

**Council Minutes – Regular Meeting of September 22, 2009**

**A)**

**Call to Order**

Minutes of the Regular Meeting of the Council for the Village of Delburne, held Tuesday, September 22, 2009 at 5:15 P.M. in the Village Office with the following being present.

Mayor: Bob Manning  
Councillors: Jeff Bourne  
Raymond Reckseidler  
Sandra Paradon  
Kathy Faulk

Municipal Administrator: Karen Fegan  
Assistant Administrator: Janice McWhan

**B)**

**Adoption of Agenda**

#2009-246 K. FAULK: That the Agenda for the September 22, 2009 Regular Meeting of Council for the Village of Delburne be adopted as amended.

CARRIED UNANIMOUSLY

**C)**

**Confirmation of Previous Council Minutes**

1) September 8, 2009 Regular Council Meeting

#2009-247 R. RECKSEIDLER: That the Minutes of the September 8, 2009 Regular Meeting of Council be adopted as amended.

CARRIED UNANIMOUSLY

- a) Business Arising from the Minutes
1. The CAO spoke with an AUMA lawyer regarding the rezoning request from Commercial to Residential.
  2. Mr. Bill Manning from WNM Engineering reworded the letter to Border Paving.
  3. The letter was sent to Border Paving and they would like to give a letter of credit instead of having the 30% hold back.
  4. Mr. Lamoureux was contacted regarding the decision that Council made about his lease agreement.
  5. A letter was written to a resident regarding the breach of the Land Use Bylaw.
  6. Mr. Thiessen was contacted regarding the decision Council made about his rezoning request.
  7. A letter was sent to one of the businesses regarding the garbage outside of their property.



**D)**

**Delegations**

- 1) Sgt. Joe Sangster, Three Hills RCMP – 5:30 PM:  
Sgt. Sangster is the new Officer in charge of the Three Hills Detachment. Teamwork is a huge priority along with improved communication between the detachment and the communities the Three Hills Detachment serves. Sgt. Sangster would like to continue the “Community Action Committee” by having meetings with representatives from each community every couple of months.
  
- 2) Connie & Mandi Szakaly – 6:00 PM:  
Mrs. Szakaly asked Council if the manufactured home that they have purchased could be stored on the lot they recently purchased from the Village until the rezoning application has been processed.

**E)**

**Correspondence**

#2009-248 R. RECKSEIDLER: That Council receive 3 items of correspondence for information and possible further action.  
CARRIED UNANIMOUSLY

- 1) IM Learning Center  
A response to our letter was received for information.
  
- 2) Delburne Foundry Ltd.  
A letter was received from the Delburne Foundry asking for rezoning to place mobile homes on their property.
  
- 3) Rezoning Request  
A request was received to rezone Plan 7464AJ, Block 2, OT from R-1 (Low Density Residential) to R-3 Manufactured Home District.

**F)**

**Unfinished Business**

- 1) Rezoning Request  
A rezoning request was received for Plan 6370AK, BI 3, Lots 11 – 12 to rezone the property from C-1 (Central Commercial) to R-1 (Low Density Residential) for reasons of insurance purposes.

#2009-249 R. RECKSEIDLER: That Council table pending further information.  
CARRIED UNANIMOUSLY

- 2) Fire Department Standard Operating Guidelines  
The guidelines have been read through. The content is good. Some grammatical errors need correcting. Councillor Reckseidler offered to complete this task.



- #2009-250 S. PARADON: That Council lift from the table.  
CARRIED UNANIMOUSLY
- #2009-251 J. BOURNE: That Council table pending grammatical errors in the  
Standard Operating Guidelines being corrected.  
CARRIED UNANIMOUSLY

3) Light Standard Relocation  
No new information has been received from ATCO Electric yet.

