

**Council Minutes – Regular Meeting of January 26, 2010**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, January 26, 2010 at 5:02 P.M. in the Village Office with the following being present.

Mayor: Bob Manning  
Councillors: Jeff Bourne  
Raymond Reckseidler  
Sandra Paradon  
Kathy Faulk

Municipal Administrator: Karen Fegan

**B)**

**Adoption of Agenda**

#2010-023 R. RECKSEIDLER: That the Agenda for the January 26, 2010 Regular Meeting of Council for the Village of Delburne be adopted as amended.  
CARRIED UNANIMOUSLY

**C)**

**Confirmation of Previous Council Minutes**

1) January 12, 2010 Regular Council Meeting  
#2010-024 J. BOURNE: That the Minutes of the January 12, 2010 Regular Meeting of Council be adopted as amended.  
CARRIED UNANIMOUSLY

a) Business arising from the minutes

1. A letter was sent to Parkland Foundation in support of their upcoming project to bring in Dodds Lake Manor to their management. *regarding B*
2. The issue *with* an offer to purchase of Plan 6370AK, Block 2 Lots 1 – 3 has been sent to Chris Warrens' office for clarification. *under B*
3. Bob Dixon from Red Deer County Patrol will be at the meeting.
4. The hall is booked April 21 for the FCSS visioning session.

**D)**

**Delegations**

1) Bob Dixon, Red Deer County Patrol: 5:30 PM  
Mr. Bob Dixon of Red Deer County Patrol attended the Council meeting to give his yearly report. Council had some questions regarding some of the monthly reports that have been received. Mr. Dixon will report back when he has done some investigating. *M B*

*Bob*

**E) Correspondence**

#2010-025 J. BOURNE: That Council receive 5 items of correspondence for information and possible further action.  
CARRIED UNANIMOUSLY

- 1) Red Deer County  
Red Deer County is having an open house on February 11, 2010 regarding an Environmentally Significant Areas Management Plan.
- 2) Parkland Agri Services  
Parkland Agri Services has been bought by Crop Production Services which is a division of Agrium.
- 3) Delburne Bottle Depot  
Council received a letter from the Delburne Bottle Depot asking if the Dry Dump Day could be moved to be in conjunction with the days that it is open to give the residents an opportunity to recycle all of their recyclables on the same day.
- 4) CAEP Stakeholder Consultations  
CAEP's Regional Transportation Committee is holding stakeholder consultations to identify options in the Central Alberta Region. Stakeholders are invited to participate in these sessions to bring feedback from the member communities.
- 5) Central Alberta Regional Assessment Review Board  
The Assessment Review Board has been established with 20 members.

**F) Unfinished Business**

- 1) Rezoning Request  
The property owner of Plan 6370AK, Block 3, Lots 11 & 12 would like the Village <sup>to</sup> include the property in the discretionary uses <sup>in</sup> the land use bylaw. A bylaw will have to be ~~done~~ <sup>written</sup> along with a public hearing which could be combined with a public open house. <sup>permitted</sup>
- 2) Heritage Site  
The first step to designating any heritage site within the Village is a Statement of Significance. Council should have a copy of this within the next few weeks.
- 3) Bylaw 1070

#2010-026 K. FAULK: That Council refer this back to Administration for Further clarification.  
CARRIED UNANIMOUSLY

- 4) Plan 6370AK, Block 2, Lots 1 - 3  
The information regarding the offer to purchase agreement has been referred to Chris Warren's office for clarification.

**G) New Business**

- 1) Land Inventory  
An inventory of land has been compiled for the Tangible Capital Assets project.

- 2) Returning Officer  
A Returning Officer is required to be appointed for the upcoming election. *Municipal*

#2010-027 S. PARADON: That Council appoint Jack Christensen as Returning Officer for the 2010 Election.  
CARRIED UNANIMOUSLY *Municipal*

- 3) Can Pak  
A representative from Can Pak has approached the Village to see if we would be interested in having their recycling service.

