

Village of Delburne Council Minutes

Annual Organizational Meeting of September 27, 2013

A) Call to Order

The Chief Administrative Officer called the Annual Organizational Meeting to order at 9:30 a.m. in the Village Office with the following being present:

Councillors:

Ray Reckseidler
Darlene Dushanek
Tim Wilson
Judith Hogan

Chief Administrative Officer: Karen Fegan

Note: Amended at the November 5th, 2013 Special Meeting of Council to include Councillor Kathy Faulk.

B) Adoption of Agenda

#2013-222 Moved by Councillor D. Dushanek that the Agenda for the September 27, 2013 Annual Organizational Meeting of Council for the Village of Delburne be adopted as presented.
CARRIED UNANIMOUSLY

C) Swearing In of Councillors

The Chief Administrative Officer lead the Councillors in the swearing in process. Raymond Reckseidler, Darlene Dushanek, Judith Hogan and Tim Wilson were all sworn in as Councillors for the Village of Delburne.

D) Election of Mayor

The Chief Administrative Officer called for nominations for the Mayor's term for 2013-2014.

Moved by Councillor D. Dushanek that Councillor R. Reckseidler be nominated as Village of Delburne Mayor for the 2013-2014 term.

#2013-223 Moved by Councillor J. Hogan that nominations cease.
CARRIED UNANIMOUSLY

The Chief Administrative Officer declared nominations closed.

Ray Reckseidler was declared elected as Mayor for 2013-2014 term.

R.R.

RF

- E) Appointment of Deputy Mayor**
 #2013-224 Moved by Councillor J. Hogan that the terms of Deputy Mayor be served quarterly, as follows:

Deputy Mayor	2013-2014 Term	
Darlene Dushanek	Sep. 28/13 – Jan. 31/14	
Judith Hogan	Feb. 1/14 – April 30/14	
Tim Wilson	May 1/14 – July 31/14	
Kathy Faulk	Aug. 1/14 – Oct. 21/14	

CARRIED UNANIMOUSLY

- F) Signing Authorities**
 #2013-225 Moved by Councillor T. Wilson that the 2013-2014 signing officers be as follows:

Mayor Ray Reckseidler or Councillor Darlene Dushanek and Karen Fegan, CAO or Janice McWhan, Assistant Administrator.
 CARRIED UNANIMOUSLY

- G) Dates and Times of Regular Council Meetings 2013-2014**
 #2013-226 Moved by Councillor J. Hogan that the Council meetings will be held on the 2nd and 4th Tuesday of each month beginning at 1:00 PM.
 CARRIED UNANIMOUSLY

- H) Council Appointments to Boards and Committees**

1. Municipal Planning Commission

- a. Darlene Dushanek
- b. Judith Hogan
- c. Tim Wilson
- d. Alternate: Kathy Faulk

2. Subdivision and Development Appeal Board

- a. Ray Reckseidler
- b. Alternate: Kathy Faulk

3. Central Waste Management Commission

- a. Kathy Faulk
- b. – alternate: Ray Reckseidler

RR .

KF

- 4. John Pisko Memorial Recreation Board**
 - a. Darlene Dushanek
 - b. – alternate: Kathy Faulk

- 5. Red Deer and District FCSS Board**
 - a. Judith Hogan
 - b. – alternate: Ray Reckseidler

- 6. Parkland Foundation**
 - a. Tim Wilson
 - b. – alternate: Kathy Faulk

- 7. Delburne Elk Haven Management Body**
 - a. Kathy Faulk
 - b. – alternate: Darlene Dushanek

- 8. Parkland Community Planning Services**
 - a. Ray Reckseidler
 - b. – alternate: Judy Hogan

- 9. Parkland Regional Library**
 - a. Judith Hogan
 - b. – alternate: Darlene Dushanek

- 10. Delburne Municipal Library Board**
 - a. Judith Hogan
 - b. – alternate: Darlene Dushanek

- 11. Boomtown Trail**
 - a. Ray Reckseidler
 - b. – alternate: Judy Hogan

- 12. Delburne Economic Development Committee**
 - a. Darlene Dushanek
 - b. – alternate: Tim Wilson

- 13. Delburne & District Chamber of Commerce**
 - a. Darlene Dushanek
 - b. – alternate: Tim Wilson

- 14. Delburne Neighborhood Place**
 - a. Kathy Faulk
 - b. – alternate: Judy Hogan

- 15. Central Alberta Economic Partnership (CAEP)**
 - a. Tim Wilson
 - b. – alternate: Judy Hogan

R.R.

