

Village of Delburne Council Minutes

Annual Organizational Meeting of October 27, 2009

A)

Call to Order

The Chief Administrative Officer called the Annual Organizational Meeting to order at 3:04 p.m. in the Village Office with the following being present:

Councillors:	Bob Manning Sandra Paradon Raymond Reckseidler Kathy Faulk Jeff Bourne
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Chief Administrative Officer:	Karen Fegan
Assistant Administrator:	Janice McWhan

B)

Adoption of Agenda

The Chief Administrative Officer called the meeting to order.

#2009-312 R. RECKSEIDLER: That the Agenda for the October 27, 2009 Annual Organizational Meeting of Council for the Village of Delburne be adopted as amended.
CARRIED UNANIMOUSLY

C)

Election of Mayor

The Chief Administrative Officer called for nominations for the Mayor's term for 2009-2010.

#2009-313 S. PARADON: That Bob Manning be nominated as Village of Delburne Mayor for the 2009-2010 term.
CARRIED UNANIMOUSLY

The Chief Administrative Officer declared nominations closed.

#2009-313A R. RECKSEIDLER: That nominations cease.
CARRIED UNANIMOUSLY

Bob Manning was declared elected as Mayor for 2009-2010 term.

D) Election/Appointment of Deputy Mayor

#2009-314 J. BOURNE: That the terms of Deputy Mayor be served quarterly, as follows.

Deputy Mayor	2009-2010 Term	Acting Mayor
Councillor Bourne	Oct. 28/09 – Jan. 31/10	Councillor Reckseidler
Councillor Faulk	Feb. 1/10 – April 30/10	Councillor Paradon
Councillor Paradon	May 1/10 – July 31/10	Councillor Faulk
Councillor Reckseidler	Aug. 1/10 – Oct/10	Councillor Bourne

CARRIED UNANIMOUSLY

E) Signing Authorities

#2009-315 K. FAULK: That 2009-2010 signing officers be as follows:
Mayor Bob Manning or Councillor Kathy Faulk and
Karen Fegan, CAO or Janice McWhan, Assistant Administrator
CARRIED UNANIMOUSLY

F) Dates and Times of Regular Council Meetings 2009-2010

The Council meetings will be held on the 2nd and 4th Tuesday of each month beginning at 5:00 PM.

G) Council Appointments to Boards and Committees**1. Assessment Appeal Board**

All of Council

2. Municipal Planning Commission

- a. Jeff Bourne
- b. Sandy Paradon
- c. Kathy Faulk
- d. Ray Reckseidler – Alternate

3. Subdivision and Development Appeal Board

- a. Bob Manning
- b. Ray Reckseidler – Alternate

4. Central Alberta Regional Waste Commission and Central Waste Management Commission

- a. Bob Manning
- b. Jeff Bourne – alternate

5. John Pisko Memorial Recreation Board

- a. Jeff Bourne
- b. Kathy Faulk – alternate

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- 6. Red Deer and District FCSS Board**
 - a. Bob Manning
 - b. Ray Reckseidler - alternate
 - 7. Delburne & District Social Services Committee**
 - a. Kathy Faulk
 - b. Sandy Paradon – alternate
 - 8. Parkland Foundation**
 - a. Kathy Faulk
 - b. Jeff Bourne – alternate
 - 9. Delburne Elk Haven Management Body**
 - a. Sandy Paradon
 - b. Kathy Faulk – alternate
 - 10. Parkland Community Planning Services**
 - a. Ray Reckseidler
 - b. Jeff Bourne – alternate
 - 11. Parkland Regional Library**
 - a. Sandy Paradon
 - b. Kathy Faulk – alternate
 - 12. Delburne Municipal Library Board**
 - a. Sandy Paradon
 - b. Kathy Faulk – alternate
 - 13. Highway 21 Initiatives**
 - a. Ray Reckseidler
 - b. Bob Manning – alternate
 - 14. Delburne Economic Development Committee**
 - a. Jeff Bourne
 - b. Sandy Paradon – alternate
 - 15. David Thompson Tourist Council**
 - 16. Delburne & District Chamber of Commerce**
 - a. Ray Reckseidler
 - b. Sandy Paradon – alternate
 - 17. Delburne Neighborhood Place**
 - a. Bob Manning
 - b. Ray Reckseidler – alternate

18. Central Alberta Economic Partnership (CAEP)

- a. Bob Manning
- b. Jeff Bourne – alternate

19. Healthy Communities Initiative

- a. Jeff Bourne
- b. Sandy Paradon – alternate

20. Property Standards Committee

- a. All of Council

21. Red Deer River Basin/Water Management/Watershed Alliance

- a. Ray Reckseidler
- b. Bob Manning – alternate

#2009-316 J. BOURNE: That Council establish a Community Action Committee.

