

Village of Delburne Council Minutes

Annual Organizational Meeting of October 23, 2012

A)

Call to Order

The Chief Administrative Officer called the Annual Organizational Meeting to order at 12:05 p.m. in the Village Office with the following being present:

Councillors: Ray Reckseidler
 Sandy Paradon
 Jill Brett
 Darlene Dushanek
 Dawn McKenzie

Chief Administrative Officer: Karen Fegan

B)

Adoption of Agenda

#2012-206 Moved by Councillor J. Brett that the Agenda for the October 23, 2012 Annual Organizational Meeting of Council for the Village of Delburne be adopted as presented.
CARRIED UNANIMOUSLY

C)

Election of Mayor

The Chief Administrative Officer called for nominations for the Mayor's term for 2012-2013.

#2012-207 Moved by Councillor J. Brett that Councillor R. Reckseidler be nominated as Village of Delburne Mayor for the 2012-2013 term.

#2012-208 Moved by Councillor S. Paradon that nominations cease.
CARRIED UNANIMOUSLY

The Chief Administrative Officer declared nominations closed.

Ray Reckseidler was declared elected as Mayor for 2012-2013 term.

D)

Appointment of Deputy Mayor

#2012-209 Moved by Councillor S. Paradon that the terms of Deputy Mayor be served quarterly, as follows:

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Deputy Mayor	2012-2013 Term	
Sandy Paradon	Oct. 24/12 – Jan. 31/13	
Dawn McKenzie	Feb. 1/13 – April 30/13	
Darlene Dushanek	May 1/13 – July 31/13	
Jill Brett	Aug. 1/13 – Oct. 21/13	

CARRIED UNANIMOUSLY

- E) Signing Authorities**
 #2012-210 Moved by Councillor D. Dushanek that the 2012-2013 signing officers be as follows:

Mayor Ray Reckseidler or Councillor Sandy Paradon and Karen Fegan, CAO or Janice McWhan, Assistant Administrator.
 CARRIED UNANIMOUSLY

- F) Dates and Times of Regular Council Meetings 2012-2013**
 #2012-211 Moved by Councillor D. McKenzie that the Council meetings will be held on the 2nd and 4th Tuesday of each month beginning at 1:00 PM.
 CARRIED UNANIMOUSLY

- G) Council Appointments to Boards and Committees**

1. Municipal Planning Commission

- a. Sandy Paradon
- b. Darlene Dushanek
- c. Jill Brett

2. Subdivision and Development Appeal Board

- a. Dawn McKenzie

3. Central Waste Management Commission

- a. Ray Reckseidler
- b. – alternate: Dawn McKenzie

4. John Pisko Memorial Recreation Board

- a. Darlene Dushanek
- b. – alternate: Jill Brett

5. Red Deer and District FCSS Board

- a. Jill Brett
- b. – alternate: Darlene Dushanek

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- 6. Parkland Foundation**
 - a. Jill Brett
 - b. – alternate: Sandy Paradon

- 7. Delburne Elk Haven Management Body**
 - a. Sandy Paradon
 - b. – alternate: Dawn McKenzie

- 8. Parkland Community Planning Services**
 - a. Ray Reckseidler
 - b. – alternate: Jill Brett

- 9. Parkland Regional Library**
 - a. Dawn McKenzie
 - b. – alternate: Sandy Paradon

- 10. Delburne Municipal Library Board**
 - a. Dawn McKenzie
 - b. – alternate: Sandy Paradon

- 11. Boomtown Trail**
 - a. Ray Reckseidler
 - b. – alternate: Sandy Paradon

- 12. Delburne Economic Development Committee**
 - a. Darlene Dushanek
 - b. – alternate: Sandy Paradon

- 13. Delburne & District Chamber of Commerce**
 - a. Darlene Dushanek
 - b. – alternate: Dawn McKenzie

- 14. Delburne Neighborhood Place**
 - a. Sandy Paradon
 - b. – alternate: Darlene Dushanek

- 15. Central Alberta Economic Partnership (CAEP)**
 - a. Darlene Dushanek
 - b. – alternate: Jill Brett

- 16. Budget Committee**
 - a. All of Council

- 17. Red Deer River Basin/Water Management/Watershed Alliance**
 - a. Ray Reckseidler
 - b. – alternate: Sandy Paradon

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18. School Resource Officer (SRO)

- a. Dawn McKenzie
- b. – alternate: Darlene Dushanek

19. Community Action Committee

- a. Darlene Dushanek
- b. Dawn McKenzie

20. Emergency Management Committee

- a. Darlene Dushanek
- b. – alternate: Jill Brett

21. Cemetery Board

- a. Sandy Paradon

22. Delburne & District Fire & Rescue

- a. Sandy Paradon
- b. –alternate: Darlene Dushanek

~~23. Budget Committee~~

~~Members of Council~~

#2012-212 Moved by Councillor D. Dushanek that Council approve the committee appointments as listed above.
CARRIED UNANIMOUSLY

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Other Appointments

Solicitors

- a. Warren Sinclair as Village Solicitors for 2012 - 2013, for general legal services including land sales and contracts.

