

## Council Minutes – Regular Meeting of July 20, 2010

### A)

#### **Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, July 20, 2010 at 5:20 P.M. in the Village Office with the following being present.

Councillors: Sandra Paradon  
Kathy Faulk  
Raymond Reckseidler  
Jeff Bourne

Municipal Administrator: Karen Fegan  
Municipal Clerk: Angela Romanow

### B)

#### **Adoption of Agenda**

#2010-180 J. Bourne: That the Agenda for the July 20, 2010 Regular Meeting of Council for the Village of Delburne be adopted as amended.

CARRIED UNANIMOUSLY

### C)

#### **Confirmation of Previous Council Minutes**

##### 1) June 22, 2010 Regular Council Meeting

#2010-181 R. Reckseidler: That the Minutes of the June 22, 2010 Regular Meeting of Council be adopted as amended.

CARRIED UNANIMOUSLY

##### a) Business arising from the minutes

1. The tax refund request was processed as well as the removal of the Fawn Meadows caveat.
2. Another tax refund was issued for Roll #12000.
3. The Assessment Review Board agreement was signed and sent back.
4. The CanPak Environmental changes are in progress. Once the agreement is returned with changes it will be signed.

### D)

#### **Delegations**

##### 1) Chris Cooke: Golf Society 5:30 PM

Chris spoke on behalf of the Golf Society requesting a waiver or relief of taxes to a rate similar to other municipally-owned 9 hole golf courses.

##### 2) Marlene Moran 6:45 PM

Marlene attended with Larry Watson and Phil Hyde. The discussion was aimed at determining acceptable uses for the Irene Moran Centre.

3) Gary Rusaw: Public Works 6PM

Gary expressed concerns and opinion about the flooding on 21 Ave. The road will be closed until it can be repaired. He recommended the engineering study begin immediately.

**E) Correspondence**

#2010-182 K. Faulk: That Council receive 12 items of correspondence for information and possible further action.  
CARRIED UNANIMOUSLY

1) Concerned Resident – Pond

#2010-183 K. Faulk: That the CAO send a letter to Judy Nicklom about cleaning up the pile of ties and to AG Foods about the garbage.

CARRIED UNANIMOUSLY

2) Concerned Resident: Unsightly Properties

#2010-184 R. Reckseidler: That the CAO send a letter to the concerned resident.

CARRIED UNANIMOUSLY

3) Canadian Union of Postal Workers – Received for information

4) Cat Issue

#2010-185 J. Bourne That the CAO send a letter to the resident.

CARRIED UNANIMOUSLY

5) Irene Moran Learning Center – Possible uses for center

6) Irene Moran Learning Center – Rental Situation

Recess called at 7:34 PM.

Meeting reconvened at 7:39 PM.

7) Emergency Management Newsletter – Received for information

8) Concerned Resident: Unsightly Property

#2010-186 R. Reckseidler: That the CAO send a letter explaining that action is under way.

CARRIED UNANIMOUSLY



9) AUMA Bill 203- Received for information

10) Elk Haven Letter – Alternate truck parking

11) Utility Bills  
#2010-187 J. Bourne: That Administration adjust the bill for account #4180-002 to reflect a three month average consumption.

CARRIED UNANIMOUSLY

#2010-188 K. Faulk: That Administration adjust the bill for account #4430-000 to reflect a three month average consumption.

CARRIED UNANIMOUSLY

12) Spray Park Committee  
#2010-189 J. Bourne: That the CAO send Brenda Smith a letter thanking her for her efforts and would be most appreciated if she continued fundraising for future enhancement of the spray park.

CARRIED UNANIMOUSLY

**F) Unfinished Business**

1) Village Map

2) Business Visitation Program

3) Cemetery Board

#2010-190 K. Faulk: That items F)1 and F)2 and F)3 be lifted from the table.

CARRIED UNANIMOUSLY

#2010-191 S. Paradon: That items F)1 and F)2 and F)3 be retabled.

CARRIED UNANIMOUSLY

4) Supernet - no new information

**G) New Business**

1) Toilet Program



#2010-192 J. Bourne: That Council table to next meeting.

CARRIED UNANIMOUSLY

2) County Patrol – Officer Name Change – Received for information

3) Golf Course Request

#2010-193 J. Bourne: That Council request another meeting with the Golf Society members.

CARRIED UNANIMOUSLY

4) Dynamic Homes

#2010-194 R. Reckseidler: That Council extend an invitation to Dynamic Homes to attend Council to present more information.

CARRIED UNANIMOUSLY

5) 21 Avenue  
#2010-195 J. Bourne: That Council begin an engineering study on 21 Ave as soon as possible.

CARRIED UNANIMOUSLY

6) Bylaw 1080

FIRST READING of Bylaw 1080 granted this 20<sup>th</sup> day of July, 2010 by Councillor Reckseidler.

CARRIED UNANIMOUSLY

SECOND READING of Bylaw 1080 granted this 20<sup>th</sup> day of July, 2010 by Councillor Bourne.