- #2009-252 R. RECKSEIDLER: That Council lift from the table.  
CARRIED UNANIMOUSLY

- #2009-253 K. FAULK: That Council table pending further information.  
CARRIED UNANIMOUSLY

4) Dog Bylaw  
The veterinary bill from January is the Village's responsibility as it was authorized by the Village.

- #2009-254 J. BOURNE: That Council lift from the table.  
CARRIED UNANIMOUSLY

5) Employee Policy – Christmas Holidays (6.06)  
Item #6.06 will read as follows: "Administrative personnel shall be granted an annual unpaid break from December 24 to January 2 inclusive. Administrative personnel may use accrued holidays and/or accumulated in-lieu time for those days which would have been designated as normal work days. The provisions of the Employment Standards Codes will apply for those General Holidays within the unpaid break."

- #2009-255 R. RECKSEIDLER: That Council accept the addition of 6.06 to the  
Employee Personnel Policy.  
CARRIED UNANIMOUSLY

6) Border Paving Letter

- #2009-256 K. FAULK: That Council table pending more information  
regarding the interpretation of the "Letter of Credit".  
CARRIED UNANIMOUSLY

7) Taxes on Roll #130

- #2009-257 J. BOURNE: That Council deny the request of the Village to  
reimburse the interest charges on Roll #130.  
CARRIED UNANIMOUSLY



8) Feral Cats

A concerned resident has brought the issue of feral cats to Council with some suggestions to help the problem.

#2009-258 K. FAULK: That Council direct the CAO to contact the writer with the suggested changes of the information. The letter will go into the utility bills.

CARRIED UNANIMOUSLY

9) Christmas Party

#2009-259 J. BOURNE: That Council accept the proposal of having the Christmas party jointly with Trochu and Elnora at a designated spot to be determined at a later date.

CARRIED UNANIMOUSLY

**G) New Business**

1) Heritage Site

Heritage sites can be determined by Council if buildings within the Village meet certain criteria.

#2009-260 R. RECKSEIDLER: That Council table pending further information.

CARRIED UNANIMOUSLY

2) Library Board Members

There are stipulations as to how many board members there can be on the Library Board. These stipulations come from Parkland Regional Library Board policy.

#2009-261 S. PARADON: That Council rescind motion #2009-143.

CARRIED UNANIMOUSLY

#2009-262 K. FAULK: That Council approve a maximum number of 10 board members on the Delburne Municipal Library Board plus Council and County representatives.

CARRIED UNANIMOUSLY

3) Disaster Services

#2009-263 R. RECKSEIDLER: That Council direct the CAO to contact Bruce McKenzie and set up a table top exercise for our Municipal Emergency Plan.

CARRIED UNANIMOUSLY

4) Christmas Decorations

There are an abundance of Christmas Decorations that are in various stages of disrepair or are no longer used. They are taking up storage space. Public Works would like permission to either donate the ones that are decent to another municipality and get rid of the ones that are in disrepair.

#2009-264 R. RECKSEIDLER: That Council authorize Public Works to donate the excess Christmas Decorations to another municipality and destroy the ones that are in disrepair.

CARRIED UNANIMOUSLY

5) Failure to Develop

The property of Plan 6370AK, Block 3, Lots 11 – 12 has not developed the property since the property has been purchased from the Village. The lawyer has advised that a caveat be placed on the property so it cannot be sold to anyone else. The lawyer also advised that a letter be sent indicating to the property owner that the land is to be transferred back to the Village immediately.

#2009-265 R. RECKSEIDLER: That Council authorize a caveat to be placed on the property of Plan 6370AK, Block 3, Lots 11 – 12 and that a letter be sent to the property owner indicating that the land be transferred back to the Village.

CARRIED UNANIMOUSLY

6) Bylaw 1066 – Lot Purchase

FIRST READING of Bylaw No. 1066 granted this 22<sup>nd</sup> day of September, 2009 by Councilor Bourne.

CARRIED UNANIMOUSLY

SECOND READING of Bylaw No. 1066 granted this 22<sup>nd</sup> day of September, 2009 by Councilor Paradon.

