

**Council Minutes – Regular Meeting of March 24, 2009**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, March 24, 2009 at 5:07 P.M. in the Village Office with the following being present.

Mayor: Bob Manning  
Councillors: Jeff Bourne  
Raymond Reckseidler  
Sandra Paradon  
Kathy Faulk

Municipal Administrator: Karen Fegan  
Assistant Administrator: Janice McWhan

**B)**

**Adoption of Agenda**

#2009-072 J. BOURNE: That the Agenda for the March 24, 2009 Regular Meeting of Council for the Village of Delburne be adopted as amended.

CARRIED UNANIMOUSLY

**C)**

**Confirmation of Previous Council Minutes**

1) March 10, 2009 Regular Council Meeting

#2009-073 R. RECKSEIDLER: That the Minutes of the March 10, 2009 Regular Meeting of Council be adopted as amended.

CARRIED UNANIMOUSLY

a) Business Arising from the Minutes

1. Some registration forms have been received for the ATCO Community Symposium. The deadline to send in the registration forms is April 10.
2. Mike Hermary and I met to discuss the website. He was to get in touch with Jeff Bourne to get what has been done on the website so far and then get started.
3. The mutual aid agreement with Elnora for the water will be done up this week.
4. The letter was sent regarding the payment agreement for Plan 6370AK, Block 2, Lots 1 – 3.

**D)**

**Delegations**

1) Sgt. Bill Laidlaw, Three Hills RCMP: 5:00 PM

Sgt. Laidlaw distributed the 4<sup>th</sup> Quarter Report for 2008 as well as the 2008 Year End report. He went through the report with Council and discussed the statistics for crime in this area.



- 2) Ron Sheppard, Parkland Regional Library: 5:30 PM  
Mr. Sheppard explained to Council what the Parkland Regional Library System supplies to our Municipal Library and what services are available to the Library. Parkland Regional Library serves 290 libraries in the province. Books can also be ordered on the internet, delivered, and sent back through the library system or mailed back with the postage being covered by the library system.
  
- 3) Mike Breunig, MPE Engineering: 6:30 PM  
Mr. Breunig presented Council with their proposal to do an Infrastructure Master Plan for the Village of Delburne. It will cover the roads, water system, and wastewater system.
  
- 4) Justin Newman, Fire Chief & Allan Weiss, Red Deer County Fire: 7:00 PM  
Mr. Newman and Mr. Weiss discussed with Council the level of service that the Delburne Fire Department is at. Mr. Weiss recommends keeping the same level of service that the fire department now offers. Fire Chief Newman gave a report on what the fire department is currently doing and the level of training being offered to the volunteers. Deputy Chief Leybourne has set up a training schedule for most of the year. Council commended and thanked Fire Chief Newman as well as County Fire Services Manager Allan Weiss on how much has been accomplished in the last few months.

**E) Correspondence**

#2009-074 K. FAULK: That Council receive 4 items of correspondence for information and possible further action.

CARRIED UNANIMOUSLY

1) Anthony Henday Museum

The Museum is asking for a donation from the Village for their silent auction coming up.

#2009-075 S. PARADON: That Council authorize Administration to put a package together with some of the Villages promotional items.

CARRIED UNANIMOUSLY

2) Red Deer County Patrol Report

The February Monthly Report was distributed for information.

3) Cures for Kids

~~The radio-thon~~ for the "Cure for Kids" <sup>radio-thon</sup> is happening again this year. Mayor Manning will be answering phones again for pledges, on April 16 & 17, 2009.

*Handwritten initials and signature*

- 4) AUMA  
The AUMA is asking Municipalities to select up to three of its approved Municipal Sustainability Initiative projects and forward them to the AUMA so they can be highlighted in the AUMA initiative.

#2009-076 K. FAULK: That Council authorize Administration to submit up to three of the approved MSI projects.  
CARRIED UNANIMOUSLY

**F) Unfinished Business**

- 1) Plan 6370AK, Block 2, Lots 1 - 3  
After doing some research it was determined that the payments had been made. A letter of apology will be sent.