CARRIED UNANIMOUSLY

THIRD AND FINAL READING of Bylaw granted by unanimous consent on this 20<sup>th</sup> day of July, 2010 by Councillor Faulk.

CARRIED UNANIMOUSLY

7) CAEP – Received for information

8) Goat Issue  
#2010-196 J. Bourne: That a letter be sent to the owner of the goat



requesting removal from the Village to a country home.

CARRIED UNANIMOUSLY

9) FCA Rodeo Committee The CAO will send a letter early next year to the various rodeo committees about the cleanup responsibilities following a rodeo.

10) 2009 Defecit

#2010-197 R. Reckseidler

That Council accept Lavinia's recommendations for Items 1, 2, and 3 in the memo dated July 20, 2010 as follows:

1. Transfer the remaining deficit from 2007 from subdivision reserve \$11,046.95.
2. Transer the 2009 subdivision debenture payment of \$47,565.14 from subdivision reserve. This will leave a balance of \$94,079.69 in the subdivision reserve.
3. The deficit consists primarily of and suggestions to reduce the deficit are as follows:
  - A. The arena expense of \$79,364.76 (\$83,333 was budgeted as the expense but only half of the funds were being taxed for. A transfer from the contingency reserve could then be authorized for the untaxed balance of \$37,698.26. This would reduce the estimated deficit to \$48,745.21. The contingency reserve could then be topped up in 2010 from the half mill contribution from the general tax rate for recreation.
  - B. Shortfall in fire department revenue of \$8,479.43 (fire calls were down). There was a budgeted transfer of \$11,396 to capital for reserves. Council could either reduce the amount of the capital contribution to reserve by \$8,479.43 or leave the transfer as is or even reduce it entirely. A reduction in the amount of the shortfall in revenues from the transfer to capital reserve would reduce the estimated deficit to \$40,265.78.
  - C. Recycling had a deficit of \$16,714.20, the budgeted deficit was \$15,024, which is over budget by 11%. Council should start looking at recovering the costs through the recycling fee which was established in 2010.
  - D. Fall Gathering expense of \$2481.39 which was approved; however, it was only covered off by \$1645.18 in revenues. The difference of \$836.21 be reduced through a transfer from the Anniversary Reserve which is currently at \$7,319.31. This transfer would reduce thE deficit to \$39,429.57.
  - E. A loss in water amounting to approximately \$28,000, the budget was actually for a profit of \$9,686. The loss was primarily due to an overrun in utility costs of over \$10,000 and provision for the write off of current and prior utility account over charges which was approved in 2010 (approximately \$16,000). This could be covered off by reducing the amount of the budgeted transfers to capital. There was \$25,000 set up for the upgrade to the water plant, and \$3,900 for source of supply (wells) and \$3,900 for treatment. A \$12,500



reduction in the transfer to capital for the water plant upgrade would reduce the deficit to \$27,929.57.

- F. A loss of \$43,972.67 in administration – primarily due to the buyout of the lease on the old copier \$4,436.07, newsletter expenses \$1,852.78, over budgets for professional fees \$4,181.21, training \$1,762.11, advertising \$2,742.70, repairs \$2,771.29, maintenance \$2,967.69, insurance \$1,650.17, contributing to capital for the finishing off of the administration building \$5,900, tax cancellations \$5,928.18, \$14,643.84 write-offs due to prior year over reporting of GST Input Tax Credits – due to system accrual of the GST at year end. The contingency reserve could cover off the additional write-offs for the taxes and GST tax inputs. This would reduce the estimated deficit to \$6,357.55. The contingency reserve would have a balance of \$7,121.21.
- G. A transfer from the general reserve which totals \$2,270, and the remaining anniversary reserve of \$4,837.92 would result in a small profit (about \$750. If calculations are correct).

CARRIED UNANIMOUSLY

**H) Accounts Payable**  
For Information Only

**I) Committee and Board Reports**

- 1) Elk Haven Lodge Minutes – April 12, 2010 The Minutes from the April 12, 2010 meeting were distributed.
- 2) Parkland Foundation
- 3) Emergency Management
- 4) Elk Haven
- 5) BoomTown Trail
- 6) Parkland Community Planning
- 7) Red Deer River Watershed

**J) Administrative Reports**

- 1) Financial Report
- 2) Complaints: There were no complaints.

#2010-198 J. Bourne: That Council accept the Administrator's Report



as presented.

CARRIED UNANIMOUSLY

#2010-199 R. Reckseidler: That the council meeting be extended past four hours.

CARRIED UNANIMOUSLY

**K) General Discussion**

- 1) July 1 Parade
- 2) Village Charity Golf Tournament - Saturday Sept. 18, 2010
- 3) Dump Station Access
- 4) Dog Bylaw Review

**L) Adjournment**

#2010-200 R. Reckseidler: That the meeting adjourn.  
9:50PM CARRIED UNANIMOUSLY

  
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Sandy Paradon  
Deputy Mayor

  
\_\_\_\_\_  
Karen M. Fegan, CT  
Chief Administrative Officer