

## **Council Minutes – Regular Meeting of November 24, 2009**

### **A)**

#### **Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, November 24, 2009 at 5:04 P.M. in the Village Office with the following being present.

Mayor: Bob Manning  
Councillors: Jeff Bourne  
Raymond Reckseidler  
Sandra Paradon  
Kathy Faulk

Municipal Administrator: Karen Fegan  
Assistant Administrator: Janice McWhan

### **B)**

#### **Adoption of Agenda**

#2009-348 J. BOURNE: That the Agenda for the November 24, 2009 Regular Meeting of Council for the Village of Delburne be adopted as amended.

CARRIED UNANIMOUSLY

### **C)**

#### **Confirmation of Previous Council Minutes**

##### **1)** November 10, 2009 Regular Council Meeting

#2009-349 R. RECKSEIDLER: That the Minutes of the November 10, 2009 Regular Meeting of Council be adopted as amended.

CARRIED UNANIMOUSLY

##### **a)** Business Arising from the Minutes

1. Messages have been left with the TD Bank regarding the minor changes in the letter of credit.
2. More research needs to be done regarding the noise bylaw.
3. A letter was written to the Chamber of Commerce regarding input for a business representative for Central Alberta Economic Partnership.

### **D)**

#### **Delegations**

### **E)**

#### **Correspondence**

#2009-350 J. BOURNE: That Council receive 6 items of correspondence for information and possible further action.

CARRIED UNANIMOUSLY

- 1) Parkland Regional Library Survey  
Council reviewed and filled out the Parkland Regional Library Survey.
- 2) ARC Resources Ltd.  
ARC Resources sent a pipeline notification from 16-29-037-23-W4M to 11-29-037-23-W4M.
- 3) ARC Resources Ltd.  
ARC Resources sent a pipeline notification from 11-29-037-23-W4M to 3-29-037-23-W4M.
- 4) ARC Resources Ltd.  
ARC Resources sent a pipeline notification from 3-29-037-23-W4M to 13-20-037-23-W4M.
- 5) Red Deer County Patrol  
Council reviewed the monthly patrol report for October 2009. Bob Dixon from Red Deer County Patrol will be invited to a Council meeting in January 2010. The Sherriff's Department will also be invited to a Council meeting at a later date.
- 6) AlbertaFirst.com  
AlbertaFirst.com will be considering dissolution as they have lost funding from a major source.
- 7) Anthony Henday Museum  
The Anthony Henday Museum has sent a letter asking the Village for a letter of support.

#2009-351 R. RECKSEIDLER: That Council direct the CAO to write a letter of support to the Anthony Henday Museum for the Community Initiatives Program.  
CARRIED UNANIMOUSLY

#2009-352 S. PARADON: That Council direct the CAO to write a letter of support to the Anthony Henday Museum for the Community Facility Enhancement Program.  
CARRIED UNANIMOUSLY

**F) Unfinished Business**

- 1) Rezoning Request  
No new information
- 2) Fire Dept SOG's  
No new information

3) Light Standard Relocation  
No new information

4) Heritage Site  
No new information

5) Bylaw 1068

SECOND READING of Bylaw 1068 granted this 24<sup>th</sup> day of November, 2009 by  
Councillor Bourne. CARRIED UNANIMOUSLY

THIRD AND FINAL READING of Bylaw 1068 granted this 24<sup>th</sup> day of November, 2009  
by Councillor Faulk. CARRIED UNANIMOUSLY

6) Bylaw 1069

SECOND READING of Bylaw 1068 granted this 24<sup>th</sup> day of November, 2009 by  
Councillor Paradon. CARRIED UNANIMOUSLY

THIRD AND FINAL READING of Bylaw 1068 granted this 24<sup>th</sup> day of November, 2009  
by Councillor Reckseidler. CARRIED UNANIMOUSLY

7) Bylaw 1070  
No new information.

**G) New Business**

1) Emergency Management Bylaw No. 1071

FIRST READING of Bylaw No. 1071 granted this 24<sup>th</sup> day of November, 2009 by  
Councillor Bourne. CARRIED UNANIMOUSLY

SECOND READING of Bylaw No. 1071 granted this 24<sup>th</sup> day of November, 2009 by  
Councillor Faulk.

#2009-353 K. FAULK: That Council proceed with third and final reading of  
Bylaw No. 1071.  
CARRIED UNANIMOUSLY

THIRD AND FINAL READING of Bylaw No. 1071 granted this 24<sup>th</sup> day of November, 2009 by Councillor Paradon.

2) Emergency Management Plan

Councillor Bourne provided information to Council regarding the Emergency Management Plan.

#2009-354 R. RECKSEIDLER: That a meeting be held at Council's earliest convenience to institute the Village of Delburne Emergency Management Plan.

CARRIED UNANIMOUSLY

3) Regional Assessment Review Board Presentation

The CAO reported on the Regional Assessment Review Board. As of January 1, 2010 Bill 23 will come into effect. The Village will have to comply with the regulations of this bill. The CAO will have a bylaw ready for the next meeting.

4) 10 Year Capital Plan

#2009-355 R. RECKSEIDLER: That Council approve the 10 Year Capital Plan 2010 – 2019 with amendments to the office generator and server.

CARRIED UNANIMOUSLY

5) Unbudgeted Expenditures Policy

#2009-356 J. BOURNE: That Council approve the Unbudgeted Expenditures Policy draft as amended.

CARRIED UNANIMOUSLY

6) Invoice # 275

#2009-357 J. BOURNE: That Council approve Invoice #275 to be transferred to the property owners 2009 taxes.

CARRIED UNANIMOUSLY

7) CKGY Radio Ad

The next radio ad will include Snowflake Saturday, and Mayor Manning will voice the ad next week.

**H) Accounts Payable**

For Information Only/October Source Deductions

**I) Committee and Board Reports**

- 1) Delburne Neighborhood Place: Mayor Manning circulated the November 17, 2009 Minutes.
- 2) FCSS - Delburne: Mayor Manning circulated the October 6, 2009 Minutes.
- 3) Parkland Regional Library: Councillor Paradon circulated the latest Parkland Regional Library news.
- 4) Delburne Chamber of Commerce: Councillor Reckseidler circulated the November 16, 2009 Minutes.
- 5) Central Waste Management Commission: Mayor Manning circulated the October 29, 2009 Administration Report.

**J) Administrative Reports**

- 1) Financial Report: the October 31, 2009 report was presented along with the quarterly Schedule of Investments.
- 2) Complaints: there were no complaints.

#2009-358 J. BOURNE: That Council accept the Administrator's Report as presented.  
CARRIED UNANIMOUSLY

**K) General Discussion**

- 1) Utilities – Commercial

#2009-359 R. RECKSEIDLER: That this item be placed on the agenda for the December 15, 2009 meeting.  
CARRIED UNANIMOUSLY

- 2) SRO Update
- 3) Snowflake Saturday

**L) Adjournment**

#2009-360 J. BOURNE: That the meeting adjourn.  
8:53 PM CARRIED UNANIMOUSLY

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Robert M. Manning  
Mayor

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Karen M. Fegan, CT  
Chief Administrative Officer