

Council Minutes – Regular Meeting of June 9, 2026

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Tuesday, June 9, 2026, at 5:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Jeff Bourne
Councillors:	Jim Ellis Dustin Gillespie Jason Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant: - Recording Secretary:	Melanie Timms
Public Works Assistant Foreman:	Luella Cardinal
With Regret:	Kathy Faulk

B)

Adoption of Agenda

#2026-137 Moved by Councillor J. Ellis that the Agenda for the June 9, 2026 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) May 26, 2026 Regular Council Meeting

#2026-138 Moved by Councillor D. Gillespie that the Minutes of the May 26, 2026 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) Business Arising

Items on business arising are reviewed at Priorities and Governance meetings.

D)

Delegations

1) Maddy From, Food Cycle Sciences Corporation – FoodCycler Program

Maddy From, Account Executive for Food Cycle Sciences Corporation, presented the FoodCycler program, which uses a device to convert food waste into nutrient-rich soil and divert it from the landfill.

Handwritten signatures:
JFB

E)

Correspondence

- 1) Canadian Association of Municipal Administrators – Long Service Recognition Awards Program

This letter recognized Chief Administrative Officer Karen Fegan for her twenty years of service in municipal government management.

- 2) United Way Central Alberta – Annual General Meeting

Mayor Jeff Bourne and Councillor Jason Reckseidler will attend the Annual General Meeting for the United Way Central Alberta.

- 3) Parkland Regional Library – Return on Investment

Councillor Dustin Gillespie gave a Parkland Regional Library System update.

- 4) Red Deer River Watershed Alliance – Annual General Meeting

Councillor Jason Reckseidler will attend the Annual General Meeting for the Red Deer River Watershed Alliance.

- 5) Chinook's Edge School Division of Trustees – Board Highlights

Council reviewed the Board Highlights which recognized Delburne Centralized School graduate Ethan Young, the recipient of the Schulich Leadership Scholarship.

- 6) Parkland Regional Library System – Board Talk Newsletter and Meeting Minutes

Received for information.

- 7) Government of Alberta – Village of Delburne Library Board Appointment

#2026-139 Moved by Councillor J. Ellis to appoint Councillor Dustin Gillespie to the Village of Delburne Library Board for the term beginning October 28, 2025 and ending October 26, 2026.

CARRIED UNANIMOUSLY

- 8) Coalition of Alberta Public Libraries – Bill 28 Webinar Follow-up

Received for information.

Handwritten signature and initials in blue ink, appearing to be 'JF' and 'JB'.

9) Amy Ritchie – Night Market

#2026-140 Moved by Councillor D. Gillespie to approve Amy Ritchie's request to close 20th (Main) St. from 21 Ave to 22 Ave on July 17, 2026, from 5 pm to 10 pm for the Night Market.

CARRIED UNANIMOUSLY

F) Unfinished Business

1) Bylaw No. 1215/2026 – ATCO Gas and Pipelines Ltd. Franchise Agreement

This item is postponed to research more information about franchise fees.

2) Bylaw No. 1217/2026 – Land Use Bylaw Amendment

A Public Hearing will be held on June 30, 2026 at 7:00 PM at the Village of Delburne municipal office.

3) Russell Barnes Memorial Show & Shine

Council is waiting for a response from Ron Shaw, the organizer of the Russell Barnes Memorial Show & Shine.

G) New Business

1) Library Lights Replacement

#2026-141 Moved by Councillor D. Gillespie to approve Deltec Electrical's quote of \$4,000 plus GST to replace the lights with energy efficient LEDs at the Village of Delburne Library.

CARRIED UNANIMOUSLY

2) Waste Collection Services Renewal

#2026-142 Moved by Councillor J. Reckseidler to approve a one-year contract extension with Environmental 360 Solutions for waste collection services, with the new term ending June 30, 2027.

CARRIED UNANIMOUSLY

H) Accounts Payable

For information Accounts Payable cheque listing #4100 to #4140 and the May 2026 payroll listing.

I) Administrative Report

1) CAO Report

2) Public Works Report

A verbal report was given.

#2026-143 Moved by Councillor J. Reckseidler that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

J)

Round Table Items

Discussion Held On:

Federation of Canadian Municipalities conference and trade show information:

- plastics recycling plant
- security cameras
- speed signs
- modular housing company
- philanthropy funding
- Alberta Nonprofit Network (ABNN)
- Inter-municipal relationships
- Anti-government and harassment session
- Doug Griffiths session
- Fax secure company

Road closure procedure, Central Alberta municipalities gathering, list of achievements from networking and conference participation, Delburne Gospel Church development, Red Deer Regional Hospital Tour, Royal Canadian Legion Centennial sidewalk, and the Delburne Community Hall roof.

K)

Closed Session

1) Personnel: Section 20, Disclosure Harmful to Personal Privacy, of the Access to Information Act

#2026-144 Moved by Councillor J. Reckseidler that Council enter into a closed session at 7:30 PM.

CARRIED UNANIMOUSLY

#2026-145 Moved by Councillor J. Reckseidler that Council return to the open meeting at 7:46 PM.

CARRIED UNANIMOUSLY

Handwritten signature and initials in blue ink, possibly reading 'J63'.

L) Adjournment

#2026-146 Moved by Councillor D. Gillespie that the meeting adjourn at 7:59 PM.



Jeff Bourne
Mayor



Karen Fegan, CLGM, CT
Chief Administrative Officer