AF

16. Budget Committee

- a. All of Council

17. Red Deer River Basin/Water Management/Watershed Alliance

- a. Ray Reckseidler
- b. – alternate: Tim Wilson

18. School Resource Officer (SRO)

- a. Tim Wilson
- b. – alternate: Kathy Faulk

19. Community Action Committee

- a. Darlene Dushanek
- b. –alternate: Kathy Faulk

20. Emergency Management Committee

- a. Kathy Faulk
- b. – alternate: Tim Wilson

21. Cemetery Board

- a. Tim Wilson

22. Delburne & District Fire & Rescue

- a. Judith Hogan
- b. –alternate: Darlene Dushanek

#2013-227 Moved by Councillor D. Dushanek that Council approve the committee appointments as listed above.
CARRIED UNANIMOUSLY

I) Other Appointments

Solicitors

- a. Warren Sinclair as Village Solicitors for 2013 - 2014, for general legal services including land sales and contracts.

Auditors

- a. Gitzel Krejci Dand Peterson as the Village Auditors for 2013-2014.

Newspapers

- a. Red Deer Advocate as the official means of advertising legal notices and that the Delburne and District News and Chitaqua will be used as required.

Fire Chief

R.R.



Will be appointed at such time as a qualified person is chosen.

Emergency Management

- a. That Dan Marsellus be appointed the Director of Emergency Management and Ric Henderson also be appointed as Deputy Director of Emergency Management for 2013-2014.

Weed Inspector

- a. That Gary Rusaw be appointed as the Village Weed Inspector for 2013-2014.

Building Inspector

- a. That IJD Inspections Ltd. (Red Deer) be appointed as Village Building Inspectors for 2013-2014.

Administration Appointments

- a. That the Chief Administrative Officer (Karen Fegan) be appointed as:
- Head of the Local Public Body (MGA Section 208)
 - Economic Development Officer
 - Business License Inspector
 - Bylaw Enforcement Officer (via Red Deer County contracted services)
 - Development Officer
 - FOIP Coordinator

Members-At-Large Appointments

- a. **Subdivision and Development Appeal Board (2 Appts.)**

Jack Christensen

- b. **John Pisko Memorial Recreation Board (5 Appts.)**

Phillip Massier, Robin Ritchie, Tracy Kozey, Mary Chaffin, and Dawn McKenzie

- c. **Delburne Municipal Library (10 Appts.)**

John Perry, Diane Abtosway, Alice Lonsdale, Amy Beard, Peter Wagstaff

- d. **Elk Haven Management Board (1 Appts.)**

Jeanette Gabrielson

- e. **CAEP (Business Appt.)**

1. Karen Grant

R.R.

KF

f. Economic Development Committee (10 Appts.)

Marc Boucher, Russ Barnes, Olene Goode, Peter van Elmpt, Judith Hogan, Diane Gunter

g. Budget Committee (3 Appts.)

Sam Church, Geoff Gunter, Nora Smith

#2013-228 Moved by Councillor J. Hogan that Council approve the appointments as listed above.
CARRIED UNANIMOUSLY

#2013-229 Moved by Councillor T. Wilson that the 2013 Annual Organizational Meeting adjourn at 11:05 AM.
CARRIED UNANIMOUSLY



Ray Reckseidler
Mayor



Karen M. Fegan, CLGM, CT
Chief Administrative Officer



ATTACHMENT "A" TO OCTOBER 23, 2012 MINUTES**Village of Delburne Council Meetings 2013-2014****2013**

Monday	Nov 11	STATUTORY HOLIDAY (Office Closed)
Tuesday	Nov 12	Council Meeting
Tuesday	Nov 26	Council Meeting
Tuesday	Dec 10	Council Meeting
Dec. 24 – 31		Office Closed

2014

Jan. 01 - 02		Office Closed
Tuesday	Jan 14	Council Meeting
Tuesday	Jan 28	Council Meeting
Tuesday	Feb 11	Council Meeting
Monday	Feb 17	STATUTORY HOLIDAY (Office Closed)
Tuesday	Feb 25	Council Meeting
Tuesday	Mar 11	Council Meeting
Tuesday	Mar 25	Council Meeting
Tuesday	Apr 08	Council Meeting
Friday	Apr 18	STATUTORY HOLIDAY (Office Closed)
Monday	Apr 21	STATUTORY HOLIDAY (Office Closed)
Tuesday	Apr 22	Council Meeting
Tuesday	May 13	Council Meeting
Monday	May 19	STATUTORY HOLIDAY (Office Closed)
Tuesday	May 27	Council Meeting
Tuesday	Jun 10	Council Meeting
Tuesday	Jun 24	Council Meeting
Tuesday	Jul 01	STATUTORY HOLIDAY (Office Closed)
Tuesday	Jul 22	Council Meeting (One meeting held in July)
Monday	Aug 04	STATUTORY HOLIDAY (Office Closed)
Tuesday	Aug 19	Council Meeting (One meeting held in August)

R.R.

JK

Monday	Sep 01	STATUTORY HOLIDAY (Office Closed)
Tuesday	Sep 09	Council Meeting
Tuesday	Sep 23	Council Meeting
Monday	Oct 13	STATUTORY HOLIDAY (Office Closed)
Tuesday	Oct 14	Council Meeting
Tuesday	Oct 28	ANNUAL ORGANIZATIONAL MEETING

R.R.

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