

**Council Minutes – Regular Meeting of December 13, 2010**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Monday December 13, 2010 at 1:00 P.M. in the Village Office with the following being present.

Mayor: Ray Reckseidler  
Councillors: Sandy Paradon  
Dawn McKenzie  
Darlene Dushanek  
Jill Brett

Municipal Administrator: Karen Fegan  
Assistant Administrator: Janice McWhan

**B)**

**Adoption of Agenda**

#2010-286 Moved by Councillor S. Paradon that the Agenda for the December 13, 2010 Regular Meeting of Council for the Village of Delburne be adopted as amended.  
CARRIED UNANIMOUSLY

**C)**

**Confirmation of Previous Council Minutes**

1)  
#2010-287 November 29, 2010 Regular Council Meeting  
Moved by Councillor D. Dushanek that the Minutes of the November 29, 2010 Regular Council Meeting be adopted as amended.  
CARRIED UNANIMOUSLY

a) Business arising from the Minutes

1. Civic Solutions was notified of Council's decision to accept their proposal for the Bylaw and Policy Review.

**D)**

**Delegations**

FCSS Red Deer, Linda Boyd: 1:30PM

Mayor Reckseidler welcomed Linda Boyd of the FCSS Red Deer to Council. Linda gave a presentation on their funding review. Resource Allocation Process is moving into a 3 year Investment Cycle (dollars into people) from a 1 year cycle. Regional programming such as a Boys and Girls Club and Parenting Classes were suggested by Councillor Paradon for Delburne. Linda was thanked for her presentation by Mayor Reckseidler. Delegation left at 2:45PM.

*R.R.*

**E) Correspondence**

#2010-288 Moved by Councillor J. Brett that Council receive 2 items of correspondence for information and possible further action.  
CARRIED UNANIMOUSLY

1) Parkland Regional Library Satisfaction Survey

#2010-289 Moved by Councillor D. McKenzie that Council fill out and return the Library System Survey 2010 provided by Parkland Regional Library.  
CARRIED UNANIMOUSLY

2) Arc Resources – Received for information.

**F) Unfinished Business**

1) Business Visitation Program

#2010-290 Moved by Councillor D. McKenzie that a summary be made from the Business Visitation Surveys and listing responsibilities of the Village versus the Delburne Chamber of Commerce by January 30, 2011.  
CARRIED UNANIMOUSLY

Recess called at 3:00 PM

Meeting reconvened at 3:10 PM

**G) New Business**

1) Tax Penalty Calculation Corrections

#2010-291 Moved by Councillor S. Paradon that Council authorize credits listed on Spreadsheet dated December 13, 2010 be applied to the appropriate tax accounts by December 31, 2010.  
CARRIED UNANIMOUSLY

2) Assessment Notices

Councillor D. McKenzie to serve notice of motion to place the item Assessment Notices on the agenda for February 28, 2011.

3) Community Gathering (Town Hall Meeting)

#2010-292 Moved by Councillor J. Brett to hold the next Community Gathering on Tuesday, February 8, 2011 in the Community Hall at 7:00 PM.  
CARRIED UNANIMOUSLY

*Handwritten initials: R.R.*

4) 2011 Budget

#2010-293 Moved by Councillor D. McKenzie to designate the 2010 Budget as a working budget for the 2011 Budget.  
CARRIED UNANIMOUSLY

5) Evaluation CAO/Salary recommendation - In Camera

6) Village Office Closing

#2010-294 Moved by Councillor J. Brett that the Village of Delburne Office be closed December 24, 2010 to January 3, 2011 inclusive.  
CARRIED UNANIMOUSLY

**H) Accounts Payable**

#2010-295 Moved by Councillor D. Dushanek to receive for information the A/P cheque listing #3055 - #3108 AND #638 - #622.  
CARRIED UNANIMOUSLY *#662. R.R.*

**I) Committee and Board Reports**

- 1) Parkland Foundation – October 27, 2010 Minutes – Received for information.
- 2) Delburne Neighborhood Place – November 16, 2010 Minutes – Received for information.
- 3) Economic Development Committee – November 16, 2010 Minutes – Received for information.
- 4) Parkland Regional Library – November 4, 2010 Minutes – Received for information.

**J) Administrative Reports**

- 1) Financial Report: No report was presented.
- 2) Complaints: No complaints received.
- 3) Staffing – In Camera

#2010-296 Moved by Councillor J. Brett to move in camera at 4:43 PM.  
CARRIED UNANIMOUSLY

#2010-297 Moved by Councillor S. Paradon to move out of camera at 5:32 PM.  
CARRIED UNANIMOUSLY

**K) General Discussion**

Round Table discussion was held.

#2010-298 Moved by Councillor D. Dushanek to go beyond normal hours @ 5:32 PM.  
CARRIED UNANIMOUSLY

#2010-299 Moved by Councillor D. McKenzie to accept the Administrator's Report as presented.  
CARRIED UNANIMOUSLY

#2010-300 Moved by Councillor J. Brett that the CAO's salary be moved to Step 3 minimum plus a 3% increase effective January 1, 2011.  
CARRIED UNANIMOUSLY

#2010-301 Moved by Councillor D. McKenzie that any funds left over in Advertisement/Promotional Budget be put into restricted surplus specifically for the 2011 Home Show.  
CARRIED UNANIMOUSLY

#2010-302 Moved by Councillor S. Paradon that the CAO be paid out for banked/in lieu time.  
CARRIED UNANIMOUSLY

**L) Adjournment**

#2010-303 Moved by Councillor D. McKenzie that the meeting adjourn.  
5:45 PM CARRIED UNANIMOUSLY



Raymond Reckseidler  
Mayor



Karen M. Fegan, CT  
Chief Administrative Officer