CARRIED UNANIMOUSLY

22. Community Action Committee

- a. Bob Manning
- b. Karen Fegan
- c. Kathy Faulk – alternate

#2009-317 K. FAULK: That Council establish an Emergency Management Committee and have a member of Council sit on the Committee.

CARRIED UNANIMOUSLY

23. Emergency Management Committee

- a. Jeff Bourne
- b. Kathy Faulk - alternate

I) Other Appointments

Solicitors

- a. Warren Sinclair as Village Solicitors for 2009 - 2010, for general legal services including land sales and contracts.

Auditors

- a. Gitzel Krejci Dand Peterson as the Village Auditors for 2009-2010.

Newspapers

- a. Red Deer Advocate as the official means of advertising legal notices and that the Delburne and District News and Chitaqua will be used as required.

Fire Chief

- a. Justin Newman as Village Fire Chief for 2009-2010.

Emergency Management

- a. That Peter Murphy be appointed the Director of Disaster Services, and Jack Christensen be appointed the Deputy Director of Disaster Services, for 2009-2010.

Weed Inspector

- a. That the Public Works Foreman or his designate be appointed as the Village Weed Inspector for 2009-2010.

Building Inspector

- a. That IJD Inspections Ltd. (Red Deer) be appointed as Village Building Inspectors for 2009-2010.

Administration Appointments

- a. That the Chief Administrative Officer (Karen Fegan) be appointed as:
 - Head of the Local Public Body (MGA Section 208)
 - Economic Development Officer
 - Business License Inspector
 - Bylaw Enforcement Officer (via Red Deer County contracted services)
 - Development Officer
 - FOIP Coordinator

Members-At-Large Appointments

- a. **Subdivision and Development Appeal Board (2 Appts.)**

Jack Christensen and Eldon Carlson

- b. **John Pisko Memorial Recreation Board (5 Appts.)**

Jody Ringdahl, Robin Ritchie, Robin Duffin, Tracy Kozey, Mary Chaffin

- c. **Delburne Municipal Library (10 Appts.)**

John Perry, Donna Gilbert, Sue Nielson, Diane Abtosway, Donna Inkin

- d. **Elk Haven Management Board (6 Appts.)**

John Vincent, Dave Young, Garth Szakaly, Don Bonham, Ron Jamieson, Jeanette Gabrielson

e. CAEP (Business Appt.)

A business representative needs to be chosen.

#2009-318 J. BOURNE: That Council direct Administration to draft a letter to the Chamber of Commerce asking for input in the appointment of a business representative for CAEP.
CARRIED UNANIMOUSLY

f. Economic Development Committee (8 Appts.)

Karen Grant, Sue Nielson

#2009-319 J. BOURNE: That Council approve the appointments as listed above.
CARRIED UNANIMOUSLY

#2009-320 S. PARADON: That the 2009 Annual Organizational Meeting adjourn at 4:10 PM.
CARRIED UNANIMOUSLY

Robert M. Manning
Mayor

Karen M. Fegan, CT
Chief Administrative Officer

ATTACHMENT “A” TO OCTOBER 27, 2009 MINUTES**Village of Delburne Council Meetings 2009-2010****2009**

Tuesday	Nov 10	Council Meeting
Thursday	Nov 11	STATUTORY HOLIDAY (Office Closed)
Tuesday	Nov 24	Council Meeting
Tuesday	Dec 15	Council Meeting
Dec. 24 – 31		Office Closed

2010

Jan. 01 - 02		Office Closed
Tuesday	Jan 12	Council Meeting
Tuesday	Jan 26	Council Meeting
Tuesday	Feb 09	Council Meeting
Tuesday	Feb 23	Council Meeting
Tuesday	Mar 09	Council Meeting
Tuesday	Mar 23	Council Meeting
FRIDAY	Apr 02	STATUTORY HOLIDAY (Office Closed)
Monday	Apr 05	STATUTORY HOLIDAY (Office Closed)
Tuesday	Apr 13	Council Meeting
Tuesday	Apr 27	Council Meeting
Tuesday	May 11	Council Meeting
Monday	May 24	STATUTORY HOLIDAY (Office Closed)
Tuesday	May 25	Council Meeting
Tuesday	Jun 08	Council Meeting
Tuesday	Jun 22	Council Meeting
Thursday	Jul 01	STATUTORY HOLIDAY (Office Closed)
Tuesday	Jul 20	Council Meeting (one meeting held in July)
Monday	Aug 02	STATUTORY HOLIDAY (Office Closed)
Tuesday	Aug 17	Council Meeting (one meeting held in August)
Monday	Sep 06	STATUTORY HOLIDAY (Office Closed)
Tuesday	Sep 14	Council Meeting

Tuesday	Sep 28	Council Meeting
Monday	Oct 11	STATUTORY HOLIDAY (Office Closed)
Tuesday	Oct 12	Council Meeting
Tuesday	Oct 26	ANNUAL ORGANIZATIONAL MEETING