

- E)** **Appointment of Deputy Mayor**
#2018-224 Moved by Councillor T. Wilson that the term of Deputy Mayor be served quarterly as follows:

Councillor Jeff Bourne – October 24, 2018 to January 31, 2019
Councillor Darlene Dushanek – February 1, 2019 to April 30, 2019
Councillor Daphne Warner – May 1, 2019 to July 31, 2019
Councillor Tim Wilson – August 1, 2019 to October 22, 2019

CARRIED UNANIMOUSLY

- F)** **Dates and Times of Regular Council Meetings 2018-2019**
#2018-225 Moved by Councilor T. Wilson that the Council meetings will be held on the 2nd and 4th Tuesday of the month as per times set out in the attached schedule.

CARRIED UNANIMOUSLY

G) **Council Appointments to Boards and Committees**

1. **Municipal Planning Commission** (*Whenever required*)
 - a. Jeff Bourne
 - b. Darlene Dushanek
 - c. Tim Wilson
 - d. Alternate: Bill Chandler

2. **Subdivision and Development Appeal Board** (*Whenever required*)

Red Deer County

3. **Delburne Community Support Grant** (*Meets twice/year*)
 - a. Daphne Warner
 - b. Alternate: Tim Wilson

4. **Red Deer and District FCSS Board** (*Meets monthly*)
 - a. Jeff Bourne
 - b. Alternate: Tim Wilson

5. **Parkland Foundation** (*Meets monthly*)
 - a. Tim Wilson
 - b. Alternate: Bill Chandler

6. **Delburne Elk Haven Management Body** (*Meets quarterly*)
 - a. Tim Wilson

- b. Alternate: Darlene Dushanek

7. Parkland Regional Library (*Meets quarterly*)

- a. Darlene Dushanek
- b. Alternate: Bill Chandler

8. Delburne Municipal Library Board (*Meets monthly*)

- a. Darlene Dushanek
- b. Alternate: Bill Chandler

9. Boomtown Trail (*Meets monthly*)

- a. Bill Chandler
- b. Alternate: Jeff Bourne

10. Delburne Economic Development Committee (*Not Active*)

11. Delburne & District Chamber of Commerce (*Meets monthly*)

- a. Tim Wilson
- b. Alternate: Darlene Dushanek

12. Delburne Neighborhood Place (*Meets monthly*)

- a. Tim Wilson
- b. Alternate: Darlene Dushanek

13. Central Alberta Economic Partnership (CAEP) (*Meets twice/year*)

- a. Tim Wilson
- b. Alternate: Bill Chandler

14. Budget Committee (*Meets when required*)

- a. All of Council

15. Red Deer River Basin/Water Management/Watershed Alliance (*Meets monthly or bi-monthly*)

- a. Bill Chandler
- b. Alternate: Tim Wilson

16. Police Advisory Committee (*Meets bi-monthly*)

- a. Bill Chandler
- b. Alternate: Jeff Bourne

17. Emergency Management Committee (*Meets when required*)

- a. Jeff Bourne
- b. Alternate: Daphne Warner

18. Delburne & District Community Hall Board (*Meets monthly*)

- a. Daphne Warner

b. Alternate: Bill Chandler

19. Central Waste Management (*Meets twice/year*)

- a. Bill Chandler
- b. Alternate: Jeff Bourne

20. Highway 21 Corridor Crime Watch (*Meets monthly*)

- a. Darlene Dushanek
- b. Alternate: Tim Wilson

21. Restorative Justice (*Meets bi-monthly*)

- a. Jeff Bourne
- b. Alternate: Bill Chandler

22. Intermunicipal Committee (*Meets when required*)

- a. Bill Chandler
- b. Jeff Bourne
- c. Alternate: Tim Wilson

#2018-226 Moved by Councilor D. Dushanek that Council approve the committee appointments as listed above.
CARRIED UNANIMOUSLY

H) Other Appointments

Solicitors

- 1. Warren Sinclair as Village Solicitors for 2018 - 2019, for general legal services including land sales and contracts.

Newspapers

- 2. Red Deer Advocate as the official means of advertising legal notices and that the Village Voice and Delburne and District News will be used as required.

Emergency Management

- 3. That Dan Marsellus be appointed the Director of Emergency Management; Ric Henderson be appointed as Deputy Directors of Emergency Management for 2018-2019.

