

Council Minutes – Regular Meeting of August 18, 2009

A)

Call to Order

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, August 18, 2009 at 1:00 P.M. in the Village Office with the following being present.

Mayor: Bob Manning
Councillors: Raymond Reckseidler
Sandra Paradon
Kathy Faulk – arrived at 2:30PM *B*

Municipal Administrator: Karen Fegan
Municipal Clerk: Angela Romanow

B)

Adoption of Agenda

#2009-204 S. PARADON: That the Agenda for the ^{August} ~~August~~ 18, 2009 Regular Meeting of Council for the Village of Delburne be adopted as amended. *B*
CARRIED UNANIMOUSLY

C)

Confirmation of Previous Council Minutes

1)
#2009-205 R. RECKSEIDLER: That the Minutes of the July 21, 2009 Regular Meeting of Council be adopted as circulated.
CARRIED UNANIMOUSLY

D)

Delegations

- 1) AMEC Representative: 1:30pm
Katie Clarke presented the results from the testing that was done for the Tank Remediation program.
- 2) Jacob Thiessen 3:00p.m.
Mr. Thiessen asked Council to rezone his lot from R-2 (General Residential) to R-3 (Manufactured Home District). He has cleaned up his lot and is proposing to put a manufactured home on the lot.

E)

Correspondence

#2009-206 S. PARADON: That Council receive 8 items of correspondence for information and possible further action.
CARRIED UNANIMOUSLY

B *xt*

- 1) Nexen
Nexen is reviewing alternatives for its natural gas and power marketing businesses which may include the sale of all or part of these businesses.
 - 2) Concerned resident
Council received a letter from a resident concerned about cattle trucks being parked in residential areas.
- #2009-207 R. RECKSEIDLER: That Council direct Administration to write a letter acknowledging the concern and advising the resident that the situation will be monitored.
CARRIED UNANIMOUSLY
- 3) Red Deer County
Council received a copy of a letter from Red Deer County regarding the CFEP grant for the Arena roof.
 - 4) FCM
Council received a copy of a letter from the Town of Halton Hills regarding fair trade policies with the United States. This is for information only.
 - 5) Rezoning Request
Council received a rezoning request for Plan 1168HW, Block 8, Lot 1.
- #2009-208 S. PARADON: That Council table until Council can meet with the people who have requested the rezoning.
CARRIED UNANIMOUSLY
- 6) AB Culture & Community Spirit Letter
Mayor Manning received a letter from AB Culture and Community Spirit.
 - 7) Canadian Federation of Independent Business
The CAO received a letter from CFIB regarding one of the businesses in the Village.
 - 8) WNM Engineering
Council received a copy of a letter that was sent to Border Paving from WNM Engineering. The letter was in regards to the paving of 25 Avenue and what the next steps should be.

F) Unfinished Business

- 1) CAEP Video
#2009-209 R. RECKSEIDLER: That Council enter into a contract with iMedia TV for the production of a 2 minute promotional video of the Village of Delburne for \$1700.00.
CARRIED UNANIMOUSLY
- 2) Fire Dept Standard Operating Guidelines
#2009-210 R. RECKSEIDLER: That Council retable to next meeting.
CARRIED UNANIMOUSLY
- 3) Taxes for Roll # 2560
No information has been provided yet.
#2009-211 S. PARADON: That Council retable pending further information.
CARRIED UNANIMOUSLY
- 4) Dog Bylaw
#2009-212 K. FAULK: That Council retable pending further information.
CARRIED UNANIMOUSLY
- 5) Light Standard Relocation
No further information has been provided by ATCO Electric on the cost of moving the light standard yet.
#2009-213 R. RECKSEIDLER: That Council retable pending further information.
CARRIED UNANIMOUSLY

G) New Business

- 1) Business Directory for the Website
iImagine Media Designs has provided a quote for the business directory for the website. The cost to build the directory will be \$640.00.
#2009-214 S. PARADON: That Council approve the quote of \$640.00 to build the business directory for the website.
CARRIED UNANIMOUSLY
- 2) Paper Cuts
The cost of having Paper Cuts shred the Village's scrap paper is low enough that it does not make sense for the Village to purchase a commercial paper shredder.

3) Computer Use/Internet Policy

A computer use/internet policy was written to protect the Village and its employees.

#2009-215 K. FAULK: That Council approve the ~~Computer Use/Internet~~ ^{Computer Use, Internet Access &} ~~Policy~~ ^{Internet E-mail Acceptable Use Policy} as it was written.
CARRIED UNANIMOUSLY

4) Christmas Hours

It is proposed that the office be closed from December 24 to January 2 inclusive. Last year the office was closed during this same time. There was the odd phone call and very few people came to the office during that time. The employee policy would be changed to read that the office will be closed these dates. ~~with employees being off without pay or if they have holidays or time in lieu left this would be used at that time.~~

#2009-216 R. RECKSEIDLER: That Council approve the proposal for having the office closed from December 24 to January 2 inclusive.
CARRIED UNANIMOUSLY

5) AUMA Convention

The AUMA Convention will be held in Calgary this year from November 3 to 6.

6) Christmas Party

The Town of Trochu has suggested that we have a joint Christmas party with them and the Village of Elnora.

#2009-217 K. FAULK: That Council accept the invitation in principle.
CARRIED UNANIMOUSLY

7) Janitorial Position

There have been two resumes received for the janitorial position.

#2009-218 R. RECKSEIDLER: That Council invite the two people in for an interview to be conducted by the Mayor and the CAO.
CARRIED UNANIMOUSLY

8) 25 Avenue Paving

The pavement on 25th Avenue has some contaminants in it. Mr. Bill Manning from WNM Engineering was contacted. There will be a meeting with Border Paving to see what needs to be done to rectify the problem.

25 and 26 Avenues are both beside the park and playground. There have been a number of large vehicles using those streets to get to the UFA and into the Village. There have been incidents where children ^{have} run out from

the playground across the street and large vehicles cannot stop suddenly to avoid hitting them. Having 25 Avenue and 26 Avenue designated as no truck routes would be a good thing.

#2009-219 S. PARADON: That Council designate 25th and 26th Avenue from 20th Street north to ~~the highway~~ ^{across} as a "No Truck" route.
CARRIED UNANIMOUSLY

9) AMEC Recommendation
B has AMEC recommended that the site of Plan 1923HW, Block 14, Lot 3 be monitored by natural attenuation.

#2009-220 S. PARADON: That Council accept the recommendation from AMEC for monitored natural attenuation of Plan 1923HW, Block 14, Lot 3.
CARRIED UNANIMOUSLY

H) Accounts Payable
For Information Only

I) Committee and Board Reports

1) CAEP: For Information Only

2) Alberta Water Council Annual Report: Mayor Manning obtained a copy of the Alberta Water Council Annual Report.

J) Administrative Reports

1) Financial Report: *will be distributed at the next meeting.*

2) Complaints: *there were no complaints.*

3) County Patrol: the June 2009 report was circulated. There was some question about the hours spent on patrolling. Administration will look into this.

K) General Discussion

1) Meetings

2) Fall Gather

3) Communities In Bloom

4) Grass Cutting Trailer

5) Cutting 21 Avenue Grass

6) School Resource Officer

B WSK

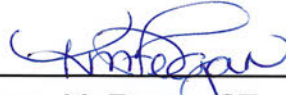
L)

Adjournment

#2009-221 S. PARADON: That the meeting adjourn.
4:50 PM CARRIED UNANIMOUSLY



Robert M. Manning
Mayor



Karen M. Fegan, CT
Chief Administrative Officer