#2010-028 R. RECKSEIDLER: That Council refer back to Administration for further information.  
CARRIED UNANIMOUSLY

- 4) Update on Tangible Capital Assets  
Update on TCA progress – 95% of land is captured – ~~just circulating the list~~ *now the list has been* to council for their review on anything missing and piecing together some historical information on the missing 5%. Buildings at approximately 85% complete – some questions *have been* answered and information from 2009 needs to be pulled together. Machinery and Equipment – approximately 75% - list circulated to the public works staff for review and comment. Engineered Structures – spreadsheets on major projects from the last twenty – twenty-five years have been compiled and are being reviewed prior to inputting into depreciation calculator. Remaining ~~holes~~ *items* will be calculated using the guidelines and research from ~~the~~ minutes. Estimate will require another couple of weeks to pull it together for final numbers to end of 2008. *Power*

#2010-029 R. RECKSEIDLER: That Council receive for information.  
CARRIED UNANIMOUSLY

- 5) Dry Dump Day

#2010-030 J. BOURNE: That Council change the Dry Dump Day to Tuesday provided that Mr. ~~Lyle~~ *Lyle* Smith can ~~run~~ *operate* it that day.  
CARRIED UNANIMOUSLY

6) Manufactured Home Lots

#2010-031 S. PARADON: That Council refer this to budget deliberations.  
CARRIED UNANIMOUSLY

7) Community Action Committee

There was a Community Action Committee meeting on January 21, 2010 with Sgt. Joe Sangster and his superior, Staff Sgt. Tim Ashmore. Sgt. Sangster is required to complete an annual performance plan. Part of this is asking each community that is in the detachment area what their priorities are for policing in their respective communities. Some suggestions for our community would be: drinking & driving, drugs, domestic disputes, traffic violations, and citizens on patrol.

8) RCMP Report

The Mayor's RCMP report was presented for the period of November 20, 2009 to January 21, 2010.

#2010-032 R. RECKSEIDLER: That Council table pending clarification.  
CARRIED UNANIMOUSLY

9) Road Closure Lot

Plan 6370AK, Block 1, Lot S/26 has been returned to the Village. This lot can now be put up for sale again.

#2010-033 K. FAULK: That Council direct Administration to have the lot appraised.  
CARRIED UNANIMOUSLY

10) CAEP Stakeholders Consultation

#2010-034 R. RECKSEIDLER: That Council delete G-10 from the agenda.  
CARRIED UNANIMOUSLY

**H) Accounts Payable/December Source Deductions**  
For Information Only

**I) Committee and Board Reports**

1) Delburne Neighborhood Place – January 19, 2010: The minutes from the January 19, 2010 meeting were distributed.

2) Economic Development Committee: Councillor Bourne gave a brief update.

3) Parkland Foundation: Councillor Bourne gave a brief update on the January 20, 2010 meeting.

- 4) Elected Officials Educational Program: Councillor Bourne gave a brief update on the course he recently took.
- 5) Red Deer River Municipal Users Group: Councillor Reckseidler distributed the November 26, 2009 minutes.
- 6) Boomtown Trail: Councillor Reckseidler distributed the January 11, 2010 minutes.

**J) Administrative Reports**

- 1) Financial Report: there was no financial report due to year end work. Some term investments are coming due and need to be re-invested along with some of the money from the Plan 24 Account.
- 2) Complaints: there were no complaints.
- 3) County Patrol: there was no monthly report.

#2010-035 R. RECKSEIDLER: That Council accept the Administrator's Report as presented.  
CARRIED UNANIMOUSLY

**K) General Discussion**

**L) Adjournment**

#2010-036 K. FAULK: That the meeting adjourn.  
8:20 PM CARRIED UNANIMOUSLY

  
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Robert M. Manning  
Mayor

  
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Karen M. Fegan, CT  
Chief Administrative Officer