- 2) Reserve Transfers  
Additional transfers are required for year end as follows:

Additional Reserve Transfers		
Description	Amount	Reason
Breakfast Program - operating reserve - transferred in	\$2,422.92	Program Surplus Funds
Farmers Market - operating reserve - transferred in	\$1,062.35	Program Surplus Funds
Roots of Empathy - operating reserve - transferred in	\$323.51	Program Surplus Funds
Healthy Communities - operating reserve - withdrawl	\$18.06	Payment of food bank bill
Christmas Bureau - operating reserve - transferred in	\$400.00	Additional funds found
Food Bank - operating reserve - transferred in	\$84.18	Additional funds found

#2009-077 J. BOURNE: That Council approve the transfers.  
CARRIED UNANIMOUSLY

- 3) Village Open House  
The Open House on March 10, 2009 was fairly well attended especially considering the weather was extremely cold.

*Handwritten initials: B. CKF*

**G) New Business**

- 1) MPE Engineering Proposal
- #2009-078 R. RECKSEIDLER: That Council table to the next meeting.  
CARRIED UNANIMOUSLY
- 2) 2010 Home Show  
There was great attendance at the Home Show and wonderful exposure for the Village.
- #2009-079 R. RECKSEIDLER: That Council authorize Administration to register the Village of Delburne for the 2010 Home Show.  
CARRIED UNANIMOUSLY
- 3) May 12 Council Meeting
- #2009-080 J. BOURNE: That Council change the May 12, 2009 Council meeting to Monday, May 11, 2009 at 5:00 PM.  
CARRIED UNANIMOUSLY
- 4) Bylaw 1051 – Fees & Charges Bylaw
- #2009-081 R. RECKSEIDLER: That Council amend Schedule "A" of Bylaw 1051 to include summer turn on/turn off's to be from May 1 to October 31 and winter turn on/turn off's to be from November 1 to April 30.  
CARRIED UNANIMOUSLY
- 5) Newsletter
- #2009-082 R. RECKSEIDLER: That Council table this item.  
CARRIED UNANIMOUSLY
- 6) Promotional Video  
The Village has been approached to possibly do a promotional video for our website.
- #2009-083 K. FAULK: That Council table this item.  
CARRIED UNANIMOUSLY

**H) Accounts Payable**  
For Information Only

**I) Committee and Board Reports**

- 1) Parkland Regional Library – the minutes from February 26, 2009 were distributed.
- 2) FCSS Retreat: Mayor Manning reported on the FCSS Retreat.
- 3) Delburne Neighborhood Place: Mayor Manning distributed the minutes from the March 17, 2009 meeting.
- 4) Elk Haven: Councillor Paradon reported that Marilyn Beck has handed in her resignation and they are looking for a new administrator.
- 5) Communities In Bloom: Councillor Paradon discussed what Communities In Bloom has been doing. The committee would like to have the Village sign that is on the south highway 21 entrance moved. Councillor Paradon also requested that they have permission to place a planter at the east end of Main Street.

#2009-084 S. PARADON: That Council table the moving of the sign until everyone has had a chance to look at it.  
CARRIED UNANIMOUSLY

#2009-085 K. FAULK: That Council approve the planter being placed at the east end of Main Street.  
CARRIED UNANIMOUSLY

- 6) Chamber of Commerce: Councillor Reckseidler distributed the February 23, 2009 minutes.
- 7) Highway 21: Councillor Reckseidler distributed the February 23, 2009 minutes.

**J) Administrative Reports**

- 1) Financial Report: *no financial report this meeting.*
- 2) Complaints: *no complaints were reported.*

#2009-086 J. BOURNE: That Council donate \$100.00 item for the Victim Services silent auction on June 13, 2009.  
CARRIED UNANIMOUSLY

#2009-087 R. RECKSEIDLER: That Council accept the Administrator's Report as presented.  
CARRIED UNANIMOUSLY

#2009-088 J. BOURNE: That Council extend <sup>past</sup>~~passed~~ the hour.  
CARRIED UNANIMOUSLY

**K)            **General Discussion****

- 1) Mayors Caucus
- 2) Charity Golf Tournament
- 3) Library Board


There is another person that is willing to be on the Library Board. <sup>Are</sup> ~~Is~~ there any stipulations as to how many people can be on the board?

#2009-089    K. FAULK:                    That Council table pending further information.  
CARRIED UNANIMOUSLY

- 4) Family Violence Information Evening

**L)            **Adjournment****

#2009-090    J. BOURNE:                    That the meeting adjourn.  
9:25 PM      CARRIED UNANIMOUSLY



Robert M. Manning  
Mayor



Karen M. Fegan, CT  
Chief Administrative Officer