

Council Minutes – Regular Meeting of March 10, 2009

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, March 10, 2009 at 5:20 P.M. in the Village Office with the following being present.

Mayor: Bob Manning
Councillors: Jeff Bourne
Sandra Paradon

Municipal Administrator: Karen Fegan
Assistant Administrator: Janice McWhan

B)

Adoption of Agenda

#2009-051 S. PARADON: That the Agenda for the March 10, 2009 Regular Meeting of Council for the Village of Delburne be adopted as amended.

CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1) February 24, 2009 Regular Council Meeting

#2009-052 J. BOURNE: That the Minutes of the February 24, 2009 Regular Meeting of Council be adopted as amended.

CARRIED UNANIMOUSLY

D)

Delegations

E)

Correspondence

#2009-053 S. PARADON: That Council receive 2 items of correspondence for information and possible further action.

CARRIED UNANIMOUSLY

1) 2009 ATCO Community Symposium

The 2009 ATCO symposium is in Trochu this year. It is a great opportunity for everyone to attend with the venue being so close.

#2009-054 J. BOURNE: That Council approve the cost for any Councillor to attend with the cost being covered by the Village.

CARRIED UNANIMOUSLY

B

2) Delburne Library

A letter was received from Diane Abtosway asking to be appointed to the Library Board.

#2009-055 S. PARADON: That Council appoint Diane Abtosway to the Library Board.
CARRIED UNANIMOUSLY

F) Unfinished Business

1) Municipal Government Act Amendments

#2009-056 J. BOURNE: That Council lift the Municipal Government Act Amendments from the table.
CARRIED UNANIMOUSLY

#2009-057 J. BOURNE: That Council receive this for information.
CARRIED UNANIMOUSLY

2) Website Tender

There was one tender received from Imagine Media Designs for the website tender.

#2009-058 S. PARADON: That Council authorize the CAO to negotiate a contract with Imagine Media Designs for the website.
CARRIED UNANIMOUSLY

3) Bylaw 1061 – Offroad Vehicle Bylaw

THIRD AND FINAL reading of Bylaw 1061 granted this 10 day of March, 2009 by Councillor Paradon.

CARRIED UNANIMOUSLY

G) New Business

1) Elnora Mutual Aid Agreement for Water

There has been a mutual aid agreement in place since 2004. The agreement is outdated and needs to have some changes made. The agreement will be updated and forwarded to Elnora for signing.

#2009-059 J. BOURNE: That Council approve the mutual aid agreement for water between the Villages of Delburne and Elnora with the amendments in Schedule "A".
CARRIED UNANIMOUSLY



2) Fire Investigation

Dave Grant has been our Fire Investigator for several years. He would like to step down and pursue other avenues, but will stay until such time as we have something in place.

#2009-060 S. PARADON: That Council accept Dave Grant's resignation with regret.
CARRIED UNANIMOUSLY

3) Radio Ad for Promoting the Village

The radio ad that the Village has with CKGY radio in Red Deer requires a few minor changes.

#2009-061 S. PARADON: That Council approve the radio ad with amendments.
CARRIED UNANIMOUSLY

4) Memo – Finance Officer

The Finance Officer has sent a memo as a reminder explaining that expenses that are paid for by credit card are required to have the till tape as a back up along with the credit card receipt.

#2009-062 J. BOURNE: That Council receive the memo for information.
CARRIED UNANIMOUSLY

5) 2009 Lease Agreements

ComGen Power Solutions and Noise Solutions have renewed their lease agreements for 2009.

#2009-063 S. PARADON: That Council accept the renewal of the 2009 lease agreement with ComGen Power Solutions for Plan 7464AJ, Block 3, Lots 13 – 20.
CARRIED UNANIMOUSLY

#2009-064 J. BOURNE: That Council accept the renewal of the 2009 lease agreement with Noise Solutions for Plan 1923HW, Block 35, Lots A & B.
CARRIED UNANIMOUSLY

6) Plan 6370AK, Block 2, Lots 1 - 3

The purchase agreement for Plan 6370AK, Block 2, Lots 1 – 3 has been breached. The payments were to start on Aug. 1, 2008 for \$175/month. There have been no payments to date, therefore, the agreement is no longer valid.

#2009-065 S. PARADON: That Council direct Administration to send a letter to the purchaser stating that the purchase price must be

paid in full within 30 days or the agreement will become null and void.

CARRIED UNANIMOUSLY

7) Reserve Transfers

There are a number of accounts that need to have amounts transferred to reserves for future use.

#2009-066 S. PARADON: That Council authorize the transfer of surplus funds for the Spray Park be transferred to the Spray Park operating reserve.

CARRIED UNANIMOUSLY

#2009-067 J. BOURNE: That Council authorize the following transfers:

| Reserve Transfers | | |
|--|--------------|--|
| Description | Amount | Reason |
| Subdivision Operating Reserve - Withdrawl | \$6,340.76 | FME Fencing |
| Subdivision Operating Reserve - Withdrawl | \$2,900.00 | Balance of engineering for FME |
| Subdivision Operating Reserve - Withdrawl | \$185,613.86 | Pay off 2006 defecit |
| Recreation Capital Reserve - transferred in | \$300.00 | Net difference between donations and expenses for outdoor rink |
| Water capital reserve - withdrawl | \$13,222.23 | Generator engine |
| Admin Capital reserve - withdrawl | \$414.00 | Balance of phone system |
| Youth program - operating reserve - transferred in | \$5,455.76 | Program surplus funds |
| Healthy communities - operating reserve - transferred In | \$2,294.21 | Program surplus funds |
| Lifeline - operating reserve - transferred In | \$10,248.46 | Program surplus funds |
| Tools for school - operating reserve - transferred In | \$75.00 | Program surplus funds |
| Christmas Bureau - operating reserve - transferred in | \$5,863.73 | Program surplus funds |
| Food Bank - operating reserve - transferred in | \$2,134.23 | Program surplus funds |
| Spray Park - operating reserve - transferred in | \$96,029.04 | Net difference between fund raising and expenses |

| | | |
|--|------------|-----------------------|
| Citizens watch - operating reserve - transferred in | \$4,916.54 | Program surplus funds |
|--|------------|-----------------------|

CARRIED UNANIMOUSLY

H)

Accounts Payable

For Information Only and Payroll Deductions for Revenue Canada

I)

Committee and Board Reports

- 1) Delburne Municipal Library: Councillor Paradon requested authorization to attend a library workshop April 16, 2009 in Lacombe.

#2009-068 J. BOURNE: That Council authorize Councillor Paradon to attend the Library workshop in Lacombe on April 16, 2009 with the expenses to be paid by the Village.

CARRIED UNANIMOUSLY

- 2) Library Minutes: Councillor Paradon circulated the last minutes from the Library board.

J)

Administrative Reports

- 1) Financial Report: report will be ready when year end is done.
2) Complaints: there were no complaints.

#2009-069 S. PARADON: That Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

K)

General Discussion

- 1) Law Enforcement Framework

#2009-070 S. PARADON: That Council authorize Mayor Manning to attend the Law Enforcement Framework with the expenses to be paid by the Village.

CARRIED UNANIMOUSLY

- 2) Community Engagement Site – Interact with Sundre Council
3) 2009 Home Show

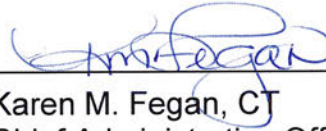
L)

Adjournment

#2009-071 J. BOURNE: That the meeting adjourn.
6:45 PM CARRIED UNANIMOUSLY



Robert M. Manning
Mayor



Karen M. Fegan, CT
Chief Administrative Officer