

Council Minutes – Regular Meeting of July 13, 2026

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne held Monday, July 13, 2026, at 1:00 PM in the Delburne Village Office with the following being present:

Mayor – Presiding Officer:	Jeff Bourne
Councillors:	Jim Ellis Kathy Faulk Jason Reckseidler
Chief Administrative Officer:	Karen Fegan
Executive Assistant - Recording Secretary:	Melanie Timms
Public Works Foreman:	Gary Rusaw
With regret:	Dustin Gillespie

B)

Adoption of Agenda

#2026-170 Moved by Councillor J. Ellis that the Agenda for the July 13, 2026 Regular Meeting of Council for the Village of Delburne be adopted as presented.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) June 23, 2026 Regular Council Meeting

#2026-171 Moved by Councillor K. Faulk that the Minutes of the June 23, 2026 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2) June 30, 2026 Special Council Meeting

#2026-172 Moved by Councillor J. Reckseidler that the Minutes of the June 30, 2026 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

3) Business Arising

Items on business arising are reviewed at Priorities and Governance meetings.

D) Delegations - None

E) Correspondence

- 1) CN Rail and Operation Lifesaver Canada – Rail Safety Week
#2026-173 Moved by Councillor J. Reckseidler that the Village of Delburne proclaim September 21 to 24, 2026 as Rail Safety Week to raise public awareness about the dangers of crossing and trespassing on railway property.

CARRIED UNANIMOUSLY

- 2) Amy Ritchie and Brenda Smith – Vacant Lots on Main Street
#2026-174 Moved by Councillor J. Ellis to approve Amy Ritchie and Brenda Smith's request for permission to plan a public sitting area on Plan 6370AK, Block 2, Lots 7 & 8.

CARRIED UNANIMOUSLY

- 3) Delburne Curling Club – Servus Credit Union Golf Tournament Sponsorship

Received for information.

- 4) The Water Clinic – Water Treatment Proposal and Pilot Project Program
Administration will discuss the Water Clinic's proposal with the engineers and ask the Water Clinic for the contact information of their municipal customers.

F) Unfinished Business

- 1) Bylaw No. 1215/2026 – ATCO Gas and Pipelines Ltd. Franchise Agreement
After the public feedback period closes on July 20, 2026, ATCO Gas and Pipelines Ltd. will file an application with the Alberta Utilities Commission requesting to renew its franchise agreement with the Village of Delburne.
- 2) Nomad Veterinary Services – Property Taxes
#2026-175 Moved by Councillor J. Reckseidler to approve a property tax incentive plan for BW Veterinary Services Ltd. for a 1.5-acre parcel to be subdivided from Lot 4, Block 1, Plan 2420073, as follows:

- First year of operation: pay 25% of the property tax total.
- Second year of operation: pay 50% of the property tax total.
- Third year of operation: pay 75% of the property tax total.
- Fourth year of operation: pay 100% of the property tax total.

CARRIED UNANIMOUSLY

3) Food Cycler Program

Administration will contact Red Deer County to determine whether they are interested in partnering on the Food Cycler program and will contact Food Cycle Science Corporation for promotional ideas.

4) Urban Studio Dance Academy – Hall Rental Partnership

#2026-176 Moved by Councillor K. Faulk to approve Urban Studio Dance Academy's request to rent the Delburne Community Hall for its youth dance program, on Tuesdays from 2:45 PM to 6:30 PM and Thursdays from 4:30 PM to 7:15 PM, from September 2026 to May 2027, at a weekly rental rate of \$50.00 plus GST.

CARRIED UNANIMOUSLY

5) Delburne Gospel Church – Development Parking

#2026-177 Moved by Councillor K. Faulk to amend the conditions of the Delburne Gospel Church's Development Permit No. 2026/004 for Plan 1923HW, Block 12, Lots 1 & 2, as follows:

- Permit the installation of accessible parking stalls on the west side of 26th Avenue.
- Permit the designation of a passenger loading zone on the north side of 20th Street.
- Permit parking on 20th Street adjacent to Main Street Park, however, parking shall not be permitted in front of the residence located at the corner of 20th Street and 26th Avenue. Additionally, public parking spaces cannot be reserved for the Delburne Gospel Church.
- The Delburne Gospel Church shall be responsible for 100% of the costs associated with installing the accessible parking spaces on 26th Avenue, the passenger loading zone on 20th Street, and any sidewalk improvements required as a result of the construction.

CARRIED UNANIMOUSLY

G) New Business

1) Rural Connect – Alberta Rural Connectivity Forum Sponsorship

#2026-178 Moved by Councillor J. Reckseidler that the Village of Delburne sponsor the Alberta Rural Connectivity Coalition as a Coffee Sponsor for \$1000.00 and a quarter-page Program Sponsor for \$1000.00, for a total sponsorship of \$2000.00, with funds coming from the Advertising and Promotions account.

CARRIED UNANIMOUSLY



2) ATCO Electric Franchise Agreement

#2026-179 Moved by Councillor J. Ellis to approve a five-year extension of the Electric Distribution System Franchise Agreement between the Village of Delburne and ATCO Electric Ltd.

CARRIED UNANIMOUSLY

H) Accounts Payable

For information Accounts Payable cheque listing #4152 to #4187 and the June 2026 payroll listing.

I) Administrative Report

1) CAO Report

Public Works Report

A verbal report was given.

#2026-180 Moved by Councillor J. Reckseidler to move the gate at the Dog Park for a cost of \$850.00 plus GST.

CARRIED UNANIMOUSLY

#2026-181 Moved by Councillor K. Faulk that Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

J) Round Table Items

Discussion Held On:

- Unsightly Properties
- Municipal Planning Commission
- Central Alberta Economic Partnership – Letter of Support
- Delburne Library Board Term Dates
- Delburne & District Light Horse Association – Memorandum of Understanding
- Memorial Tree Park Expansion
- Part-Time Administrative Assistant
- AB Munis – New Municipal Water Conservation Guide
- Red Deer Regional Hospital Tour

2:56 PM Recess

3:03 PM Reconvene

K) Closed Session

- 1) Responsible Pet Ownership Bylaw: Section 20, Disclosure Harmful to Personal Privacy, of the Access to Information Act

#2026-182 Moved by Councillor J. Reckseidler that Council enter into a closed session at 3:06 PM.

CARRIED UNANIMOUSLY

#2026-183 Moved by Councillor J. Reckseidler that Council return to the open meeting at 3:37 PM.

CARRIED UNANIMOUSLY

L) Adjournment

#2026-184 Moved by Councillor J. Ellis that the meeting adjourn at 3:37 PM.



Jeff Bourne
Mayor

Karen Fegan, CLGM, CT
Chief Administrative Officer