Auditors

- a. Gitzel Krejci Dand Peterson as the Village Auditors for 2012-2013.

Newspapers

- a. Red Deer Advocate as the official means of advertising legal notices and that the Delburne and District News and ~~Chitauqua~~ will be used as required.

Chautauqua

Fire Chief

- a. Roy Jamieson as Village Fire Chief for 2012-2013.

Emergency Management

- a. That Dan Marsellus be appointed the Director of Emergency Management, Jack Christensen be appointed the Deputy Director of Emergency Management, and Ric Henderson

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also be appointed as Deputy Director of Emergency Management for 2012-2013.

Citizens on Patrol

- a. That Sheila Massier be appointed the Chairperson of Citizens on Patrol.

Weed Inspector

- a. That Gary Rusaw be appointed as the Village Weed Inspector for 2012-2013.

Building Inspector

- a. That IJD Inspections Ltd. (Red Deer) be appointed as Village Building Inspectors for 2012-2013.

Administration Appointments

- a. That the Chief Administrative Officer (Karen Fegan) be appointed as:
 - Head of the Local Public Body (MGA Section 208)
 - Economic Development Officer
 - Business License Inspector
 - Bylaw Enforcement Officer (via Red Deer County contracted services)
 - Development Officer
 - FOIP Coordinator
 -

#2012-213 Moved by Councillor S. Paradon that Council approve the appointments as listed above.
CARRIED UNANIMOUSLY

Members-At-Large Appointments

- a. **Subdivision and Development Appeal Board (2 Appts.)**
Jack Christensen and Eldon Carlson
- b. **John Pisko Memorial Recreation Board (5 Appts.)**
Phillip Massier, Robin Ritchie, Robin Duffin, Tracy Kozey, Mary Chaffin
- c. **Delburne Municipal Library (10 Appts.)**
John Perry, Diane Abtosway, Alice Lonsdale, Amy Beard, Peter Wagstaff
- d. **Elk Haven Management Board (1 Appts.)**
Jeanette Gabrielson
- e. **CAEP (Business Appt.)**
 - 1. Karen Grant

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f. Economic Development Committee (10 Appts.)

Russ Barnes, Carolyn Jones, Marc Boucher, Nell Simpson, Peter van Elmpt, Dennis Roszell

g. Budget Committee (3 Appts.)

Sam Church, Geoff Gunter, Nora Smith

#2012-214 Moved by Councillor D. McKenzie that Council approve the appointments as listed above.

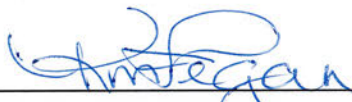
CARRIED UNANIMOUSLY

#2012-215 Moved by Councillor J. Brett that the 2012 Annual Organizational Meeting adjourn at 12:45 PM.

CARRIED UNANIMOUSLY



Ray Reckseidler
Mayor



Karen M. Fegan, CT
Chief Administrative Officer

ATTACHMENT "A" TO OCTOBER 23, 2012 MINUTES**Village of Delburne Council Meetings 2012-2013****2012**

Monday	Nov 12	STATUTORY HOLIDAY (Office Closed)
Tuesday	Nov 13	Council Meeting
Tuesday	Nov 27	Council Meeting
Tuesday	Dec 11	Council Meeting
Dec. 24 – 31		Office Closed

2013

Jan. 01 - 02		Office Closed
Tuesday	Jan 08	Council Meeting
Tuesday	Jan 22	Council Meeting
Tuesday	Feb 12	Council Meeting
Monday	Feb 18	STATUTORY HOLIDAY (Office Closed)
Tuesday	Feb 26	Council Meeting
Tuesday	Mar 12	Council Meeting
Tuesday	Mar 26	Council Meeting
Friday	Mar 29	STATUTORY HOLIDAY (Office Closed)
Monday	Apr 01	STATUTORY HOLIDAY (Office Closed)
Tuesday	Apr 09	Council Meeting
Tuesday	Apr 23	Council Meeting
Tuesday	May 14	Council Meeting
Monday	May 20	STATUTORY HOLIDAY (Office Closed)
Tuesday	May 28	Council Meeting
Tuesday	Jun 11	Council Meeting
Tuesday	Jun 25	Council Meeting
Monday	Jul 01	STATUTORY HOLIDAY (Office Closed)
Tuesday	Jul 23	Council Meeting (One meeting held in July)
Monday	Aug 05	STATUTORY HOLIDAY (Office Closed)
Tuesday	Aug 20	Council Meeting (One meeting held in August)

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Monday	Sep 02	STATUTORY HOLIDAY (Office Closed)
Tuesday	Sep 10	Council Meeting
Tuesday	Sep 24	Council Meeting
Tuesday	Oct 08	Council Meeting
Monday	Oct 14	STATUTORY HOLIDAY (Office Closed)
Tuesday	Oct 22	ANNUAL ORGANIZATIONAL MEETING

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