Weed Inspector

- 4. That Gary Rusaw be appointed as the Village Weed Inspector for 2018-2019.

Administration Appointments

5. That the Chief Administrative Officer (Karen Fegan) be appointed as:
- Head of the Local Public Body (MGA Section 208)
 - Economic Development Officer
 - Business License Inspector
 - Bylaw Enforcement Officer (via Red Deer County contracted services)
 - Development Officer
 - FOIP Coordinator

Auditors

6. Gitzel & Company as the Village Auditors for 2018-2019.

Building Inspector

7. That IJD Inspections Ltd. (Red Deer) be appointed as Village Building Inspectors for 2018-2019.

#2018-227 Moved by Councilor J. Bourne that Council approve the other appointments as listed above.
CARRIED UNANIMOUSLY

Members-At-Large Appointments

a. Delburne Community Support Grant Committee (6 Appts.)

- | | |
|--------------------|---------------------|
| 1. Phillip Massier | 2. Darlene Dushanek |
| 3. Tracy Kozey | 4. Mary Chaffin |
| 5. Carol Craig | 6. Susan Nielsen |

b. Delburne Municipal Library (10 Appts.)

- | | |
|-------------------|--------------------|
| 1. Alice Lonsdale | 2. Tanya O'Donahue |
| 3. Deb Ellis | 4. Melanie Timms |
| 5. Lorna Goddard | 6. Dawn McKenzie |

c. Elk Haven Management Board (1 Appt.)

1. Jeanette Gabrielson

d. CAEP Business Representative

1. Karen Grant

e. Economic Development Committee - *Not Active at this time*

f. Budget Committee (3 Appts.)

1. Geoff Gunter
2. Bernice Danielson
3. Chad Young

- #2018-228 Moved by Councillor D. Dushanek that Council approve the Members-At-Large Appointments as listed above.
CARRIED UNANIMOUSLY
- #2018-229 Moved by Councillor T. Wilson that the 2018 Annual Organizational Meeting adjourn at 6:10 PM.
CARRIED UNANIMOUSLY

Bill Chandler
Mayor

Karen M. Fegan, CLGM, CT
Chief Administrative Officer

ATTACHMENT “A” TO OCTOBER 24, 2017 MINUTES**Village of Delburne Council Meetings 2017-2018****2017**

Monday	Nov 13	STATUTORY HOLIDAY (Office Closed)
Tuesday	Nov 14	Council Meeting 6:00
Tuesday	Nov 28	Council Meeting 6:00
Tuesday	Dec 12	Council Meeting
Dec. 24 – 31		Office Closed

2018

Jan. 01 - 02		Office Closed
Tuesday	Jan 09	Council Meeting 6:00
Tuesday	Jan 23	Council Meeting 6:00
Tuesday	Feb 13	Council Meeting 6:00
Monday	Feb 19	STATUTORY HOLIDAY (Office Closed)
Tuesday	Feb 27	Council Meeting 6:00
Tuesday	Mar 13	Council Meeting 6:00
Tuesday	Mar 27	Council Meeting 6:00
Friday	Mar 30	STATUTORY HOLIDAY (Office Closed)
Monday	Apr 02	STATUTORY HOLIDAY (Office Closed)
Tuesday	Apr 10	Council Meeting 6:00
Tuesday	Apr 24	Council Meeting 6:00
Tuesday	May 08	Council Meeting 6:00
Monday	May 21	STATUTORY HOLIDAY (Office Closed)
Tuesday	May 22	Council Meeting 6:00
Tuesday	Jun 12	Council Meeting 6:00
Tuesday	Jun 26	Council Meeting 6:00
Monday	Jul 02	STATUTORY HOLIDAY (Office Closed)
Tuesday	Jul 17	Council Meeting 6:00 (One meeting held in July)
Monday	Aug 06	STATUTORY HOLIDAY (Office Closed)
Tuesday	Aug 14	Council Meeting 6:00 (One meeting held in August)
Monday	Sep 03	STATUTORY HOLIDAY (Office Closed)

Tuesday	Sep 11	Council Meeting	6:00
Tuesday	Sep 25	Council Meeting	6:00
Monday	Oct 08	STATUTORY HOLIDAY (Office Closed)	
Tuesday	Oct 09	Council Meeting	6:00
Tuesday	Oct 23	ANNUAL ORGANIZATIONAL MEETING	