

Village of Delburne Council Minutes

Annual Organizational Meeting of October 24, 2011

A)

Call to Order

The Chief Administrative Officer called the Annual Organizational Meeting to order at ~~1:00~~ ^{12:00} p.m. in the Village Office with the following being present:

Councillors: Ray Reckseidler
Sandy Paradon
Jill Brett
Darlene Dushanek
Dawn McKenzie

Chief Administrative Officer: Karen Fegan

B)

Adoption of Agenda

#2011-270 Moved by Councillor S. Paradon that the Agenda for the October 24, 2011 Annual Organizational Meeting of Council for the Village of Delburne be adopted as presented.
CARRIED UNANIMOUSLY

C)

Election of Mayor

The Chief Administrative Officer called for nominations for the Mayor's term for 2011-2012.

Moved by Councillor D. Dushanek that Councillor R. Reckseidler be nominated as Village of Delburne Mayor for the 2011-2012 term.

#2011-271 Moved by Councillor D. McKenzie that nominations cease.
CARRIED UNANIMOUSLY

The Chief Administrative Officer declared nominations closed.

Ray Reckseidler was declared elected as Mayor for 2011-2012 term.

D)

Appointment of Deputy Mayor

#2011-272 Moved by Councillor D. McKenzie that the terms of Deputy Mayor be served quarterly, as follows:

RF
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Deputy Mayor	2011-2012 Term	
Sandy Paradon	Oct. 25/11 – Jan. 31/12	
Dawn McKenzie	Feb. 1/12 – April 30/12	
Darlene Dushanek	May 1/12 – July 31/12	
Jill Brett	Aug. 1/12 – Oct. 21/12	

CARRIED UNANIMOUSLY

- E) Signing Authorities**
 #2011-273 Moved by Councillor J. Brett that the 2011-2012 signing officers be as follows:

Mayor Ray Reckseidler or Councillor Sandy Paradon and Karen Fegan, CAO or Janice McWhan, Assistant Administrator.
 CARRIED UNANIMOUSLY

- F) Dates and Times of Regular Council Meetings 2011-2012**
 #2011-274 Moved by Councillor J. Brett that the Council meetings will be held on the 2nd and 4th Tuesday of each month beginning at 1:00 PM.
 CARRIED UNANIMOUSLY

G) Council Appointments to Boards and Committees

- 1. Municipal Planning Commission**
 - a. Sandy Paradon
 - b. Darlene Dushanek
 - c. Jill Brett
- 2. Subdivision and Development Appeal Board**
 - a. Dawn McKenzie
- 3. Central Waste Management Commission**
 - a. Ray Reckseidler
 - b. – alternate: Dawn McKenzie
- 4. John Pisko Memorial Recreation Board**
 - a. Darlene Dushanek
 - b. – alternate: Jill Brett
- 5. Red Deer and District FCSS Board**
 - a. Jill Brett
 - b. – alternate: Darlene Dushanek

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6. Parkland Foundation

- a. Jill Brett
- b. – alternate: Sandy Paradon

7. Delburne Elk Haven Management Body

- a. Sandy Paradon
- b. – alternate: Dawn McKenzie

8. Parkland Community Planning Services

- a. Ray Reckseidler
- b. – alternate: Jill Brett

9. Parkland Regional Library

- a. Dawn McKenzie
- b. – alternate: Sandy Paradon

10. Delburne Municipal Library Board

- a. Dawn McKenzie
- b. – alternate: Sandy Paradon

11. Boomtown Trail

- a. Ray Reckseidler
- b. – alternate: Sandy Paradon

12. Delburne Economic Development Committee

- a. Darlene Dushanek
- b. – alternate: Sandy Paradon

13. Delburne & District Chamber of Commerce

- a. ~~Dawn McKenzie~~ *Darlene Dushanek*
- b. – alternate: ~~Darlene Dushanek~~ *Dawn McKenzie*

14. Delburne Neighborhood Place

- a. Sandy Paradon
- b. – alternate: Darlene Dushanek

15. Central Alberta Economic Partnership (CAEP)

- a. Darlene Dushanek
- b. – alternate: Jill Brett

16. Budget Committee

- a. All of Council

17. Red Deer River Basin/Water Management/Watershed Alliance

- a. Ray Reckseidler
- b. – alternate: Sandy Paradon

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18. School Resource Officer (SRO)

- a. Dawn McKenzie
- b. – alternate: Darlene Dushanek

19. Community Action Committee

- a. Darlene Dushanek
- b. Dawn McKenzie

20. Emergency Management Committee

- a. Darlene Dushanek
- b. – alternate: Jill Brett

21. Cemetery Board

- a. Sandy Paradon

22. Delburne & District Fire & Rescue

- a. Sandy Paradon
- b. –alternate: Darlene Dushanek

23. Futures Committee

Members of Council

#2011-275 Moved by Councillor J. Brett that Council approve the committee appointments as listed above.
CARRIED UNANIMOUSLY

I) Other Appointments

Solicitors

- a. Warren Sinclair as Village Solicitors for 2011 - 2012, for general legal services including land sales and contracts.

