment Act, 2026

Received for information. Council discussed the AB Munis Bill 28 webinar.

7) ATCO Energy Systems – Electrical Distribution System 2025 Franchise Report

Received for information.

8) Statistics Canada – 2026 Census

Received for information.

9) Brandy Metz – Delburne Community Support Grant Committee

**#2026-075** Moved by Councillor J. Reckseidler to appoint Brandy Metz to the Delburne Community Support Grant Committee.

**CARRIED UNANIMOUSLY**

**F) Unfinished Business**

1) Bylaw No. 1213/2026 - Responsible Pet Ownership Bylaw

Council discussed the feedback about aggressive dogs from Jim deBoon, of Animal Control Services. Administration will present Bylaw No. 1213/2026, the Responsible Pet Ownership Bylaw, for first reading at the April 28, 2026 council meeting.

2) Battery Recycling Collection Site

**#2026-076** Moved by Councillor D. Gillespie to approve that the Village of Delburne enter into an agreement with Call2Recycle to have a household battery collection site at the municipal office.

**CARRIED UNANIMOUSLY**

3) Bylaw No. 1215/2026 – ATCO Gas and Pipelines Ltd. Franchise Agreement

This item is postponed until after the advertising period is completed.

4) Earth Day Canada – Mobilizing Municipalities

Resident Kerrie Halpin has organized a Spring Clean Up of the Village of Delburne on Earth Day, April 22, 2026.

**G) New Business**

1) Bylaw No. 1214/2026 – The Tax Penalty Bylaw

**#2026-077** Moved by Councillor J. Reckseidler to give First Reading to Bylaw No. 1214/2026 being the Tax Penalty Bylaw.

**CARRIED UNANIMOUSLY**

**#2026-078** Moved by Councillor J. Ellis to give Second Reading to Bylaw No. 1214/2026 being the Tax Penalty Bylaw.

**CARRIED UNANIMOUSLY**

**#2026-079** Moved by Councillor K. Faulk to proceed to Third and Final Reading of Bylaw No. 1214/2026 being the Tax Penalty Bylaw.

**CARRIED UNANIMOUSLY**

**#2026-080** Moved by Councillor D. Gillespie to give Third and Final Reading to Bylaw No. 1214/2026 being the Tax Penalty Bylaw.

**CARRIED UNANIMOUSLY**

2) Bylaw No. 1216/2026 – 2026 Tax Rate Bylaw

**#2026-081** Moved by Councillor K. Faulk to give First Reading to Bylaw No. 1216/2026 being the 2026 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**#2026-082** Moved by Councillor J. Reckseidler to give Second Reading to Bylaw No. 1216/2026 being the 2026 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**#2026-083** Moved by Councillor J. Ellis to proceed to Third and Final Reading of Bylaw No. 1216/2026 being the 2026 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**#2026-084** Moved by Councillor D. Gillespie to give Third and Final Reading to Bylaw No. 1216/2026 being the 2026 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

3) 2026 Budget Amendments

**#2026-085** Moved by Councillor J. Reckseidler to approve the amendments to the Village of Delburne's 2026 Budget.

**CARRIED UNANIMOUSLY**

4) Delburne Community Support Grant – 2026 Spring Funding Recipients

#2026-086 Moved by Councillor K. Faulk to approve the Delburne Community Support Grant 2026 Spring Funding recipients, as follows:

<b>Delburne Community Support Grant</b>	<b>Spring Allocation</b>
Delburne Centralized School	\$3,000.00
Delburne Community Garden	\$1,800.00
Delburne & District Ag Society	\$6,000.00
Delburne & District Drop In	\$5,000.00
Delburne Figure Skating Club	\$1,000.00
Delburne Gospel Church Youth Group	\$2,500.00
Delburne Municipal Library	\$2,000.00
Delburne Pottery Club	\$2,000.00
July 1st - Market in the Park	\$1,000.00
<b>Total Allocated</b>	<b>\$24,300.00</b>

**CARRIED UNANIMOUSLY**

H) **Accounts Payable**

For information Accounts Payable cheque listing #4022 to #4047 and the March 2026 payroll listing.

I) **Administrative Report**

1) CAO Report

#2026-087 Moved by Councillor J. Ellis to approve Grayson Excavating Ltd.'s quote of \$985,259.20 plus GST for the 21<sup>st</sup> Avenue extension project.

**CARRIED UNANIMOUSLY**

2) Public Works Report

A verbal report was given.

#2026-088 Moved by Councillor J. Reckseidler that Council accept the Administrator's Report as presented.

**CARRIED UNANIMOUSLY**

J) **Closed Session**

1) Economic Development: Pursuant to Section 19, Disclosure Harmful to Business Interests of a Third-Party, of the Access to Information Act.

#2026-089 Moved by Councillor K. Faulk that Council enter into a closed session at 8:23 PM.

**CARRIED UNANIMOUSLY**

#2026-090 Moved by Councillor J. Reckseidler that Council return to the open meeting at 9:00 PM.

**CARRIED UNANIMOUSLY**

#2026-091 Moved by Councillor D. Gillespie to approve that Urban Systems conduct the Village of Delburne's Land Use Bylaw review.

**CARRIED UNANIMOUSLY**

**K) Adjournment**

#2026-092 Moved by Councillor J. Reckseidler that the meeting adjourn at 9:01 PM.



Jeff Bourne  
Mayor



Karen Fegan, CLGM, CT  
Chief Administrative Officer