CARRIED UNANIMOUSLY

#2009-266 K. FAULK: That Council proceed with third and final reading of Bylaw 1066.

CARRIED UNANIMOUSLY

THIRD AND FINAL READING of Bylaw No. 1066 granted this 22<sup>nd</sup> day of September, 2009 by Councilor Reckseidler.

CARRIED UNANIMOUSLY

7) Bill 23 – Assessment Review Board Changes

Bill 23 is making changes to the MGA which include a balanced approach to addressing issues, 60 day complaint period, boards must issue decisions no later than 30 days following the hearing or no later than the end of the tax year, access to information clarified, a one-level complaint structure and three separate boards hearing specific matters that “will ensure that a complaint is heard once by the right board instead of twice by two separate boards.” It also puts in place a mandatory training program for board members. There has been some encouragement for regional boards that oversee a number of municipalities which gives the smaller municipalities someone other than Council to hear the assessment complaints.

8) Fire Department Appreciation Supper

The Village would like to host an appreciation supper for the Volunteer Fire Department.

#2009-267 S. PARADON: That Council authorize the appreciation supper for the Fire Department. Details to follow.  
CARRIED UNANIMOUSLY

9) MSI Capital Funding

There is \$13,777 left in the MSI Capital Funding. The money should be used up this year as there is no guarantee that it will be there next year.

#2009-268 J. BOURNE: That Council table pending further information on some projects.  
CARRIED UNANIMOUSLY

10) Delburne Foundry

The owners of the Foundry would like to demolish a building on their property and place manufactured homes there.

#2009-269 R. RECKSEIDLER: That Council authorize the demolition with a permit and direct the owners of the Foundry to submit a request for rezoning.  
CARRIED UNANIMOUSLY

11) Letter for the RCMP

Our Memorandum of Understanding with the RCMP states that there will be an officer to replace the officer that takes the SRO position. This has

not happened yet and is not scheduled to happen. A letter needs to be written to the Solicitor General asking that a replacement be in place as soon as possible.

#2009-270 J. BOURNE: That Council direct Administration to write a letter to the Solicitor General regarding a replacement of one Officer that has become the SRO as per our Memorandum of Understanding.

CARRIED UNANIMOUSLY

12) Bylaw 1067 – Rezoning

A request for rezoning was received for Plan 7464AJ, Block 8, OT to have the lot rezoned from R-1 (Low Density Residential) to R-3 (Manufactured Homes). A public hearing will be held for this Bylaw on October 13, 2009 at 7:30 PM at the Village Office.

FIRST READING of Bylaw 1067 granted this 22<sup>nd</sup> day of September, 2009 by Councillor Reckseidler.

**H) Accounts Payable**  
For Information Only

**I) Committee and Board Reports**

- 1) Red Deer River Municipal Users Group: Councillor Reckseidler distributed the minutes of the June 18, 2009 meeting.

**J) Administrative Reports**

- 1) Financial Report: *no financial report this meeting.*  
2) Complaints: *there have been no complaints since the last meeting.*

#2009-271 S. PARADON: That Council accept the Administrator's Report as presented.

CARRIED UNANIMOUSLY

**K) General Discussion**

- 1) Suppers 5:00 and later  
2) Fall Gather  
3) Charity Golf Tournament  
4) Board Development Books  
5) Memorial Tree Garden

It will be advertised in the Village Voice. A list of shrubs and trees will be available for those who wish to use the Tree Garden. Funeral Homes will also be notified.

- 6) Communities in Bloom
- 7) Dog Complaint
- 8) Electronic Deregulation Article

**L)            **Adjournment****

#2009-272    S. PARADON:            That the meeting adjourn.  
8:45PM            CARRIED UNANIMOUSLY

  
\_\_\_\_\_  
Robert M. Manning  
Mayor

  
\_\_\_\_\_  
Karen M. Fegan, OT  
Chief Administrative Officer