Auditors

- a. Gitzel Krejci Dand Peterson as the Village Auditors for 2011-2012.

Newspapers

- a. Red Deer Advocate as the official means of advertising legal notices and that the Delburne and District News and Chitaqua will be used as required.

Fire Chief

- a. Roy Jam^{ieson}erson as Village Fire Chief for 2011-2012.

Emergency Management

- a. That Dale Perry be appointed the Director of Emergency Management, Jack Christensen be appointed the Deputy Director of Emergency Management, and Ric Henderson

RF
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also be appointed as Deputy Director of Emergency Management for 2011-2012.

Citizens on Patrol

- a. That Dale Perry be appointed the Chairperson of Citizens on Patrol.

Weed Inspector

- a. That Gary Rusaw be appointed as the Village Weed Inspector for 2011-2012.

Building Inspector

- a. That IJD Inspections Ltd. (Red Deer) be appointed as Village Building Inspectors for 2011-2012.

Administration Appointments

- a. That the Chief Administrative Officer (Karen Fegan) be appointed as:
- Head of the Local Public Body (MGA Section 208)
 - Economic Development Officer
 - Business License Inspector
 - Bylaw Enforcement Officer (via Red Deer County contracted services)
 - Development Officer
 - FOIP Coordinator

Members-At-Large Appointments

a. Subdivision and Development Appeal Board (2 Appts.)

Jack Christensen and Eldon Carlson

b. John Pisko Memorial Recreation Board (5 Appts.)

Phillip Massier, Robin Ritchie, Robin Duffin, Tracy Kozey, Mary Chaffin

c. Delburne Municipal Library (10 Appts.)

John Perry, Sue Nielson, Diane Abtosway, Linda Beard-Taylor, Amy Beard

d. Elk Haven Management Board (1 Appts.)

Jeanette Gabrielson

e. CAEP (Business Appt.)

1. Karen Grant

f. Economic Development Committee (10 Appts.)

Karen Grant, Russ Barnes, Chris Cooke

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g. Budget Committee (3 Appts.)

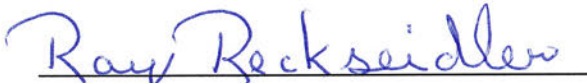
Sam Church, Geoff Gunter, Nora Smith

h. Futures Committee (5 Appts)

Brenda Smith, Lorna Goddard

#2011-276 Moved by Councillor S. Paradon that Council approve the appointments as listed above.
CARRIED UNANIMOUSLY

#2011-277 Moved by Councillor D. Dushanek that the 2011 Annual Organizational Meeting adjourn at 1:14 PM.
CARRIED UNANIMOUSLY



Ray Reckseidler
Mayor



Karen M. Fegan, CT
Chief Administrative Officer

ATTACHMENT "A" TO OCTOBER 24, 2011 MINUTES**Village of Delburne Council Meetings 2011-2012****2011**

Tuesday	Nov 08	Council Meeting
Thursday	Nov 11	STATUTORY HOLIDAY (Office Closed)
Tuesday	Nov 22	Council Meeting
Tuesday	Dec 13	Council Meeting
Dec. 24 – 31		Office Closed

2012

Jan. 01 - 02		Office Closed
Tuesday	Jan 10	Council Meeting
Tuesday	Jan 24	Council Meeting
Tuesday	Feb 14	Council Meeting
Tuesday	Feb 28	Council Meeting
Tuesday	Mar 13	Council Meeting
Tuesday	Mar 27	Council Meeting
Friday	Apr 06	STATUTORY HOLIDAY (Office Closed)
Monday	Apr 09	STATUTORY HOLIDAY (Office Closed)
Tuesday	Apr 10	Council Meeting
Tuesday	Apr 24	Council Meeting
Tuesday	May 08	Council Meeting
Monday	May 21	STATUTORY HOLIDAY (Office Closed)
Tuesday	May 22	Council Meeting
Tuesday	Jun 12	Council Meeting
Tuesday	Jun 26	Council Meeting
Monday	Jul 02	STATUTORY HOLIDAY (Office Closed)
Tuesday	Jul 17	Council Meeting (one meeting held in July)
Monday	Aug 06	STATUTORY HOLIDAY (Office Closed)
Tuesday	Aug 14	Council Meeting (one meeting held in August)

Monday	Sep 03	STATUTORY HOLIDAY (Office Closed)
Tuesday	Sep 11	Council Meeting
Monday	Sep 24	Council Meeting (AUMA Convention this week)
Monday	Oct 08	STATUTORY HOLIDAY (Office Closed)
Tuesday	Oct 09	Council Meeting
Tuesday	Oct 23	ANNUAL ORGANIZATIONAL MEETING